



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

July 11, 2024 – Workshop Meeting at 10828 Littlerock Rd SW, Olympia St. 1-2

Call to Order/Attendance: Commissioner Dahl called the meeting to order at 17:37 hours.

Commissioners: Scott, Ricks, Culleton, Reed, Merryman (Zoom)

Chief:

Asst. Chief:

Battalion Chief: R. Stone

Captains:

Lieutenants: M. Morales

Firefighters: T. Fox

Volunteer:

Admin: Admin Svcs Director/Secretary S. Hemminger, Admin Asst. L. Patraca

Union Representative: A. Trautman

Guests: Emily Morales

Additions/Deletions to the Agenda: None

Public Comments/Presentations: None

Labor Management: A. Trautman – FF/EMT Tom Sexton is temporarily being promoted to Lt. in charge of training. Trautman confirmed two FF/EMT's out on injuries and Part-Time Temporary FF/EMT's filling their shifts.

New Business: None

Unfinished Business (action items): FF C. White Leave of Absence revisited. A second letter from White was received requesting a leave of absence for education opportunities by accepting a position with Tumwater Fire Department as an FF/EMT enrolled in paramedic school. Per Personnel Policy 2021 – Career Employees Leave and Benefits Section 3.7 A. *Leave without pay may be granted for prolonged illness, maternity causes, educational pursuit, or other reasons as approved. Though the employee may retain his or her relative job status, no pay or other compensation is received during this leave.* Commissioner Ricks is concerned this will set a precedent for future requests for leave of absence while taking a position with another employer. All Commissioners concurred this will not set a precedent. Commissioner Scott made a motion to accept FF White's second request for a leave of absence. Commissioner Culleton seconded the motion. Commissioner Reed recused himself for personal reasons. Motion carried 5-0.

Unfinished Business (non-action items): Board Secretary S. Hemminger provided a budget process overview, factors taken into account when putting the budget together, reoccurring expenses, establishing a facility and fleet reserve and how salaries are put together. Secretary S. Hemminger also provided a Levy Projections Worksheet and discussed the importance of running a Maintenance and Operations Levy in 2024. The RFA has

an aging fleet that requires more maintenance, the facilities have aging mechanics, roofs, and one facility needs a new well and plumbing. Secretary S. Hemminger advised the Board that the RFA can only run a one-year M & O under the RFA and recommends an M & O Levy at .38 cents to move the RFA into 2026 without a budget shortfall. Commissioner Ricks moved to approve an M & O Levy in the amount of .38 cents. Commissioner Culleton seconded the motion. Motion carried 6-0.

Communications: None

Chief/Training/EMS Reports: None

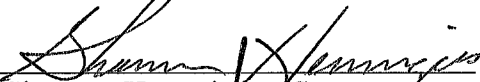
Recruit & Retention Coordinator Update: None

Commissioner Reports: None

Good of the Order: None


Adjournment: The board adjourned the meeting at 1822 hours.

Submitted for Board approval by:

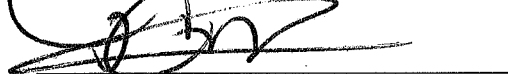

Shannon Hemminger, Secretary

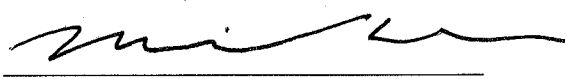

Calvin Dahl, Board Member


Robert Scott, Board Member


Jeff Merryman, Board Member


John Ricks, Board Member


Tom Culleton, Board Member


Mike Reed, Board Member