



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

June 10, 2024 – Governing Board Business Meeting at 10828 Littlerock Rd SW, Olympia St. 1-2

Call to Order/Attendance: Commissioner Dahl called the meeting to order at 17:30 hours.

Commissioners: Scott, Ricks, Culleton, Reed, Merryman,

Chief: R. Smith

Asst. Chief: N. Drake

Battalion Chief: R. Stone

Captains: B. Christenson (Zoom)

Lieutenants: E. Palmerson, C. Lyon

Firefighters: R. Lohse, J. Hoskison (Zoom), B. Kaleiwahea (Zoom)

Volunteer:

Admin: Admin Svcs Director/Secretary S. Hemminger, Recruit and Retention Coordinator A. Reynoldson

Union Representative: A. Trautman

Guests: Linda Shea, Diana Balsam (Zoom), Jennifer Whisler (Zoom)

Additions/Deletions to the Agenda: Commissioner Dahl recognized Chief Rob Smith for his years of service with WTRFA and acknowledged Captain Nathan Drake as the new Acting Asst. Chief.

Public Comments/Presentations: None

Labor Management: A. Trautman – FF/EMT Tom Sexton is temporarily being promoted to Lt. in charge of training. Trautman confirmed two FF/EMT’s out on injuries and Part-Time Temporary FF/EMT’s filling their shifts.

New Business:

1. Expenditure Approval. Commissioner Scott moved to approve the total expenditure amount of \$529,679.41. Commissioner Culleton seconded the motion. Motion carried 6-0.
2. Meeting Minutes. Commissioner Merryman moved to approve the May 13, 2024, meeting minutes. Commissioner Scott seconded the motion. Motion carried 6-0.
3. Proposal to transition from ER to ESO. Commissioner Ricks moved to approve the transition from ER to ESO along with the costs incurred. Commissioner Reed seconded the motion. Motion carried 6-0
4. External Meeting Assignments.
 - EMS Council – Commissioner Ricks
 - WTFLS – Commissioner Ricks
 - TC Fire Commissioners – Commissioner Ricks and Commissioner Culleton
 - Strength of Purpose - Commissioner Ricks and Commissioner Culleton
5. Maintenance and Operation Levy – Commissioner Merryman requested the Board meet twice a month until a Chief can be hired. The board agreed they will meet on the second and fourth Monday of each month. The Board Secretary will inquire about outside companies that run Levies for Fire Departments.

6. Beaver Creek Property – Purchase and Sales agreement was presented by Scheibmeir, Kelly & Nelson, P.S. for consideration of the sale of the Beaver Creek Property. Discuss was had if this property is to be sold, it should be listed by a realty company and open to the public for a transparent sale. Commissioner Culleton moved to have the Purchase and Sales Agreement reviewed by the RFA Attorney. Commissioner Scott seconded the motion. Motion carried 6-0.
7. Chief Position. No applications have been received to date, closing date for applications is June 25th, 2024. The Board Secretary will research hiring companies should the RFA need to utilize them. Commissioner Merryman wants input from staff on what qualities they would like the new Chief to have. Union Representative A. Trautman advised he will get input and report back at the June 24, 2024, meeting. A discussion was had whether Acting Asst. Chief Drake should receive a pay increase while filling both roles, Commissioner Dahl and Union Representative A. Trautman to discuss.

Unfinished Business (action items):

Unfinished Business (non-action items):

Communications:

1. May 2024 Thurston County Treasurers report presented.
2. FF/EMT T. Sexton was chosen to backfill the Training Officer position at a Lieutenant level. There is an MOU in place to backfill his position while he is assuming the Training Officer role.
3. County Commissioner letter regarding Timber Harvest Capitol Forest received and presented to the Board. Commissioner Merryman suggested inviting the RFA's Dist. Commissioner Wayne Fournier to a meeting for Q & A.

Chief/Training/EMS Reports: Refer to printed reports.

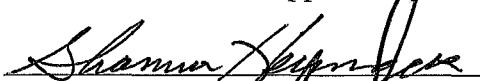
Recruit & Retention Coordinator Update: Refer to printed report.

Commissioner Reports:

Good of the Order:


Adjournment: The board adjourned the meeting at 1902 hours.

Submitted for Board approval by:


Shannon Hemminger, Secretary



Calvin Dahl, Board Member


Robert Scott, Board Member


Jeff Merryman, Board Member


John Ricks, Board Member


Tom Culleton, Board Member


Mike Reed, Board Member