



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
 AUTHORITY**



10828 Littlerock Rd SW
 Olympia WA 98512
 360.352.1614

Board of Fire Commissioners General Meeting

Monday, June 10, 2024, at 1730 hr.

In-Person: 10828 Littlerock Rd SW, Olympia St. 1-2

Zoom virtual meeting link:

<https://us02web.zoom.us/j/86399434512?pwd=di9qSHlzVk5OSjByM1lPY3UyM2RlRQQT09>

Meeting ID: 863 9943 4512

Passcode: 148054

- I. CALL TO ORDER**
- II. ATTENDANCE:**
- III. ADDITIONS/DELETIONS TO AGENDA:**
- IV. PUBLIC COMMENTS/PRESENTATIONS**
- V. LABOR MANAGEMENT**
- VI. NEW BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Expenditures: Accts Payable \$ 88,741.69 Payroll \$440,937.72 TOTAL: \$529,679.41 <i>Warrants \$168,744.11</i> <i>EFTs \$360,935.30</i>	1-9	Shannon	Approve/Reject
2) Meeting Minutes a) May 13, 2024, General Meeting	10-11	Shannon	Approve/Reject
3) Proposal to Transition from ER to ESO	12-15	AC Drake	Approve/Reject
4) External Meeting Assignments - TC Commissioners EMS Council West Thurston Fire & Life Safety County Fire Commissioners Strength of Purpose – define benefit to WTRFA		Chair Dahl	Assignment

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1)			

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Treasurers Report for May 2024	16-19	Shannon	Informational
2) T. Sexton Temporary Training Officer		AC Drake	Informational
3) County Commissioners Letter Regarding Timber Harvest Capitol Forest	20-21	Chief Smith	Informational

X. DEPARTMENT REPORTS

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Chief/Safety/Training Reports	22-28	Chief Smith	Informational
2) Recruit & Retention Coordinator Report	29	Andrea Reynoldson	Informational
3) Commissioner Meetings		BOFC	Informational

XI. GOOD OF THE ORDER:

XII. ADJOURNMENT:

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 12:41:37 Date: 06/12/2024

06/10/2024 To: 06/10/2024

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
240601001 1st Security Bank	918	06/10/2024	Claims	6700	14.50		
Invoice # Rcvd Date Due Date Description Amount							
BAILEYS IGA	05/23/2024	06/10/2024	Meal for Drill		14.50		
240601002 Across The Street Productions Inc.	919	06/10/2024	Claims	6700	2,550.00	25545	
Invoice # Rcvd Date Due Date Description Amount							
25545	06/04/2024	06/10/2024	2024 Blue Card Renewal (x16) & Instructor (x1)		2,550.00		
240601003 Board For Volunteer Firefighters	920	06/10/2024	Claims	6700	1,080.00		
Invoice # Rcvd Date Due Date Description Amount							
JUNE 2024	05/22/2024	06/10/2024	New Volunteers (x12)		1,080.00		
240601004 Brookfield Group, The	921	06/10/2024	Claims	6700	666.05	71133	
Invoice # Rcvd Date Due Date Description Amount							
71133	05/29/2024	06/11/2024	Voice Hosted Srvcs (June 2024)		666.05		
240601005 Capital Business Machines Inc	922	06/10/2024	Claims	6700	319.98	209887, 209888, 209886	
Invoice # Rcvd Date Due Date Description Amount							
209887	06/06/2024	06/10/2024	1-1 Grand Mound Copies		161.13		
209888	06/06/2024	06/10/2024	1-2 Littlerock Copies		135.02		
209886	06/06/2024	06/10/2024	1-6 Maytown Copies		23.83		
240601006 Carefirst Bluecross Blueshield Payment Administrator	923	06/10/2024	Claims	6700	261.00	241271003332	
Invoice # Rcvd Date Due Date Description Amount							
241271003332	05/22/2024	06/10/2024	Harris Medical Premium		261.00		
240601007 Cedar Creek Correction Center	924	06/10/2024	Claims	6700	195.00	2405.1729	
Invoice # Rcvd Date Due Date Description Amount							
2405.1729	06/05/2024	06/10/2024	May 2024 Work Crews		195.00		
240601008 Centralia OK Tire Inc Point S Tires	925	06/10/2024	Claims	6700	56.81	1131624	
Invoice # Rcvd Date Due Date Description Amount							
1131624	06/04/2024	06/10/2024	A11 T1-3 Replace Stem Valves/Service Call		56.81		
240601009 Citi Cards	926	06/10/2024	Claims	6700	5,555.48		
Invoice # Rcvd Date Due Date Description Amount							
AMAZON	05/29/2024	06/11/2024	Recruit Item (bean baqs)		23.17		
AMAZON	05/29/2024	06/11/2024	Picture Frames		155.91		
AMAZON	05/29/2024	06/11/2024	Refund - 1-3 Rochester Mop Bucket		-54.57		
CHOICE HOTELS	05/29/2024	06/11/2024	EMS Conference (C. White)		372.96		
DAILY DISPATCH	05/29/2024	06/11/2024	Employment Ad - Fire Chief		280.00		
COSTCO	05/29/2024	06/11/2024	1-1 Grand Mound Griddle		43.31		
COSTCO	05/29/2024	06/11/2024	Annual Membership Fee		180.00		
(ECUTIVE ADVERTISIN	05/29/2024	06/11/2024	Recruit Items (hot/cold packs)		883.58		
EMOST PROMOTIONS	05/29/2024	06/11/2024	Recruit Items (color books/crayons)		807.45		
GREENHECK	05/29/2024	06/11/2024	1-6 Maytown Fan Motor for Restroom Vents		333.96		
PRECISION PRINTING	05/29/2024	06/11/2024	Recruit Item (Sandwich Boards)		194.76		
SOLE FITNESS	05/29/2024	06/11/2024	1-3 Rochester New Treadmill		1,299.59		
UNITED AIRLINE	05/29/2024	06/11/2024	NFA Risk Academy Training (T. Sexton)		852.41		
USPS	05/29/2024	06/11/2024	Stamps		136.00		
USPS	05/29/2024	06/11/2024	Certified Mail		8.73		
WALMART	05/29/2024	06/11/2024	Recruit Items (pictures)		20.90		
ZOOM	05/29/2024	06/11/2024	Mnthly communications Service		17.32		
240601010 City Of Olympia	927	06/10/2024	Claims	6700	8,588.35	10403/17256	
Invoice # Rcvd Date Due Date Description Amount							
10403/17256	05/22/2024	06/10/2024	A22 E1-3 Quarterly Service		1,355.19		

VOUCHER APPROVAL TRANSMITTAL

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	10403/17256	05/22/2024	06/10/2024	A30 E1-2 Misc Repairs (door switches, handle kit)	3,790.98	
	10403/17256	05/22/2024	06/10/2024	A62 E1-1 O'Ring Repair Kit, Pressure Switch	1,137.89	
	10403/17256	05/22/2024	06/10/2024	A75 A1-1 Annual Service	2,304.29	
240601011 City Sanitary Inc	928	06/10/2024	Claims	6700	222.12	18327765S188, 18327953S188
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	18327765S188	06/04/2024	06/10/2024	1-3 Rochester Recycle	32.50	
	18327953S188	06/04/2024	06/10/2024	1-1 Grand Mound Recycle	189.62	
240601012 Clearfly	929	06/10/2024	Claims	6700	225.88	615862
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	615862	06/04/2024	06/10/2024	Jun 2024 SIP Trunk Svcs	225.88	
240601013 Coaxsher	930	06/10/2024	Claims	6700	588.50	51912
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	51912	05/22/2024	06/10/2024	Class B Pants (R. Stone)	588.50	
240601014 Comcast	931	06/10/2024	Claims	6700	1,039.45	1030
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1030	05/22/2024	06/10/2024	1-2 Littlerock Phone/Cable	226.66	
	1030	05/22/2024	06/10/2024	1-6 Maytown Phone/Cable	226.66	
	1030	05/22/2024	06/10/2024	1-1 Grand Mound Phone/Cable	216.13	
	1030	05/22/2024	06/10/2024	1-4 Scott Lake Phone	171.95	
	1030	05/22/2024	06/10/2024	1-3 Rochester Phone/Cable	198.05	
240601015 Complete Hearing & Balance	932	06/10/2024	Claims	6700	600.00	156953, 156956, 156999
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	156953	05/31/2024	06/10/2024	CPT Codes 92552, 92567, 92556, 99202 (J. Hays)	200.00	
	156956	05/31/2024	06/10/2024	CPT Codes 92567, 92556, 99203 (K. McCutcheon)	200.00	
	156999	05/31/2024	06/10/2024	CPT Codes 92567, 92556, 99202 (M. Visser)	200.00	
240601016 Cummins Inc	933	06/10/2024	Claims	6700	2,818.58	01-19552, 01-19750
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	01-19552	05/24/2024	06/10/2024	1-6 Maytown Annual Generator Maintenance/Load	1,051.33	
	01-19750	05/24/2024	06/10/2024	1-4 Scott Lake Annual Generator Maintenance/Load	1,767.25	
240601017 DE Lage Landen	934	06/10/2024	Claims	6700	294.53	82674925
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	82674925	05/29/2024	06/10/2024	1-2 Littlerock Copier Lease (May 2024)	294.53	
240601018 ESO Solutions, Inc.	935	06/10/2024	Claims	6700	630.20	141091
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	141091	06/04/2024	06/10/2024	Fire Pckgs Jul 2024	630.20	
240601019 Eric T. Quinn, P.S.	936	06/10/2024	Claims	6700	2,525.90	1699
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1699	06/04/2024	06/10/2024	May 2024 Leqal Svcs	2,525.90	
240601020 First Choice Health Network	937	06/10/2024	Claims	6700	141.12	119740
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	119740	06/04/2024	06/10/2024	EAP Mnthly Srvc May 2024	141.12	
240601021 Hall Aaron David	938	06/10/2024	Claims	6700	345.86	Reimbursement
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	REIMBURSEMENT	06/06/2024	06/10/2024	Duty Boots (Whistle WorkWear)	345.86	
240601022 Home Depot Credit Services	939	06/10/2024	Claims	6700	38.47	6624950
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	6624950	05/31/2024	06/10/2024	Facility Supplies (Sand, Buckets)	38.47	
240601023 IMS Alliance	940	06/10/2024	Claims	6700	123.46	24-1409, 24-1554

