



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

June 24, 2024 – Governing Board Business Meeting at 10828 Littlerock Rd SW, Olympia St. 1-2

Call to Order/Attendance: Commissioner Dahl called the meeting to order at 17:30 hours.

Commissioners: Scott, Ricks, Culleton, Reed, Merryman,

Chief:

Asst. Chief: N. Drake

Battalion Chief: R. Stone

Captains: B. Christenson

Lieutenants: M. Morales

Firefighters: T. Fox, A. Kondrack,

Volunteer:

Admin: Admin Svcs Director/Secretary S. Hemminger

Union Representative: A. Trautman

Guests: Chief A. Schaffran, Pam Pannkuk, Emily Morales (Zoom), Linda Patraca (Zoom), Diana Balsam (Zoom)

Additions/Deletions to the Agenda: None

Public Comments/Presentations: None

Labor Management: A. Trautman. Per Commissioner Merryman's request from the June 10, 2024, Board Meeting regarding the qualities the FF/EMT's would like to see in a new Chief, Trautman shared they want someone with leadership qualities and accountability.

New Business:

1. Prothman Fire Chief Recruitment Proposal – A packet was provided to the Board outlining the recruitment and hiring process for a new Chief, along with a starting price of \$19,500. To date, only one application has been received and the closing date is June 25, 2024. Commissioner Dahl recommends waiting until the application process closes and interviews have been conducted to decide if the Board wants to utilize an outside hiring agency.
2. Resolution 2024-003 Board Meeting Schedule. – Resolution 2024-003 establishes the Board will meet twice a month on the 2nd and 4th Mondays until a new Chief is hired. Commissioner Scott moved to approve Resolution 2024-003 Board Meeting Schedule. Commissioner Ricks seconded the motion. Motion carried 6-0.
3. Maintenance and Operation Levy – Budget documents provided and discussed the need to run an M & O Levy in 2024 due to revenue shortfall by 2026. A budget workshop was scheduled for July 11, 2024, to review options.

Unfinished Business (action items): None

Unfinished Business (non-action items): None

Communications: None

Chief/Training/EMS Reports: None

Recruit & Retention Coordinator Update: None

Commissioner Reports: None

THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO RCW 42.30.110 (g) TO EVALUATE THE QUALIFICATIONS OF AN APPLICANT FOR PUBLIC EMPLOYMENT OR TO REVIEW THE PERFORMANCE OF A PUBLIC EMPLOYEE. HOWEVER, SUBJECT TO RCW 42.30.140(4), DISCUSSION BY A GOVERNING BODY OF SALARIES, WAGES, AND OTHER CONDITIONS OF EMPLOYMENT TO BE GENERALLY APPLIED WITHIN THE AGENCY SHALL OCCUR IN A MEETING OPEN TO THE PUBLIC, AND WHEN A GOVERNING BODY ELECTS TO TAKE FINAL ACTION HIRING, SETTING THE SALARY OF AN INDIVIDUAL EMPLOYEE OR CLASS OF EMPLOYEES, OR DISCHARGING OR DISCIPLINING AN EMPLOYEE, THAT ACTION SHALL BE TAKEN IN A MEETING OPEN TO THE PUBLIC. THE DURATION OF THE EXECUTIVE SESSION IS SET AT **30 MINUTES** BUT THIS MAY BE EXTENDED BY THE PRESIDING OFFICER. ACTION MAY OR MAY NOT BE TAKEN AFTER THE BOARD RECONVENES INTO REGULAR SESSION, AND NO ACTION SHALL BE TAKEN IN THE EXECUTIVE SESSION.

Executive Session Began: 1810 hours

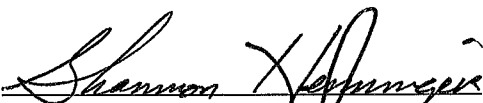
Executive Session Extended: 30 additional minutes at 1840 hours

Executive Session Ended: 1900 with no actions taken


Good of the Order:

Adjournment: The board adjourned the meeting at 1902 hours.

Submitted for Board approval by:


Shannon Hemminger, Secretary



Calvin Dahl, Board Member


Robert Scott, Board Member


Jeff Merryman, Board Member


John Ricks, Board Member


Tom Culleton, Board Member


Mike Reed, Board Member