



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
AUTHORITY**



10828 Littlerock Rd SW  
Olympia WA 98512  
360.352.1614

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September 9, 2024 – Governing Board Business Meeting at 18720 Sargent Rd SW, Rochester St. 1-1

**Call to Order/Attendance:** Commissioner Dahl called the meeting to order at 17:30 hours.

**Commissioners:** Scott (Excused), Ricks, Culleton, Reed, Merryman

**Chief:**

**Asst. Chief:** N. Drake

**Battalion Chief:** B. Christenson, E. Smith, R. Stone (Zoom)

**Captains:**

**Lieutenants:**

**Firefighters:** J. Hoskison, A. Hall, R. Santee (Zoom), T. Trott (Zoom), S. Ruiz (Zoom)

**Volunteer:** B. Crabb (Zoom)

**Admin:** Admin Svcs Director/Secretary S. Hemminger, Recruit & Retention Coord. A. Reynoldson

**Union Representative:** A. Trautman

**Guests:** Elisha Hoskison, Collin Mattson, Jeremy Causy, Joe Williams, Christian Vavrinec, Joel Swecker

**Additions/Deletions to the Agenda:** None

**Public Comments/Presentations:** Joel Swecker addressed the Commissioners regarding the unprofessional conduct of one of the Commissioners at the August 2024 Board Meeting.

**Labor Management:** A. Trautman, one FF/EMT returned to full duty and two still remain out. Congratulations to FF/EMT Hoskison and Fox for completing their probationary period.

**New Business:**

1. Chief Drake swore in and pinned J. Hoskison, who completed his one-year probationary period. FF/EMT Fox is deployed on MOBE and will be sworn in and pinned during the October 14, 2024, meeting.
2. Expenditure Approval – Commissioner Ricks moved to approve the total expenditure amount of \$549,526.22. Commissioner Reed seconded the motion. Motion carried 5-0.
3. Meeting Minutes – Commissioner Culleton moved to approve the August 12, 2024, and August 26, 2024, meeting minutes. Commissioner Reed seconded the motion. Motion carried 5-0.
4. RFQ Domestic Water Supply St. 1-1 – Chief Drake reviewed the single quote received regarding repairs to St. 1-1 domestic water supply and price cost of \$8664.34. Commissioner Culleton moved to approve the total expenditure of \$8664.34 to repair the domestic water supply at St. 1-1. Commissioner Merryman seconded the motion. Motion carried 5-0.
5. Resolution 2024-006 Surplus Radios – Radios from St. 1-1 are being surplus as they are no longer functional with the new 911 Dispatching system. Commissioner Merryman moved to approve the surplus of radios. Commissioner Reed seconded the motion. Motion carried 5-0.
6. Fire Chief Contract – Chief Drake's contract was reviewed during an executive session. After the executive session concluded and the regular Board of Commissioners Meeting was reconvened, Commissioner

Merryman moved to approve the Fire Chief contract as presented. Commissioner Ricks seconded the motion. Motion carried 5-0.

**Unfinished Business (action items):** None

**Unfinished Business (non-action items):** Board Secretary reported back on the surplus of radios being donated to another Fire District, and the RFA is within legal boundaries to do so.

**Communications:** None

**Chief/Training/EMS/Shift Reports:** Refer to printed reports.

**Recruit & Retention Coordinator Update:** Refer to printed report.

**Commissioner Reports:** Commissioner Ricks – Medic One budget review is completed. EMT classes have been moved to the Thurston County Building at 3000 Pacific Ave, Olympia. The Thurston County SWAT team now has a physician on the team who will respond with them.

**Good of the Order:** None

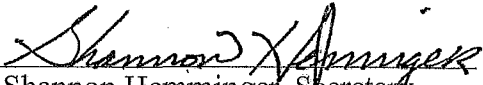
**Adjournment:** The board adjourned the meeting at 1833 hours.

**EXECUTIVE SESSION:** THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO RCW 42.30.110 (g) TO EVALUATE THE QUALIFICATIONS OF AN APPLICANT FOR PUBLIC EMPLOYMENT OR TO REVIEW THE PERFORMANCE OF A PUBLIC EMPLOYEE. HOWEVER, SUBJECT TO RCW 42.30.140(4), DISCUSSION BY A GOVERNING BODY OF SALARIES, WAGES, AND OTHER CONDITIONS OF EMPLOYMENT TO BE GENERALLY APPLIED WITHIN THE AGENCY SHALL OCCUR IN A MEETING OPEN TO THE PUBLIC, AND WHEN A GOVERNING BODY ELECTS TO TAKE FINAL ACTION HIRING, SETTING THE SALARY OF AN INDIVIDUAL EMPLOYEE OR CLASS OF EMPLOYEES, OR DISCHARGING OR DISCIPLINING AN EMPLOYEE, THAT ACTION SHALL BE TAKEN IN A MEETING OPEN TO THE PUBLIC. THE DURATION OF THE EXECUTIVE SESSION IS SET AT **30 MINUTES** BUT THIS MAY BE EXTENDED BY THE PRESIDING OFFICER. ACTION MAY OR MAY NOT BE TAKEN AFTER THE BOARD RECONVENES INTO REGULAR SESSION, AND NO ACTION SHALL BE TAKEN IN THE EXECUTIVE SESSION.

STARTED: 1802  
CONCLUDED: 1832

NO DECISIONS OR ACTIONS WERE TAKEN DURING THE EXECUTIVE SESSION.

Submitted for Board approval by:

  
Shannon Hemminger, Secretary

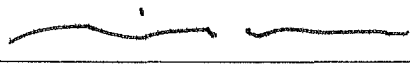
  
Calvin Dahl, Board Member

  
Robert Scott, Board Member

  
Jeff Merryman, Board Member

  
John Ricks, Board Member

  
Tom Culleton, Board Member

  
Mike Reed, Board Member