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
240601024 Intelligent Technical Solutions, LLC	Invoice #	Rcvd Date	Due Date	Description	Amount	
	24-1409	05/22/2024	06/10/2024	Name Taqs (x8)	20.63	
	24-1554	05/22/2024	06/10/2024	Name Taqs (x52)	102.83	
	941	06/10/2024	Claims	6700	4,205.71	156295
240601025 Joes Refuse Inc	Invoice #	Rcvd Date	Due Date	Description	Amount	
	18324361S188	06/04/2024	06/10/2024	1-1 Grand Mound Refuse	140.31	
	18324227S188	06/04/2024	06/10/2024	1-3 Rochester Refuse	39.93	
	942	06/10/2024	Claims	6700	180.24	18324227S188, 18324361S188
240601026 LN Curtis & Sons Inc	Invoice #	Rcvd Date	Due Date	Description	Amount	
	829931	06/04/2024	06/10/2024	Deputy Chief Buqle	35.35	
	830140	06/04/2024	06/10/2024	Helmets (x4)	1,054.28	
	831472	06/04/2024	06/10/2024	Helmets (x2)	973.90	
	831617	06/04/2024	06/10/2024	Class B Shirts (Stone, Drake)	213.13	
	943	06/10/2024	Claims	6700	2,276.66	830140, 829931, 831472, 831617
240601027 Leco Supply, Inc.	Invoice #	Rcvd Date	Due Date	Description	Amount	
	222591	06/04/2024	06/10/2024	1-6 Maytown Cache Station Supplies (toilet paper,	956.03	
	944	06/10/2024	Claims	6700	956.03	222591
240601028 Lighthouse Uniform Co Inc	Invoice #	Rcvd Date	Due Date	Description	Amount	
	A-319112	05/24/2024	06/10/2024	Class A Honor Guard (R. Lohse) Honor Guard Cords &	916.53	
	945	06/10/2024	Claims	6700	916.53	A-319112
240601029 Lincoln Creek Lumber	Invoice #	Rcvd Date	Due Date	Description	Amount	
	441248	05/22/2024	06/10/2024	Facility Maintenance - weedeater 2-cycle oil, mowing	51.54	
	441956	05/22/2024	06/10/2024	Facility Maintenance - Starter Fluid	7.23	
	946	06/10/2024	Claims	6700	58.77	441248, 441956
240601030 Mountain Mist Water	Invoice #	Rcvd Date	Due Date	Description	Amount	
	29585	06/04/2024	06/10/2024	1-2 Littlerock Water	74.55	
	29585	06/04/2024	06/10/2024	1-6 Maytown Water	91.61	
	29585	06/04/2024	06/10/2024	1-1 Grand Mound Water	115.16	
	29585	06/04/2024	06/10/2024	1-3 Rochester Water	57.77	
	947	06/10/2024	Claims	6700	339.09	29585
240601031 Munsell Barbara	Invoice #	Rcvd Date	Due Date	Description	Amount	
	MAY 2024	05/29/2024	06/10/2024	Sew On Patches (x11)	33.00	
	948	06/10/2024	Claims	6700	33.00	May 2024
240601032 Northwest Water Systems	Invoice #	Rcvd Date	Due Date	Description	Amount	
	13944	05/22/2024	06/10/2024	1-2 Littlerock Water Srvc	199.17	
	13804	05/22/2024	06/10/2024	1-1 Grand Mound Water Srvc	199.17	
	14075	05/22/2024	06/10/2024	1-6 Maytown Water Srvc & Salt (x3)	252.84	
	949	06/10/2024	Claims	6700	651.18	13944, 13804, 14075
240601033 Olympia Sheet Metal Inc	Invoice #	Rcvd Date	Due Date	Description	Amount	
	68591	06/05/2024	06/10/2024	1-3 Rochester Diaqnose Fujitsu HVAC #5 Unit	552.33	
	950	06/10/2024	Claims	6700	552.33	68591
240601034 On-Hold Concepts Inc	Invoice #	Rcvd Date	Due Date	Description	Amount	
	638576	05/29/2024	06/10/2024	Monthly On Hold Srvc	19.95	
	951	06/10/2024	Claims	6700	19.95	638576
240601035 Paladin Background Screening LLC	Invoice #	Rcvd Date	Due Date	Description	Amount	
	68591	06/05/2024	06/10/2024	1-3 Rochester Diaqnose Fujitsu HVAC #5 Unit	552.33	
	952	06/10/2024	Claims	6700	357.00	5819

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240601036 Pilot Travel Centers LLC	953	06/10/2024	Claims	6700	499.48	665406082
Invoice #	Rcvd Date	Due Date	Description			Amount
5819	06/04/2024	06/10/2024	Background Screenings (Barnes, Blocher, Hays, Smith.)			357.00
240601037 Propane Northwest	954	06/10/2024	Claims	6700	1,084.73	1513557995
Invoice #	Rcvd Date	Due Date	Description			Amount
1513557995	05/22/2024	06/10/2024	1-6 Maytown Propane (622.10 gal)			1,084.73
240601038 Puget Sound Energy	955	06/10/2024	Claims	6700	4,294.72	
Invoice #	Rcvd Date	Due Date	Description			Amount
200017639499	05/23/2024	06/10/2024	1-1 Grand Mound (budget plan) Apr 2024			2,208.00
220025935044	05/23/2024	06/10/2024	1-2 Littlerock (budget plan) May 2024			762.00
220025935051	05/23/2024	06/10/2024	1-4 Scott Lake (budget plan) May 2024			183.00
220025935077	05/23/2024	06/10/2024	1-5 Michiqan Hill Mar 2024			65.72
220025935069	05/23/2024	06/10/2024	1-6 Maytown (budget plan) Apr 2024			544.00
220006625754	05/23/2024	06/10/2024	1-7 Old Hwy 99 (budget plan) Apr 2024			170.00
220033813829	05/23/2024	06/10/2024	1-3 Rochester (budget plan) May 2024			362.00
240601039 Quest Diagnostics	956	06/10/2024	Claims	6700	422.00	9210139745
Invoice #	Rcvd Date	Due Date	Description			Amount
9210139745	06/06/2024	06/10/2024	CPT Codes 8766, 19023 (x10 volunteers)			422.00
240601040 Radia Inc PS	957	06/10/2024	Claims	6700	247.00	ZC2P1VS, ZC2P20C, ZC2P1Y2
Invoice #	Rcvd Date	Due Date	Description			Amount
ZC2P1VS	05/23/2024	06/10/2024	CPT 71046 (W. Crabb)			93.00
ZC2P20C	05/23/2024	06/10/2024	CPT 71046 (B. Cooper)			93.00
ZC2P1Y2	05/23/2024	06/10/2024	CPT 71046 (C. Odle)			61.00
240601041 Rochester Lumber	958	06/10/2024	Claims	6700	173.51	1227491, 1226783, 1226789, 1227794, 1228600, 1228330, 1227884, 1228181, 1227613, 1228406
Invoice #	Rcvd Date	Due Date	Description			Amount
1227491	05/23/2024	06/10/2024	Facility Maintenance (cable, clamps)			13.19
1226783	05/23/2024	06/10/2024	Facility Maintenance (plug)			10.82
1226789	05/23/2024	06/10/2024	Facility Maintenance (file, grind wheel)			22.72
1227794	05/23/2024	06/10/2024	Recruit Supply (rope)			19.48
1228600	05/23/2024	06/10/2024	Recruit Photo Project			30.76
1228330	05/23/2024	06/10/2024	Recruit Photo Project			10.38
1227884	05/23/2024	06/10/2024	Return Recruit Photo Project			-7.57
1228181	05/23/2024	06/10/2024	Recruit Photo Project			15.38
1227613	05/23/2024	06/10/2024	Facility Maintenance (cable, clamps)			21.31
1228406	05/23/2024	06/10/2024	Facility Maintenance (anchors, screws)			37.04
240601042 Rochester Water Association	959	06/10/2024	Claims	6700	55.61	100100
Invoice #	Rcvd Date	Due Date	Description			Amount
100100	05/29/2024	06/10/2024	1-3 Rochester Water Srvcs			55.61
240601043 Scott Lake Maintenance Co C/O Northwest Water Syst	960	06/10/2024	Claims	6700	115.00	2267600
Invoice #	Rcvd Date	Due Date	Description			Amount
2267600	05/24/2024	06/10/2024	1-4 Scott Lake Water			115.00
240601044 Sea-Western Inc	961	06/10/2024	Claims	6700	34,560.91	32274
Invoice #	Rcvd Date	Due Date	Description			Amount
32274	03/01/2024	06/10/2024	Bunker Gear Sets (x9)			34,560.91

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
240601045 Smith Rob Dean	962	06/10/2024	Claims	6700	120.09	Reimbursement	
Invoice #	Rcvd Date	Due Date	Description				Amount
REIMBURSEMENT	06/06/2024	06/10/2024	A25 CH1-2 Oil Change (Take 5 Oil Change)				120.09
240601046 State Auditors Office	963	06/10/2024	Claims	6700	139.10	L161530	
Invoice #	Rcvd Date	Due Date	Description				Amount
L161530	05/23/2024	06/10/2024	2020-2022 Accountability Audit (Apr 2024 time)				139.10
240601047 Stericycle Inc	964	06/10/2024	Claims	6700	65.75	8007273989	
Invoice #	Rcvd Date	Due Date	Description				Amount
8007273989	05/31/2024	06/10/2024	1-3 Rochester Hazo Waste				65.75
240601048 Systems Design West LLC	965	06/10/2024	Claims	6700	1,851.16	20240666	
Invoice #	Rcvd Date	Due Date	Description				Amount
20240666	05/23/2024	06/10/2024	April 2024 Transports (x71)				1,851.16
240601049 Tumwater Eye Center, Inc.	966	06/10/2024	Claims	6700	830.00	33031, 33037	
Invoice #	Rcvd Date	Due Date	Description				Amount
33031	05/29/2024	06/10/2024	CPT Codes 92015, 92250, 92004 (C. Ramos-Varqas)				415.00
330374	05/29/2024	06/10/2024	CPT Codes 92015, 92250, 92004 (M. Visser)				415.00
240601050 Verizon Wireless	967	06/10/2024	Claims	6700	343.36	9963932689, 9964953296	
Invoice #	Rcvd Date	Due Date	Description				Amount
9963932689	05/23/2024	06/10/2024	Aid Cells (x 5)				49.85
9964953296	05/23/2024	06/10/2024	R&R Coordinator Cell				41.97
9964953296	05/23/2024	06/10/2024	Captains Cells				171.52
9964953296	05/23/2024	06/10/2024	Modems				80.02
240601051 Wells Fargo Financial Leasing	968	06/10/2024	Claims	6700	160.57	5029790967	
Invoice #	Rcvd Date	Due Date	Description				Amount
5029790967	05/23/2024	06/10/2024	1-1 Grand Mound Copier Lease (5/7 to 6/6)				160.57
240601052 West Thurston Reg Fire PETTY CASH	969	06/10/2024	Claims	6700	497.01		
Invoice #	Rcvd Date	Due Date	Description				Amount
AFLAC	05/30/2024	06/10/2024	Reissue Warrant for Inv 776684				484.51
PETTY CASH	05/30/2024	06/10/2024	Repayment ACH Transaction Fees (Apr 2024)				12.50
240601053 Wilcox & Flegel	970	06/10/2024	Claims	6700	3,853.96	0871463-IN, 0871492-IN, CL30011, 0874480-IN, 0874483-IN	
Invoice #	Rcvd Date	Due Date	Description				Amount
0871463-IN	05/23/2024	06/10/2024	1-1 Grand Mound Diesel (225 gal)				721.06
0871492-IN	05/23/2024	06/10/2024	1-2 Littlerock Diesel (110 gal)				352.53
CL30011	05/23/2024	06/10/2024	A71 STAF-2				39.32
CL30011	05/23/2024	06/10/2024	A74 B1-1				8.85
CL30011	05/23/2024	06/10/2024	A14 SU1-8				201.50
CL30011	05/23/2024	06/10/2024	A09 B1-3				13.73
CL30011	05/23/2024	06/10/2024	A77 BN1-6				428.43
CL30011	05/23/2024	06/10/2024	A25 CH1-3				40.71
CL30011	05/23/2024	06/10/2024	A73 U1-2				425.61
CL30011	05/23/2024	06/10/2024	A07 E1-7				102.89
0874480-IN	05/23/2024	06/10/2024	1-1 Grand Mound Diesel (265 gal)				947.35
0874483-IN	05/23/2024	06/10/2024	1-2 Littlerock Diesel (160 gal)				571.98

53 Vouchers:

88,741.69

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

13:19:23 Date: 06/12/2024

06/10/2024 To: 06/10/2024

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
240601054 Aflac	971	06/10/2024	Payroll	6700	484.51	
240601055 Benefit Solutions Inc-WSCFF	972	06/10/2024	Payroll	6700	2,325.00	
EFT Bennett Matthew Shaun	855	06/14/2024	Payroll	6700		
EFT Bennett Matthew Shaun	877	06/28/2024	Payroll	6700		
240601106 Berryman Thomas A	863	06/12/2024	Payroll	6700		
EFT Betts Brandon John	878	06/28/2024	Payroll	6700		
EFT Brownell Scott Lee	864	06/12/2024	Payroll	6700		
EFT Christenson Brian David	879	06/28/2024	Payroll	6700		
EFT Cooke Hans Robert	880	06/28/2024	Payroll	6700		
EFT Cooper Bailey Andrew	881	06/28/2024	Payroll	6700		
EFT Davis Dustin James	882	06/28/2024	Payroll	6700		
EFT Dean Sarah Linnea	883	06/28/2024	Payroll	6700		
EFT Department Of Retirement Services Deferred Comp	914	06/10/2024	Payroll	6700	37,529.22	
EFT Department Of Retirement Systems Retirement	915	06/10/2024	Payroll	6700	45,489.09	
EFT Department Of The Treasury	916	06/10/2024	Payroll	6700	51,094.28	
EFT Devert Brent Nathaniel	884	06/28/2024	Payroll	6700		
240601056 Dimartino Associates Brown & Brown of WA, Inc	973	06/10/2024	Payroll	6700	2,513.29	
EFT Drake Nathan Tyler	885	06/28/2024	Payroll	6700		
240601108 Fitzgerald Thomas J	865	06/12/2024	Payroll	6700		
EFT Fox Timothy Andrew	886	06/28/2024	Payroll	6700		
240601057 GET Program	974	06/10/2024	Payroll	6700	287.00	
EFT Garza Isaac Wayne	856	06/14/2024	Payroll	6700		
EFT Garza Isaac Wayne	887	06/28/2024	Payroll	6700		
240601058 HRA VEBA Trust	975	06/10/2024	Payroll	6700	7,200.00	
EFT Hall Aaron David	857	06/14/2024	Payroll	6700		
EFT Hall Aaron David	888	06/28/2024	Payroll	6700		
240601109 Harding Arthur James William	866	06/12/2024	Payroll	6700		
EFT Heilman Chris Douglas	889	06/28/2024	Payroll	6700		
EFT Hemminger Shannon Marie	890	06/28/2024	Payroll	6700		
EFT Hoskison Jordan Tyler	891	06/28/2024	Payroll	6700		
EFT Hull Nathan Scott	892	06/28/2024	Payroll	6700		
240601059 IAFF Local 3825 Treasurer	976	06/10/2024	Payroll	6700	6,421.20	
EFT Josselyn Jesse West	867	06/12/2024	Payroll	6700		
EFT Kaleiwahea Blake William	893	06/28/2024	Payroll	6700		
EFT Kautz Austin Robert	868	06/12/2024	Payroll	6700		
EFT Kondrack Andrew Joseph	894	06/28/2024	Payroll	6700		
EFT Lohse Ryan Jacob	895	06/28/2024	Payroll	6700		
EFT Loofbourow Josh Kenneth	869	06/12/2024	Payroll	6700		
EFT Lyon Colby Wayne	858	06/14/2024	Payroll	6700		
EFT Lyon Colby Wayne	896	06/28/2024	Payroll	6700		
EFT McGeary Michael C	870	06/12/2024	Payroll	6700		
EFT Miller Devann Munroe	897	06/28/2024	Payroll	6700		
EFT Morales Michael Lawrence	898	06/28/2024	Payroll	6700		
EFT Palmerson Erik Morgan	859	06/14/2024	Payroll	6700		
EFT Palmerson Erik Morgan	899	06/28/2024	Payroll	6700		
EFT Parker Gregory Jerel	860	06/14/2024	Payroll	6700		
EFT Parker Gregory Jerel	900	06/28/2024	Payroll	6700		
EFT Patraca Linda Ellen	901	06/28/2024	Payroll	6700		
EFT Reed Michael David	871	06/12/2024	Payroll	6700		
EFT Reynoldson Andrea Gail	902	06/28/2024	Payroll	6700		
240601115 Ricks John Rual	872	06/12/2024	Payroll	6700		
EFT Santee Ricardo Leon	903	06/28/2024	Payroll	6700		
EFT Scott Robert William	873	06/12/2024	Payroll	6700		

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

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06/10/2024 To: 06/10/2024

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT Sexton Thomas Edward	904	06/28/2024	Payroll	6700		
EFT Singleton Charles Ed	905	06/28/2024	Payroll	6700		
EFT Smith Eric David	861	06/14/2024	Payroll	6700		
EFT Smith Eric David	906	06/28/2024	Payroll	6700		
EFT Smith Rob Dean	907	06/28/2024	Payroll	6700		
EFT Spiegelberg John Steven	874	06/12/2024	Payroll	6700		
EFT Stone Roger Lee	908	06/28/2024	Payroll	6700		
EFT Swecker Joel Anthony	862	06/14/2024	Payroll	6700		
EFT Swecker Joel Anthony	909	06/28/2024	Payroll	6700		
240601118 Teitzel Steven David	875	06/12/2024	Payroll	6700		
EFT Trautman Alexander Paul	910	06/28/2024	Payroll	6700		
EFT Trott Thomas John	911	06/28/2024	Payroll	6700		
240601060 Trusteed Plans	977	06/10/2024	Payroll	6700	57,863.92	
240601119 Vargas Julio Cesar	876	06/12/2024	Payroll	6700		
EFT Washington State Support Registry	917	06/10/2024	Payroll	6700	768.66	
240601061 West Thurston Fire - House Funds	978	06/10/2024	Payroll	6700	210.00	
EFT White Christopher Charles	912	06/28/2024	Payroll	6700		
70 Vouchers:					440,937.72	



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

May 13, 2024 – Governing Board Business Meeting at 18720 Sargent Rd SW, Rochester St. 1-1

Call to Order/Attendance: Commissioner Culleton called the meeting to order at 17:30 hours.

Commissioners: Scott, Ricks, Culleton, Reed, Merryman, Dahl-Excused

Chief: R. Smith,

Asst. Chief: N. Drake

Battalion Chief: R. Stone

Captains: E. Smith, B. Christenson (Zoom)

Lieutenants: E. Palmerson, J. Swecker,

Firefighters: R. Santee, H. Cooke, D. Miller, M. Bennett (Zoom), A. Kondrack (Zoom)

Volunteer:

Admin: Admin Svcs Director/Secretary S. Hemminger, Recruit and Retention Coordinator A. Reynoldson

Union Representative: A. Trautman

Guests: Kevin O’Sullivan, Diana Balsam, Pam Pannkuk

Additions/Deletions to the Agenda:

Public Comments/Presentations: None

Labor Management: A. Trautman – Three FF/EMT’s out on medical. Fire responses are increasing with the nicer weather and aid calls to Capital Forest are increasing as well. Another Blood Drive is scheduled for July 1st at the Grand Mound Station 12pm – 8pm.

New Business:

1. Eric Cunningham with WSRB spoke to the projected increase in residential insurance as a result of the new WSRB rating data.
2. Winslow Cervantes with WHA Insurance gave an overview of coverage and premiums.
3. Steve Smythe proposed renting an outside area, at the old Grand Mound Fire Department located on Old Hwy 99, to sell gourmet popcorn. Commissioner Scott moved to approve the business proposal. Commissioner Reed seconded the motion. Motion carried 5-0
4. Expenditure Approval. Commissioner Scott moved to approve the total expenditure amount of \$535,132.20. Commissioner Reed seconded the motion. Motion carried 5-0.
5. Meeting Minutes. Commissioner Ricks moved to approve the April 8, 2024, meeting minutes. Commissioner Scott seconded the motion, Commissioner Merryman abstained. Motion carried 4-1.
6. Resolution 2024-002 Surplus Riding Lawn Mower. Commissioner Ricks approved the sale of the riding lawn mower. Commissioner Merryman seconded the motion. Motion carried 5-0.

Unfinished Business (action items): Policy 2018 – Staffing Priority – Call Out. Final review of policy revisions. Commissioner Scott moved to approve the policy revisions. Commissioner Ricks seconded the motion, Commissioner Merryman abstained. Motion carried 4-1.

Unfinished Business (non-action items): FIRE Program – Chief Smith discussed the intention of the FIRE Program and resources needed.

Communications:

1. April 2024 Thurston County Treasurers report presented.
2. St. 1-6 Exhaust Fans – Upon further inspection it was determined there are exhaust fans in the restroom and laundry area and the motors were not working. Parts were ordered and installed; the fans are now working.
3. Volunteer Wildland Fire Fighting Program – Asst. Chief Drake spoke to the reason the RFA doesn't have a specific Wildland Fire Fighting program.

Chief/Training/EMS Reports: Refer to printed reports.

Recruit & Retention Coordinator Update: A. Reynoldson reported that 12 new volunteers have been onboarded and paired up with mentors. Training is being provided on Tuesday evenings to prepare them for the academy. The Swede Day parade and event is on June 15th and there will be activities at Station 1-3 throughout the day.

Commissioner Reports: Commissioner Ricks reported on the EMS Counsel. Commissioner Merryman reported on the Volunteer interviews. Commissioner Culleton reported on the Scott Lake Community meeting and their interest in when St. 1-4 will be staffed.

Good of the Order: Commissioner Merryman thanked FF/EMT C. White and N. Hull for their solid decision making during the Volunteer interviews and their overall ideation on the future direction of the RFA. Capt. N. Drake was pinned as the new Acting Asst. Chief. Frank Hamilton's Celebration of Life is at St. 1-2 on May 18th starting at 11am.

Adjournment: The board adjourned the meeting at 1856 hours.

Submitted for Board approval by:

Shannon Hemminger, Secretary

Calvin Dahl, Board Member

Robert Scott, Board Member

Jeff Merryman, Board Member

John Ricks, Board Member

Tom Culleton, Board Member

Mike Reed, Board Member



WEST THURSTON REGIONAL FIRE AUTHORITY

10828 Littlerock Rd SW Olympia WA 98512
Phone 360.352.1614 Fax 360.352.1696

June 6, 2024

To: Chief Smith
From: AC Nathan Drake
RE: Proposal for Transitioning RMS from Emergency Reporting to ESO

Chief Smith,

The following is a proposal for transitioning our RMS system from Emergency Reporting to ESO.

Current Situation:

WTRFA currently utilizes several separate platforms and databases for tracking and documentation purposes, which includes:

- Emergency Reporting (ER) as our Records Management System (RMS). We use this for NFIRS reporting, hydrant data, and personnel data.
- Halligan as our electronic work orders and asset management.
- ESO EHR for the input of electronic patient care records on EMS Calls that is paid for and supported by Thurston County Medic One.

Discussion:

We have been utilizing ER since May 2014. The ER platform is utilized for multiple district records tracking and reporting functions through individual modules to include:

- NFIRS Incident Reporting (Not utilized for NEMESIS or Electronic Patient Care Reporting (ePCR))
- Hydrant Inventory and Tracking
- Apparatus and equipment inventory and maintenance tracking
- Agency performance reporting
- Limited Personnel Management tracking
- Daily Logbook documentation

Beginning in 2014, Thurston County Medic One transitioned all BLS providers from paper charting to utilizing the SafetyPad ePCR platform. In December of 2018, Thurston County transitioned to utilizing ESO as the ePCR platform. The CAD integration and the EHR modules are supported and provided at no cost to the agency through Thurston County Medic One.

In August of 2021, ER was acquired by ESO. It has been announced that the Emergency Reporting platform will continue to function, however the modules and capabilities that exist within the platform will not be updated going forward, to include the anticipated transition from NFIRS to NERIS somewhere in 2025. The ER platform will not be upgraded and will eventually be shut down. This includes the anticipated transition from NFIRS to NERIS somewhere in 2025.

Since the acquisition of ER by ESO, there has been considerable effort in building and expanding the platform and its host of modules to meet or exceed the standard that was set by ER.

ESO has completed building the necessary pipelines to transfer. Most of our existing information is transferred from ER into their respective modules so that our historical incident data will all be available in one program, as well as all our current equipment inventory and apparatus information.

ESO has recently released a Logistics Management Module that encompasses ESO Asset Management (tracking and maintaining equipment inventory and apparatus), ESO Inventory (EMS room supply and consumables tracking), and ESO Checklists (for tracking and completing apparatus checks, station inspections, PPE inspections and ladder inspections). This would allow us to remove Halligan from our needed platforms and have our rig checks integrated into the single platform concept.

Proposal:

I would like to propose that WTRFA transition to utilizing ESO as our core operational platform utilizing the following ESO Modules:

- Fire Incidents (NFIRS Reporting, currently incidents in ER)
- EHR (Covered 100% by Medic One)
- On Demand Learning (Used for initial agency onboarding and new user training and reference)
- Asset Management (Asset, equipment, and apparatus tracking, Currently Maintenance in ER)
- Checklists (Currently utilize Halligan)
- Personnel Management (Currently Administration in ER)

I believe the agency would benefit in the following ways from this transition:

- Utilizing one platform for most all operational activities.
- All incident data will be located and stored in one platform which will provide for more streamlined data production through the use of both Ad-Hoc reporting and ESO Insights.
- On EMS calls, crews currently must complete both an ePCR in the EHR module as well as a NFIRS report in Emergency Reporting. Utilizing ESO would allow crews to complete only one report on a vast majority of calls. During an EMS call, both the EHR and NFIRS reports can be completed and closed from the single module.
- Crews are already familiar with the ESO reporting environment through the use of the EHR module. Transitioning over to the ESO Fire module for NFIRS reports would require basic familiarization with the new platform operations, primarily learning where the information goes.
- Having one platform where the modules talk to each other will provide better means of closed loop communications for notifications and completion of maintenance and inventory related tasks.

- The Logistics Management Module will streamline our current issues related to maintenance notification and tracking. These modules all talk to each other and provide the ability for granular notification to the appropriate personnel as to maintenance needs.
- The Personnel Management module will allow us to store and track all personnel data, career progress, and certifications in one location.

Financial Impacts:

There should be no impact to the budget as the prices are comparable with some saving seen next year. Since ESO is the owner / operator of ER we will not have to pay for ER during the transition period. We will still have to pay for Halligan for up to 3 months during the transition period. ESO is providing us with a discount for the first year to help with transition costs. With that, savings this year will be non-existent or very minimal.

Here is a list of our current costs:

Annual Emergency Reporting Subscription	\$7,562.40
Annual Halligan Subscription	\$6,229.71
Current Annual Costs	\$13,792.11

Here is a list of annual costs over the 1st two years of the program.

YEAR #1

	Total	Discount
ESO Total Reoccurring Fees	\$10,348.00	-\$2,412.05
ESO Total One Time Fees (Integration, agency setup, training)	\$1,758.00	-\$1,785.00
Year 1 ESO Costs	\$12,106.00	
Year 1 ESO Total Discounts	-\$4,197.05	
Year 1 ESO Total Costs	\$7,935.95	

YEAR #2

	Total
Total ESO Reoccurring Fees	\$10,348
Year 2 ESO Total Costs	\$10,348
OVERALL SAVINGS FROM CURRENT SYSTEM	-\$3,444.11

Upon execution of the contract with ESO, we will no longer be paying for Emergency Reporting and will get a pro-rated return for our annual subscription. We will maintain access to Emergency Reporting up until we Go-Live with ESO and ensure platform stability.

During the transition period we must still pay for Halligan for our asset management and work order program. Once all assets and information have been transferred over to ESO, and the system has been fully

tested and crews trained we will discontinue our subscription with Halligan. Per our contract we must give Halligan 60 days' notice.

Transition Plan

The overall goal will be to go live starting October 1, 2024. ESO currently estimates a 120-day window from signature to live environment. This timeline would provide 3 months of time to transfer over and fully test the system. It would also provide 1 month of time for crew training prior to going live with ESO.

The plan would be to build out on the following schedule:

- July: Start system transitions with ESO. Transfer all NFIRS incidents for ER to ESO. Transfer assets data into ESO from Halligan.
- August: Working to set up ESO platform and ensure all data has been transferred. Set up rig check forms and work order forms. Make sure the system is working properly.
- September: Begin crew training on Fire Module data entry procedures, and train in the use of the Checklist Rig Check Module. Individual based training for those that will work within the specialty modules such as Asset Management.
 - Part of our package includes the On-Demand Learning module which provides a robust library of initial onboarding and ongoing training videos, tests, and resources for the entire ESO system.
- October: ESO System goes live.

As our crews already have experience utilizing the ESO reporting platform through EHR, the learning curve for report and data entry should be minimal.

Closing

This will be an ambitious timeline; however, I am confident that as long as ESO is able to build out the initial modules and get information transitioned over, we should be able to meet the goal. This will be a living timeline and as we run into hurdles, it can be adjusted.

Making this transition over to this single platform for a majority of our department's operational RMS needs will aid in the streamlining of information and data collection as we move forward.

I would like to move forward with this project as soon as possible to aid us in meeting our desired timeline.

If you have any questions, please feel free to reach out

Respectfully submitted,

Nathan Drake
Assistant Chief



Thurston County Treasurer
May 2024 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
05/01/2024	Beginning Cash Balance	\$7,811,000.62	
	Receipts/Deposits/Refunds:		
05/01/2024	Credit Card Deposit \$290.00 / 6701	290.00	
05/03/2024	Credit Card Deposit \$396.25 / 6701	396.25	
05/03/2024	District Deposit \$444.81 / 6701	444.81	
05/03/2024	District Deposit \$821.78 / 6701	821.78	
05/06/2024	District Deposit \$1,008.99 / 6701	1,008.99	
05/06/2024	District Deposit \$7,038.36 / 6701	7,038.36	
05/07/2024	District Deposit \$148.41 / 6701	148.41	
05/07/2024	District Deposit \$564.20 / 6701	564.20	
05/08/2024	Credit Card Deposit \$105.95 / 6701	105.95	
05/08/2024	District Deposit \$1,310.09 / 6701	1,310.09	
05/08/2024	District Deposit \$457.33 / 6701	457.33	
05/08/2024	District Deposit \$484.51 / 6701	484.51	
05/08/2024	District Deposit \$729.75 / 6701	729.75	
05/09/2024	District Deposit \$222.11 / 6701	222.11	
05/10/2024	District Deposit \$2,297.02 / 6701	2,297.02	
05/13/2024	District Deposit \$40,473.93 / 6701	40,473.93	
05/14/2024	District Deposit \$596.18 / 6701	596.18	
05/14/2024	Interest on Tax Refunds	(0.06)	
05/16/2024	Credit Card Deposit \$157.24 / 6701	157.24	
05/16/2024	Credit Card Deposit \$304.26 / 6701	304.26	
05/16/2024	District Deposit \$121.09 / 6701	121.09	
05/16/2024	District Deposit \$366.95 / 6701	366.95	
05/16/2024	District Deposit \$448.06 / 6701	448.06	
05/16/2024	District Deposit \$47.21 / 6701	47.21	
05/16/2024	District Deposit \$935.00 / 6701	935.00	
05/17/2024	District Deposit \$4,663.22 / 6701	4,663.22	
05/17/2024	District Deposit \$491.21 / 6701	491.21	
05/20/2024	District Deposit \$35,100.13 / 6701	35,100.13	
05/21/2024	District Deposit \$457.33 / 6701	457.33	
05/21/2024	District Deposit \$59,177.75 / 6701	59,177.75	
05/22/2024	District Deposit \$1,160.00 / 6701	1,160.00	
05/22/2024	District Deposit \$2,875.57 / 6701	2,875.57	
05/22/2024	District Deposit \$768.32 / 6701	768.32	
05/24/2024	District Deposit \$1,015.13 / 6701	1,015.13	
05/24/2024	District Deposit \$2,563.55 / 6701	2,563.55	
05/24/2024	District Deposit \$3,346.80 / 6701	3,346.80	
05/28/2024	District Deposit \$2,047.49 / 6701	2,047.49	
05/29/2024	District Deposit \$665.19 / 6701	665.19	
05/30/2024	District Deposit \$144.99 / 6701	144.99	
05/30/2024	District Deposit \$468.99 / 6701	468.99	
05/31/2024	District Deposit \$1,268.20 / 6701	1,268.20	
05/31/2024	District Deposit \$100.00 / 6701	100.00	
05/31/2024	District Deposit \$233.09 / 6701	233.09	
05/31/2024	District Deposit \$390.03 / 6701	390.03	
05/31/2024	DNR Interest	0.02	
05/31/2024	Leasehold Excise Tax	159.77	
05/31/2024	Tax & Assessment Receipts	294,880.88	
05/31/2024	Timber Harvest Tax	24,027.85	
05/31/2024	Interest Paid	16,218.13	



Thurston County Treasurer
May 2024 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

	Total Deposits	\$511,993.06	
	Warrant Issues & Voids/Fees/ACH/Wires:		
05/01/2024	Electronic Disbursement	(207.32)	
05/02/2024	Disbursement Correction	4.24	
05/15/2024	Electronic Disbursement	(19,828.78)	
05/15/2024	Issued Warrants	(174,477.92)	
05/31/2024	Electronic Disbursement	(340,825.50)	
	Total Warrants and Electronic Disbursements	(\$535,335.28)	
05/31/2024	Ending Cash Balance	\$7,787,658.40	

Warrant Activity

05/01/2024	Beginning Warrants Outstanding	\$8,088.00
	Total Warrants Issued	174,477.92
	Total Warrants Redeemed	(168,211.64)
	Total Warrants Voided	-
05/31/2024	Ending Warrants Outstanding	\$14,354.28

Investment Activity

05/01/2024	Beginning Interest Receivable	\$22,341.45
	Interest Earned	19,845.75
	Cash Paid	(16,218.13)
05/31/2024	Ending Interest Receivable	\$25,969.07

TCIP Yield (used to calculate interest earnings) 3.01%
 LGIP Yield (budget benchmark) 5.13%



**Thurston County Treasurer
 May 2024 Statement
 West Thurston Regional Fire Authority
 Fund 67A1 - W THURSTON RFA BOND DEBT**

Cash Activity

Date	Description	Amount	Notes
05/01/2024	Beginning Cash Balance	\$301,299.84	
	Receipts/Deposits/Refunds:		
05/14/2024	Interest on Tax Refunds	(0.01)	
05/31/2024	Tax & Assessment Receipts	19,118.24	
05/31/2024	Interest Paid	505.69	
	Total Deposits	\$19,623.92	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
05/31/2024	Ending Cash Balance	\$320,923.76	

Warrant Activity

05/01/2024	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
05/31/2024	Ending Warrants Outstanding	\$0.00

Investment Activity

05/01/2024	Beginning Interest Receivable	\$545.70
	Interest Earned	769.72
	Cash Paid	(505.69)
05/31/2024	Ending Interest Receivable	\$809.73

TCIP Yield (used to calculate interest earnings) 3.01%
 LGIP Yield (budget benchmark) 5.13%



**Thurston County Treasurer
 May 2024 Statement
 West Thurston Regional Fire Authority
 Fund 67A4 - W THURSTON RFA RESERVE FUND**

Cash Activity

Date	Description	Amount	Notes
05/01/2024	Beginning Cash Balance	\$781,574.48	
	Receipts/Deposits/Refunds:		
05/31/2024	Interest Paid	1,859.62	
	Total Deposits	\$1,859.62	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
05/31/2024	Ending Cash Balance	\$783,434.10	

Warrant Activity

05/01/2024	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
05/31/2024	Ending Warrants Outstanding	\$0.00

Investment Activity

05/01/2024	Beginning Interest Receivable	\$2,844.71
	Interest Earned	1,992.59
	Cash Paid	(1,859.62)
05/31/2024	Ending Interest Receivable	\$2,977.68

TCIP Yield (used to calculate interest earnings)	3.01%
LGIP Yield (budget benchmark)	5.13%



BOARD OF COUNTY COMMISSIONERS

Carolina Mejia
District 1

Gary Edwards
District 2

Tye Menser
District 3

Wayne Fournier
District 4

Emily Clouse
District 5

May 16, 2024

Governing Board
West Thurston Regional Fire Authority
10828 Littlerock Rd SW
Olympia, WA 98512

Dear Chair Dahl:

Thank you for your recent letter highlighting the possible funding impacts of changes we are asking DNR to make in its harvest schedule and its recent prioritization of cutting the last remaining acres of mature forest in Capitol State Forest (CSF). We *are* mindful that any change in DNR's harvest schedule has a corresponding revenue effect to trust beneficiaries, at least in terms of the timing of funding, if not magnitude.

Every request and proposal we have made to DNR to date, however, has been careful to emphasize that we are not asking them to harvest less timber, but to simply pivot their focus away from the last 4,677 acres of mature, structurally-complex forest in CSF (4.25% of the 110,000-acre total). Preserving these last remaining acres of mature forest are the only way we believe DNR will ever be able to satisfy its obligations to create old-growth-like conditions across 10-15% of each Western Washington planning unit within 70 to 100 years. These obligations are of paramount importance to our community goals of protecting habitat connectivity, supporting recreation, fighting climate change, etc.

Our data shows DNR has enough harvestable timber *outside* the areas we have identified for protection to satisfy the next 10-15 years of projected revenue for Thurston County's many beneficiaries. If DNR is telling you it can't replace the areas we have asked to protect with younger timber of equivalent value, we do not believe they are giving you complete and accurate information.

Of course, we recognize that — due to the convoluted and antiquated structure of overlapping, geographically-based trusts— a change in the order of the harvest units will cause a revenue shift between local beneficiaries in the immediate-term. But over a slightly longer time horizon, there should be little to no impact to Thurston County beneficiaries from the modified approach we have proposed. It is impossible to know exactly what that will look like, however, since we cannot predict exactly what areas DNR would choose to cut in lieu of the mature parcels, and who the corresponding beneficiaries would be, and on what timelines.



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We are committed to achieving our community goals regarding climate change and forest management with minimal impact to our local schools and fire districts. We will continue to keep that message front and center in our advocacy. We know how essential your services are to our community, and this is part of the reason I am so passionate about finding more durable and responsible long-term funding sources for your work. If we are successful, we think your school district will ultimately benefit from more predictable and sustainable sources of funding.

Very truly yours,

S. Tye Menser
Chair, Thurston County Board of County Commissioners

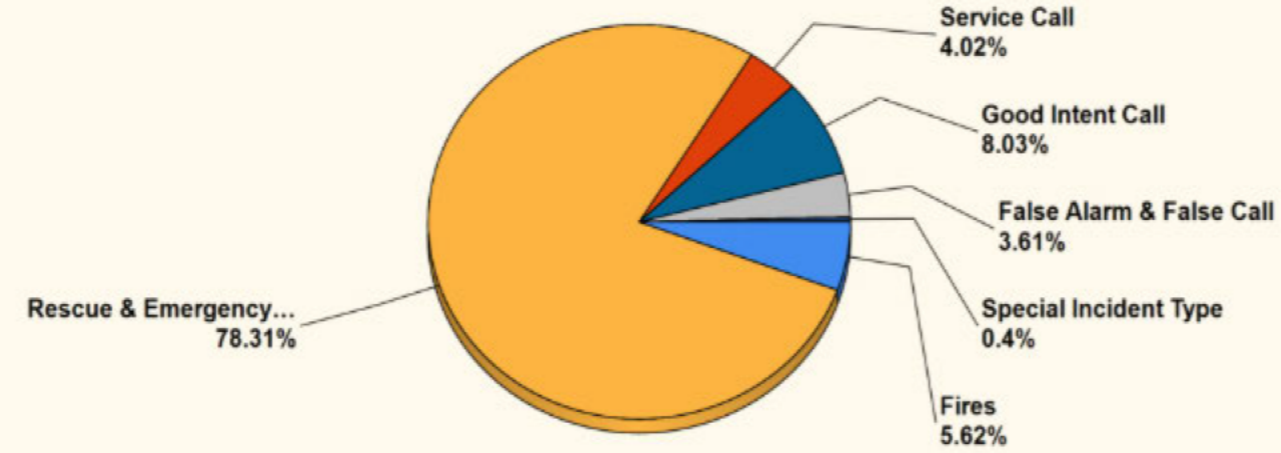
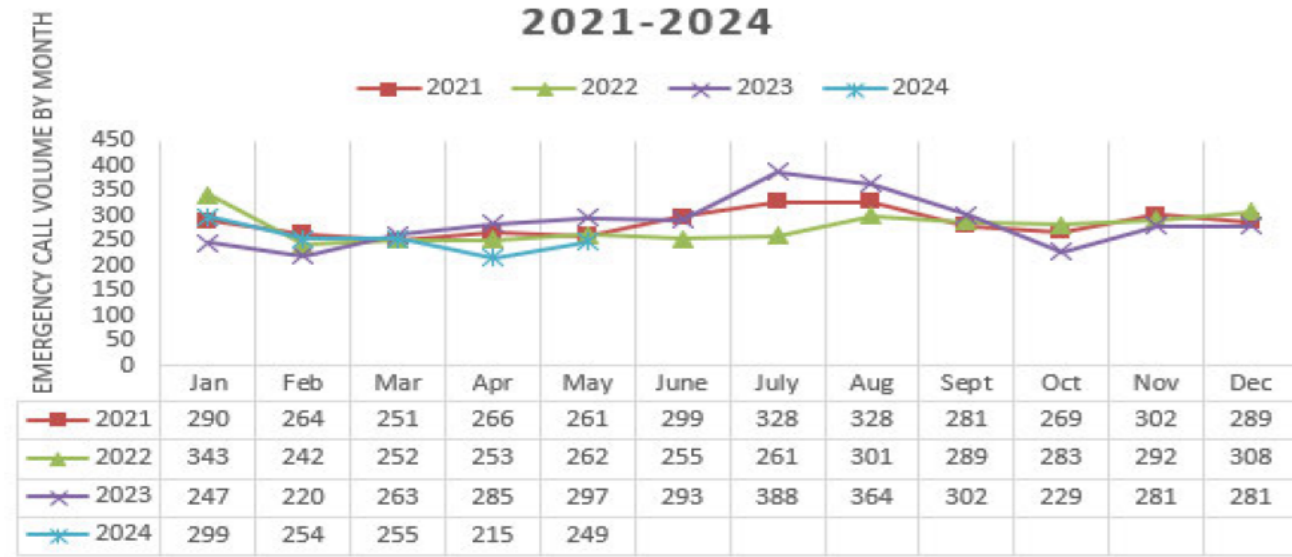
WEST THURSTON REGIONAL FIRE AUTHORITY



2024 BY THE NUMBERS – Monthly Report May 2024
Chief Rob Smith

NUMBER OF CALLS BY MONTH

4-YEAR INCIDENT VOLUME COMPARISON BY MONTH
2021-2024

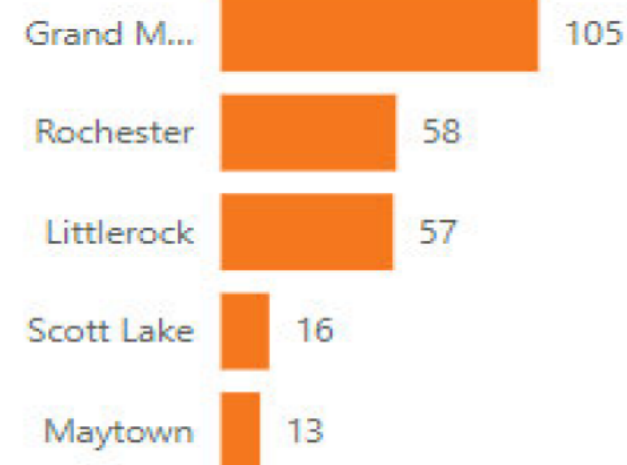


MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	14	5.62%
Rescue & Emergency Medical Service	195	78.31%
Service Call	10	4.02%
Good Intent Call	20	8.03%
False Alarm & False Call	9	3.61%
Special Incident Type	1	0.4%
TOTAL	249	100%

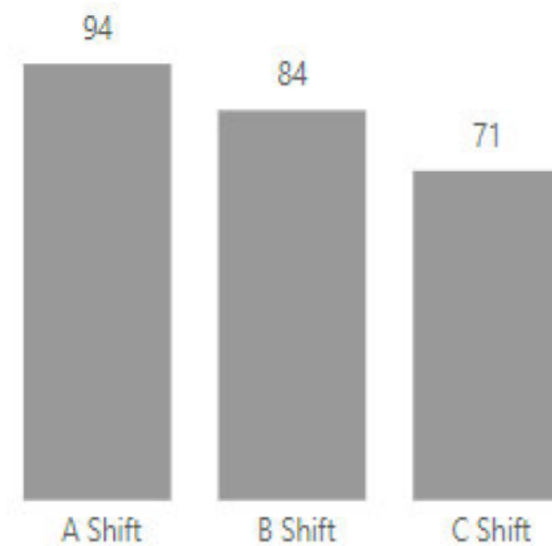
Calls by Station

Calls by Shift

Top Stations by # of Incidents



of Incidents by Shift



1322

FOR YEAR

1352

PRIOR YEAR

-31

CHANGE PYTD

-2%

OVER PYTD



MAY AVERAGE Primary
RESPONSE TIME 7:42



May CALLS = 249

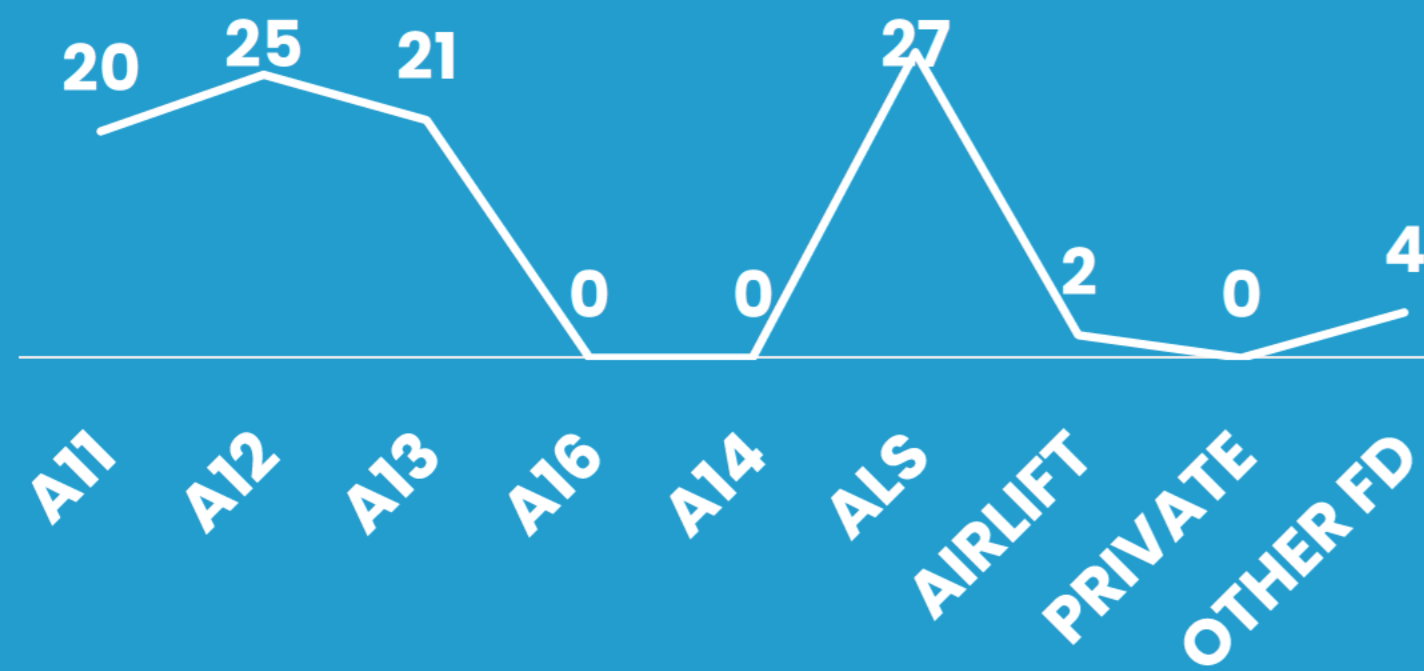


35.34% OVERLAPPING
CALLS (88) IN April

WTRFA INCIDENT RESPONSE SUMMARY

PATIENT TRANSPORTS

WTRFA AID UNIT TRANSPORTS – MAY



YTD WTRFA TRANSPORTS



339

MAY WTRFA TRANSPORTS



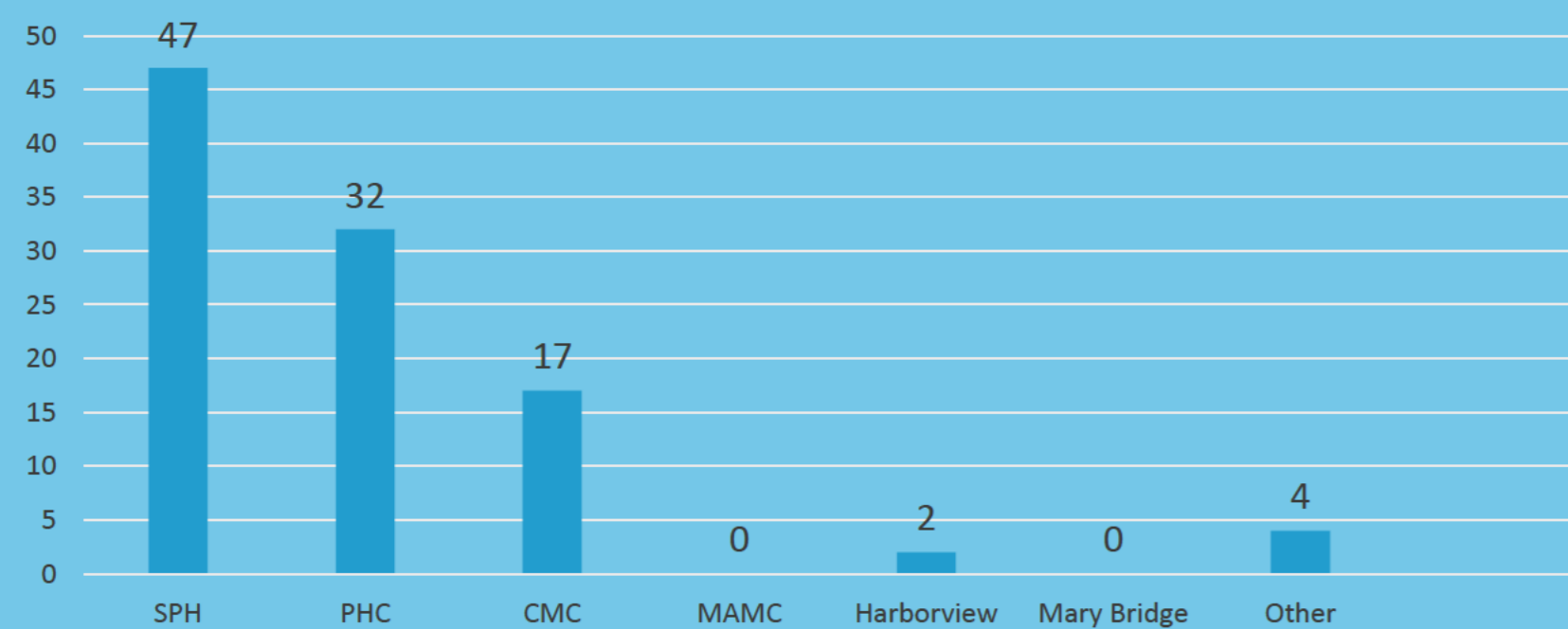
66

Total YTD

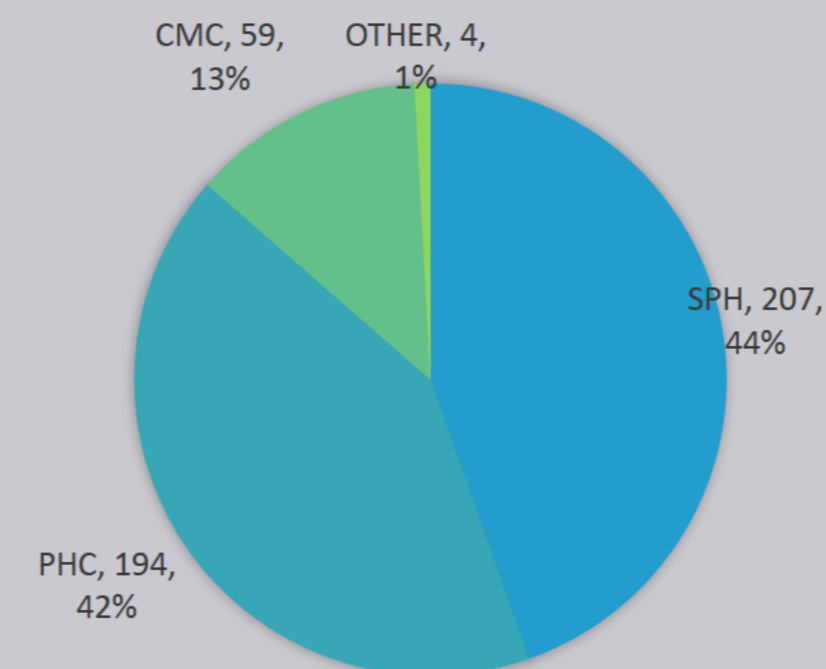


ALS = 115
BLS = 351

TRANSPORT DESTINATION – MAY



DESTINATION – YTD



MUTUAL AID/AUTO AID May



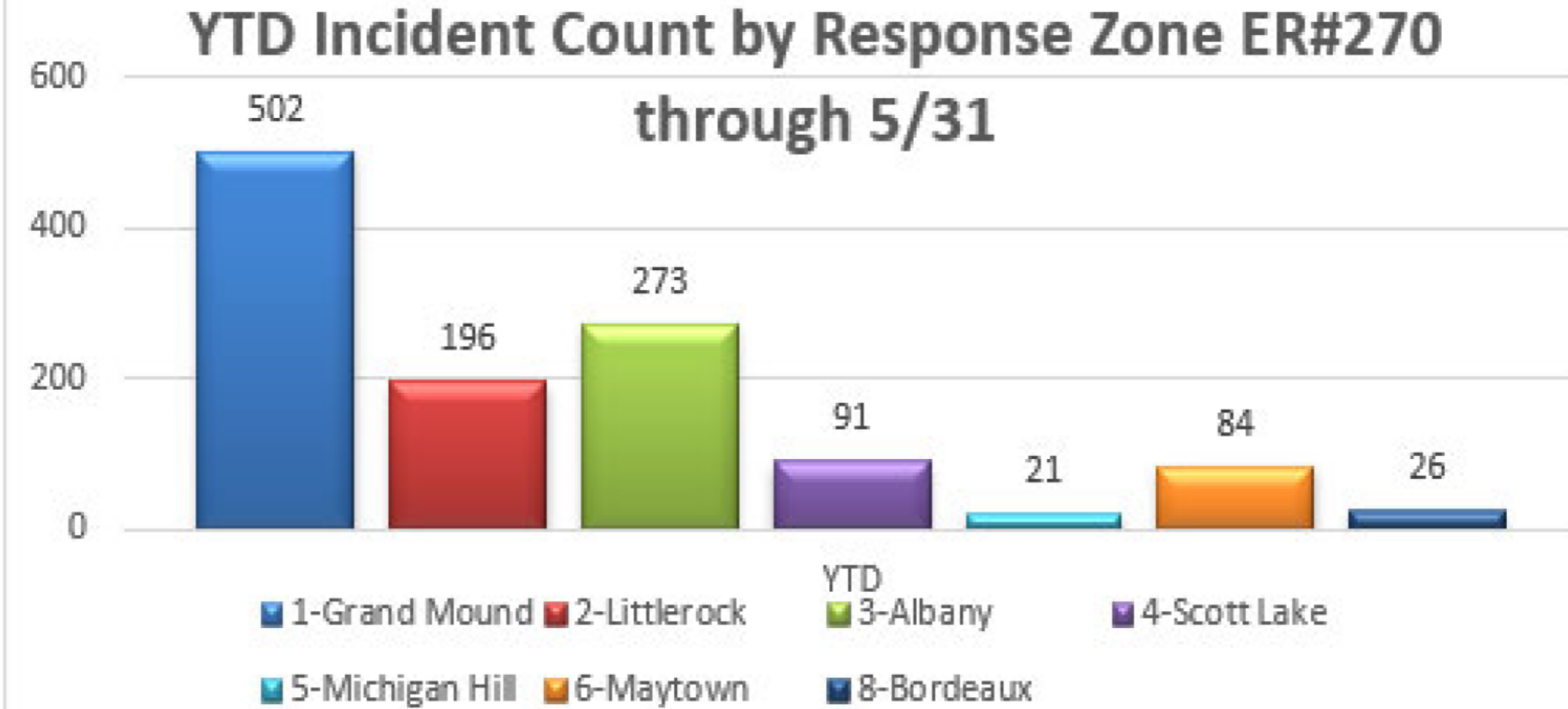
12 CALLS

Average Response Time COMPLIANCE



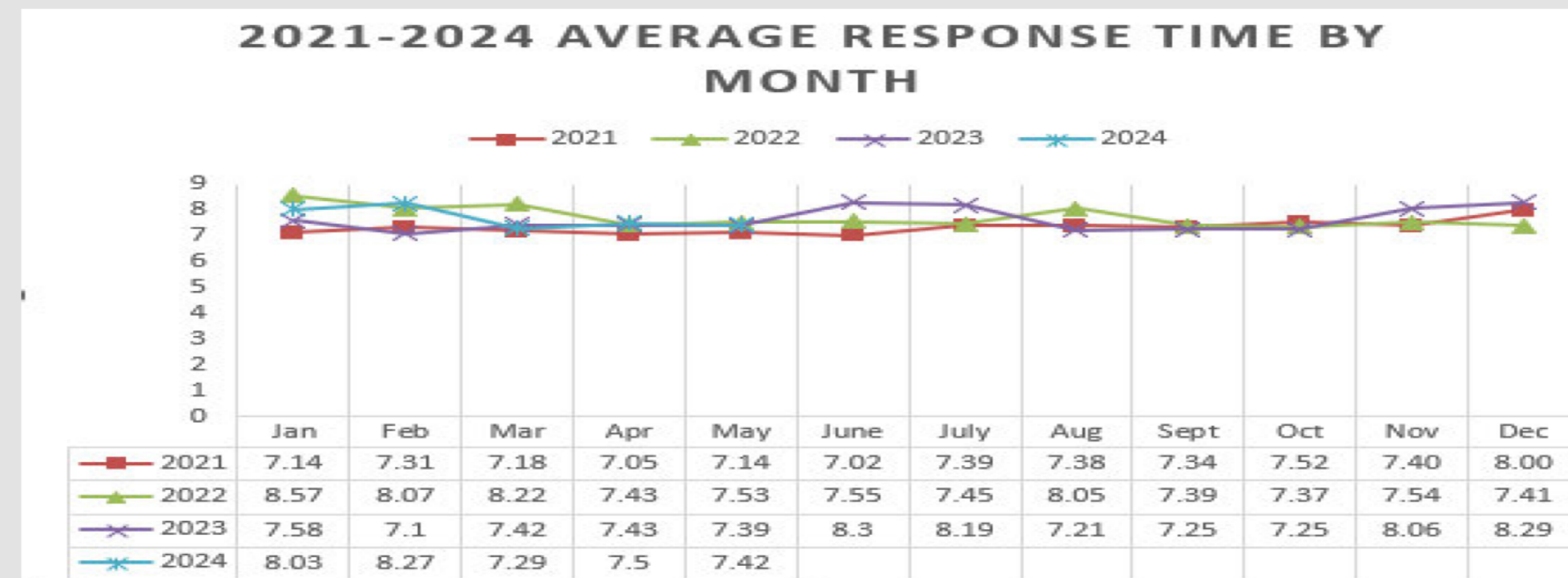
7:42 *ER1645 Initial Unit Arrival in Primary Zones 1,2,3,4,6

YTD Incident Count By Response Zone



Average Response Time By Month

Average Response Time By Month



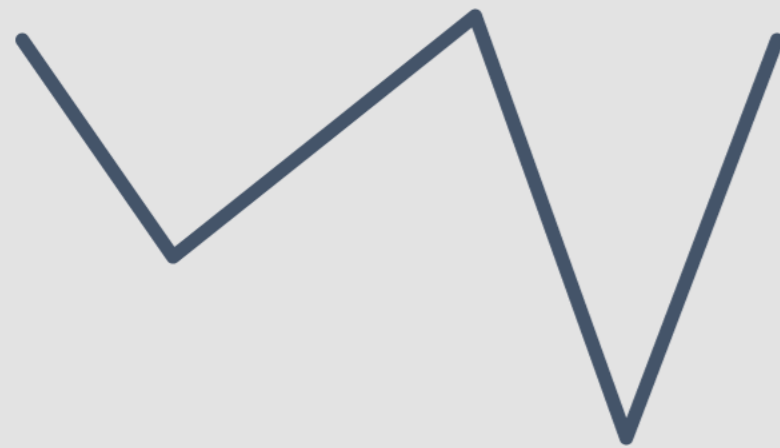
Average Response Time (Month): 7:50 Minutes

*ER1645 initial unit arrival-priority incidents-primary zones 1,2,3,4,6

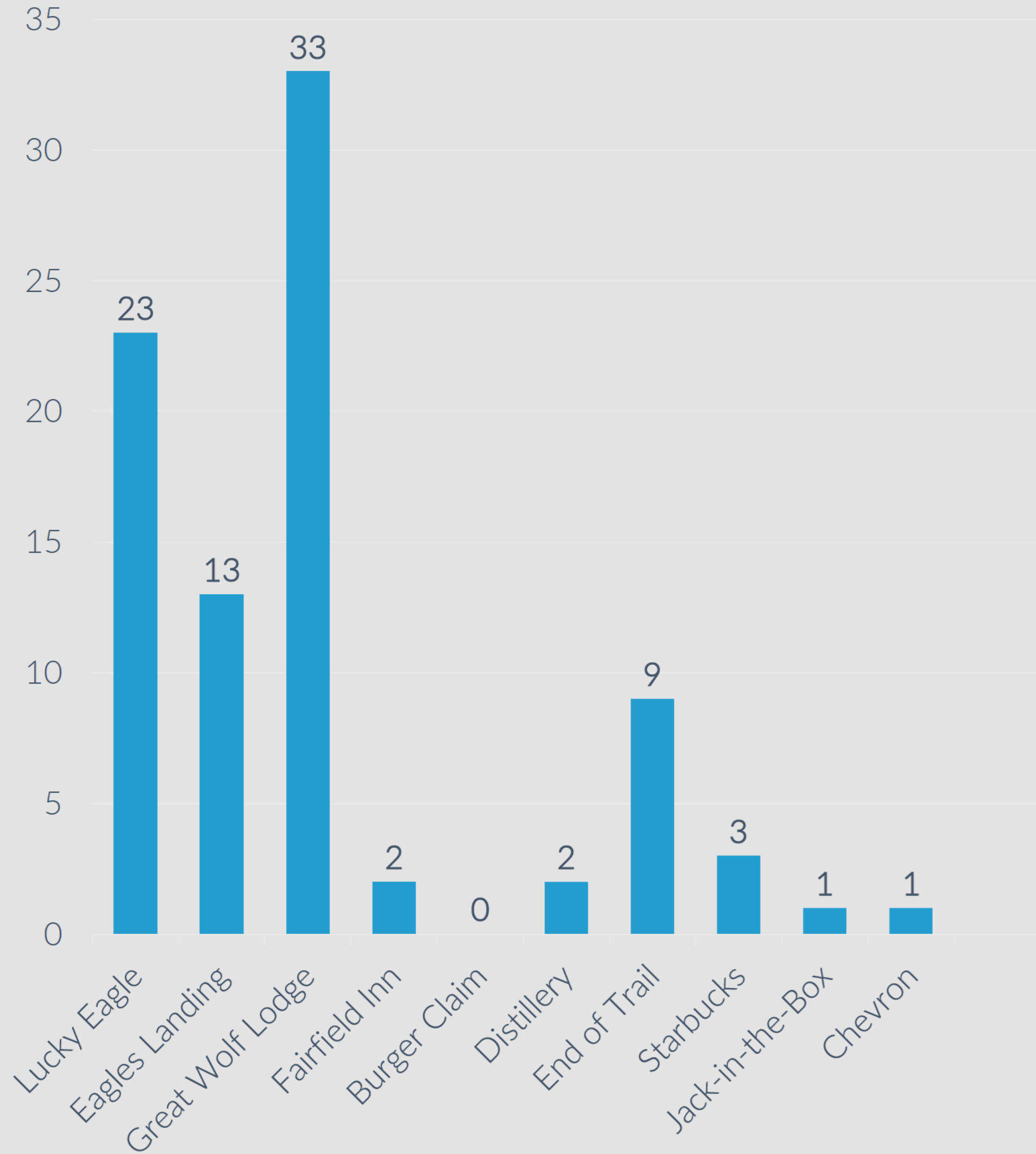
Breakdown per Zone May

ZONE	# INCIDENTS
1 - Grand Mound	93
2 - Littlerock	39
3 - Rochester	53
4 - Scott Lake	16
5 - Michigan Hill	4
6 - Maytown	12
8 - Bordeaux / Mima / Gate	6
Capitol Forest - Capitol Forest Zone	9
I-5 Sta 1 - I-5 Station 1-1 Area	4
I-5 Sta 2 - I-5 Station 1-2 Area	1
I-5 Sta 6 - I-5 Station 1-6 Area	2
MA-BFD - Bucoda FD	1
MA-FD 2 - TCFD 2 - Yelm / Rainier	2
MA-FD 4 - TCFD 4 - Tenino	3
MA-Grays Harbor - Grays Harbor County	1
MA-TFD - Tumwater FD	3
TOTAL:	249

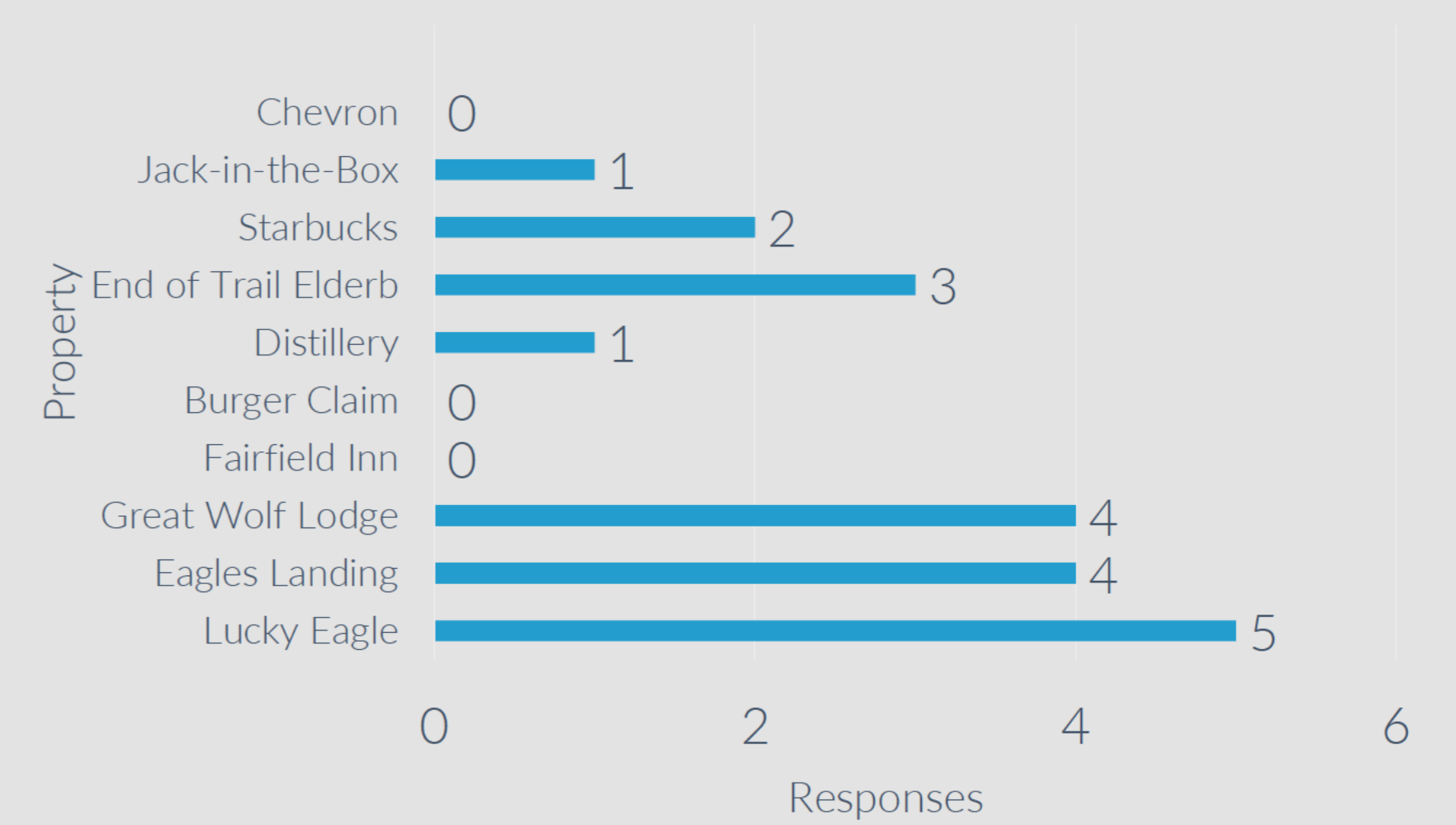
35% Overlapping Calls



TRIBAL PROPERTY RESPONSES – YTD



TRIBAL PROPERTY RESPONSES – May



4981

Total Personnel Hours/May

536

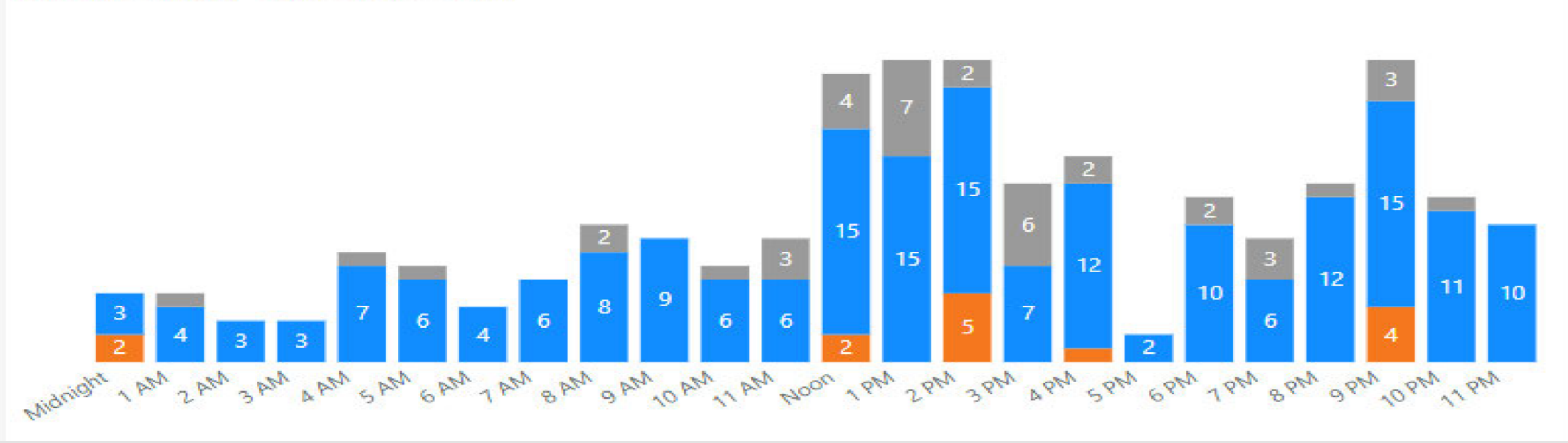
Overtime Hours/May

595

Sick Leave Hours/May

of Incidents by Hour of the Day

Incident Category ● Fire ● EMS ● Other



Busiest Days of the Week May

Thursday

2024 Incidents by Category

75.17%

Medical Calls

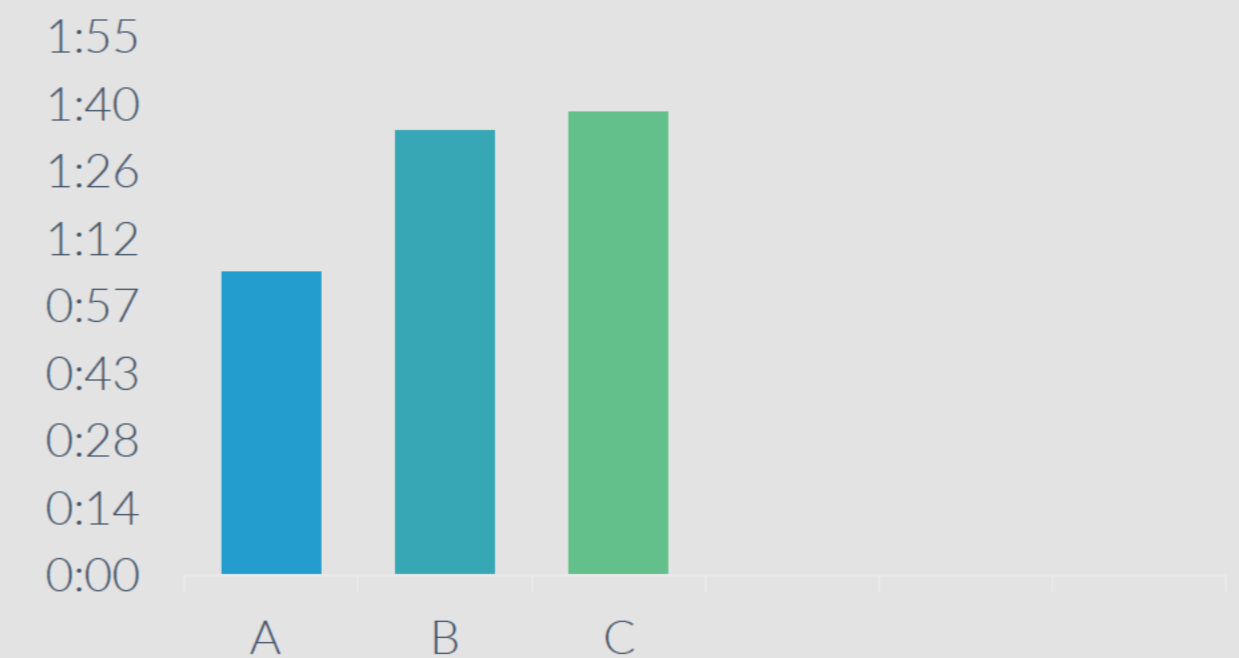
3.19%

Fires

75%

EMS calls make up the largest percentage of calls

Average Turnout Time Per Shift



OUR MISSION AND VISION/ RESPONSE STANDARDS/PERFORMANCE MEASUREMENTS

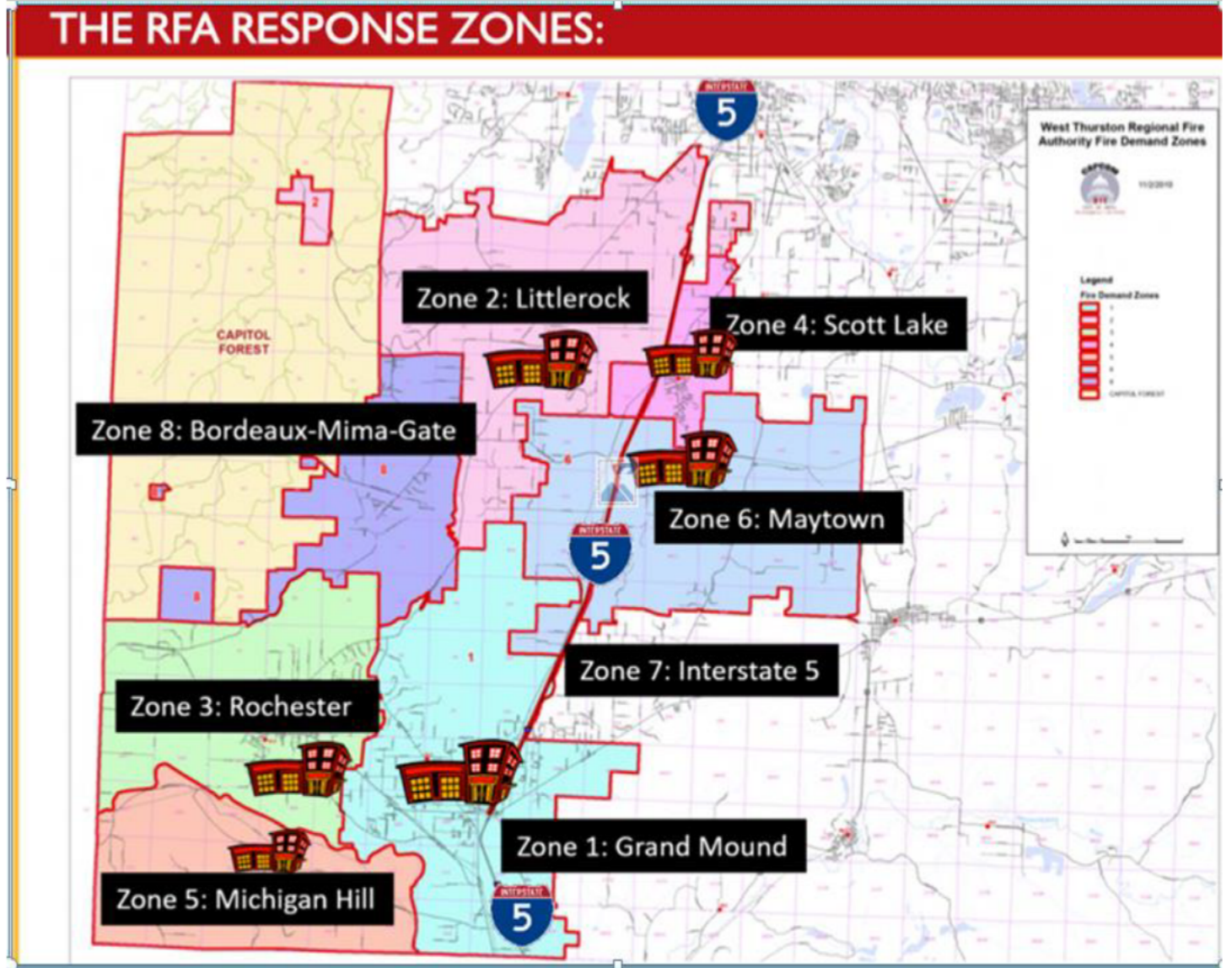
MISSION

It shall be the mission of West Thurston Regional Fire Authority to develop, operate and manage resources granted by the people of the region to preserve lives and property in our communities by providing services directed toward prevention, management and mitigation of fire, emergency medical, rescue, and disaster incidents.

VISION

To be recognized by our community as an agency that is responsive to the community's needs and concerns, we must be a model of excellence in providing services through education, prevention and mitigation in addition to fostering an environment of involvement, trust and cohesion: West Thurston should be a community service leader.

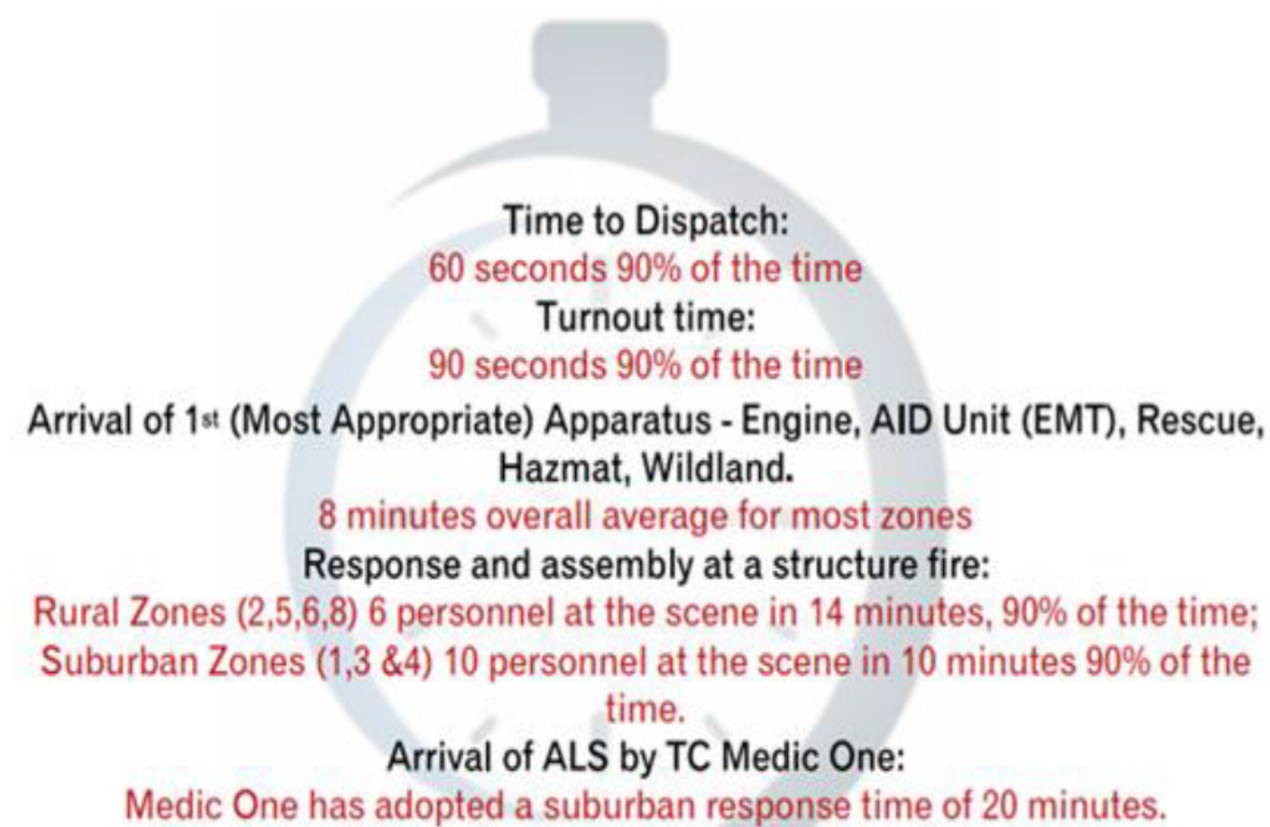
OUR DISTRICT



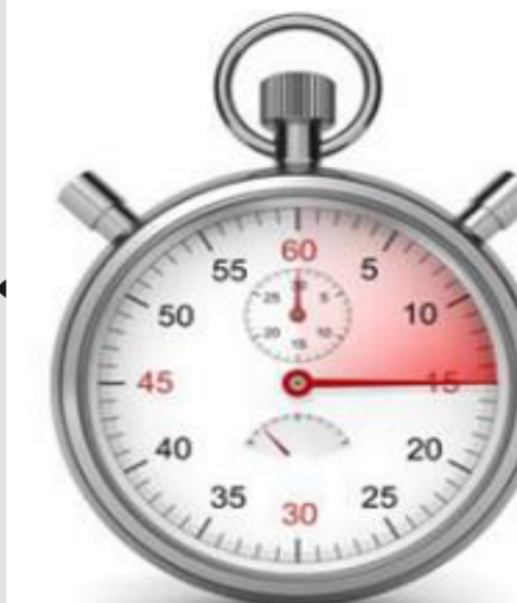
OUR COMMUNITIES



- Population Served 25,000
- Communities Served 9



Cardiac Arrest Survival



- 0 Minutes**
BREATHING STOPS; THE HEART WILL SOON STOP BEATING
- 4-6 Minutes**
POSSIBILITY OF LONG-TERM BRAIN DAMAGE
- 6-10 Minutes**
HIGH PROBABILITY OF LONG-TERM BRAIN DAMAGE
- Over 10-15 Minutes**
CERTAIN IRREVERSIBLE BRAIN DAMAGE RESULTING IN DEATH



WEST THURSTON REGIONAL FIRE AUTHORITY

10828 Littlerock RD SW, Olympia WA 98512 (360) 352-1614 • Fax: (360) 352-1696

May 2024

Monthly Training Report

	May 2024	2024 Total
Total Training Hours	446 hours	1653 hours

Training Events in May 2024

- May Safety Meeting – Intersection accident avoidance.
- OTEP: Medical Exam / Child Cardiac Arrest Review
- Complete annual EVIP Road Test's
- 5 Recruits Completed EMT Class:
 - o Reece Calica, William Crabb, Nate Eliason, Catcher Vaughn, Austin Kautz
- PACT Training for 11 new Volunteer Firefighter.
- 2 – Minuet pump drill
- New EMS Protocol Rollout May 1st – Stock new meds in aid bags.
- Initial Wildland Red card class May 31st- 3 from WTRFA: FF Crabb, FF Eliason, FF Loofbourow.
- Wildland Squad Boss S-131 Class May 1st and 2nd: FF White, FF Cooper, FF Fox
- Interview for Temporary Training Officer position.
- IFSAC Evaluator Class: Drake, White and Trott
- Initial EVIP Classroom for new drivers.

Upcoming training Events

- June Safety Meeting
- Training of New Temporary Training Officer
- Attend Thurston County Training Officer Meeting
- Attend Thurston County Operation Chiefs Meeting
- Blue Card ICS Quarterly CE
- Water Forward Hose Drill
- Wildland Mobile attack and Tactics

Other Projects

- CAD Update – Working with Capt. Smith and Lt Palmerson to update Run Cards in CAD.
- Workgroup on moving from ER to ESO for Fire Reporting RMS.
- TCERN Radio update – Working to finalize all equipment needs. Switch over date expected July 2024.



WEST THURSTON REGIONAL FIRE AUTHORITY
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June 2024

Recruit and Retention Coordinator Report

Event and Activities May

- May 24th Littlerock Elementary BBQ, Speaking with a few families about volunteer opportunities
- May 31st Littlerock Elementary Walk-a-Thon.
- June 1 Scott Lake Fishing Derby. Great Success and a huge turnout in volunteer help.
- First PACT drill with our new volunteers. Julio Vargas did a gear presentation. Station tour of 1-2, gear and PPE fitting and passport tag presentation.
- Completed the personnel picture wall at both station 1-1 and 1-2

Upcoming Event and Activities June

- June 7th Family Friends and Frozen treats at Rochester Primary School. Serving ice cream to families.
- June 10th 5 recruit will graduate EMT class and start attending our PACT drills for preparation to fire academy.
- June 11th and 25th PACT drills for our recruits and PACT members.
- June 15th Swede Day Parade and recruitment open house at Station 1-3
- July 1st Blood Drive
- July 20th Summer Bash Recruitment Event at Station 1-2