



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
 AUTHORITY**



10828 Littlerock Rd SW  
 Olympia WA 98512  
 360.352.1614

**Board of Fire Commissioners General Meeting**

**Monday, October 14, 2024, at 1730 hr.**

**In-Person: 10828 Littlerock Rd SW, Olympia St. 1-2**

*Zoom virtual meeting link:*

<https://us02web.zoom.us/j/81244447713?pwd=o1Ta9EnZ4UpX7d4jhb64wXuBXT0lyr.1>

*Meeting ID: 812 4444 7713*

*Passcode: 193350*

- I. CALL TO ORDER**
- II. ATTENDANCE:**
- III. ADDITIONS/DELETIONS TO AGENDA: BADGE PINNING – NATHAN DRAKE & TIM FOX**
- IV. PUBLIC COMMENTS/PRESENTATIONS**
- V. LABOR MANAGEMENT**
- VI. NEW BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Expenditures: Accts. Payable   \$67,596.79 Payroll           \$528,396.86 <b>TOTAL:           \$595,993.65</b> <i>Warrants \$141,339.55</i> <i>EFTs \$454,654.10</i>	<i>1-10</i>	Shannon	Accept/Reject
2) Meeting Minutes a) September 9, 2024, General Meeting	<i>11-13</i>	Shannon	Accept/Reject
3) 2025 Preliminary Budget Projections	<i>14-16</i>	Shannon	

**VII. UNFINISHED BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1)			

**VIII. UNFINISHED BUSINESS (NONACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME

**IX. COMMUNICATIONS (NONACTION ITEMS)**

<b>ITEM</b>	<b>Page(s)</b>	<b>RESPONSIBLE</b>	<b>OUTCOME</b>

**X. DEPARTMENT REPORTS**

<b>ITEM</b>	<b>Page(s)</b>	<b>RESPONSIBLE</b>	<b>OUTCOME</b>
1) Chief/Safety/Training Reports	17-29	Chief Drake	Informational
2) Recruit & Retention Coordinator Report	30	Andrea Reynoldson	Informational
3) Commissioner Meetings		BOFC	Informational

**XI. GOOD OF THE ORDER:**

**XII. ADJOURNMENT:**

# VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 12:23:39 Date: 10/16/2024

10/14/2024 To: 10/14/2024

Page: 1

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
241001001 1st Security Bank	1629	10/14/2024	Claims	6700	1,675.80	
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>	
1ST SECURITY	09/11/2024	10/14/2024	Finance Charge (Aug 2024)		14.51	
1ST SECURITY	09/11/2024	10/14/2024	Finance Charge (Sep 2024)		7.43	
BREWERY CITY PIZZA	09/11/2024	10/14/2024	All Staff Mtg		251.34	
CHEVRON	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		124.09	
LITTLE PINE TRUCK	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		50.00	
LITTLE PINE TRUCK	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		52.41	
LITTLE PINE TRUCK	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		12.91	
LITTLE PINE TRUCK	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		30.70	
ED STAUB & SONS	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		78.42	
ED STAUB & SONS	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		66.71	
LITTLE PINE TRUCK	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		39.67	
LITTLE PINE TRUCK	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		75.00	
FIRST CALL OIL CO	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		126.45	
LITTLE PINE TRUCK	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		75.00	
LITTLE PINE TRUCK	09/11/2024	10/14/2024	A78 B1-3 Shoe Fly Mobe		50.68	
PILOT	09/11/2024	10/14/2024	A61 T1-2 Longhollow Mobe		108.00	
WHITTYS MINI MART	09/11/2024	10/14/2024	A61 T1-2 Longhollow Mobe		84.00	
FOUR STAR SUPPLY	09/11/2024	10/14/2024	A61 T1-2 Longhollow Mobe		105.05	
CHEVRON	09/11/2024	10/14/2024	A61 T1-2 Goosmus Mobe		145.00	
CHEVRON	09/11/2024	10/14/2024	A61 T1-2 Goosmus Mobe		96.86	
T FOOD ON HWY 97A	09/11/2024	10/14/2024	A61 T1-2 Goosmus Mobe		81.57	
241001002 Brookfield Group, The	1630	10/14/2024	Claims	6700	697.72	72689
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>	
72689	10/08/2024	10/14/2024	Voice Over Hosted User (Oct 2024)		697.72	
241001003 Capital Business Machines Inc	1631	10/14/2024	Claims	6700	408.12	225694, 225518, 225693, 230716, 230717, 230715
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>	
225694	09/11/2024	10/14/2024	1-1 Grand Mound Copies (Aug)		74.51	
225518	09/11/2024	10/14/2024	1-2 Littlerock Copies (Aug)		99.79	
225693	09/11/2024	10/14/2024	1-6 Maytown Copies (Aug)		23.83	
230716	09/11/2024	10/14/2024	1-1 Grand Mound Copies (Sep 2024)		79.58	
230717	09/11/2024	10/14/2024	1-2 Littlerock Copies (Sep 2024)		106.58	
230715	09/11/2024	10/14/2024	1-6 Maytown Copies (Sep 2024)		23.83	
241001004 Carefirst Bluecross Blueshield	1632	10/14/2024	Claims	6700	286.00	24250100501
Payment Administrator						
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>	
24250100501	09/17/2024	10/14/2024	Harris Medical Premium		286.00	
241001005 Cedar Creek Correction Center	1633	10/14/2024	Claims	6700	352.08	CCCC2409.1792
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>	
CCCC2409.1792	10/09/2024	10/14/2024	Sep 2024 Work Crews		352.08	
241001006 Centralia OK Tire Inc Point S	1634	10/14/2024	Claims	6700	17.47	1136010
Tires						
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>	
1136010	09/11/2024	10/14/2024	Lawn & Garden Tube Install		17.47	
241001007 Citi Cards	1635	10/14/2024	Claims	6700	718.72	
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>	
AMAZON	09/19/2024	10/14/2024	Refund - 1-1 Grand Mound Garage Door Remotes		-53.61	
AMAZON	09/19/2024	10/14/2024	Refund - 1-1 Bay Door Opener Receiver		-46.35	
AMAZON	09/19/2024	10/14/2024	Printer Ink Refills		37.77	
AMAZON	09/19/2024	10/14/2024	1-1 Grand Mound Stove Replacement Knobs		40.05	
FRED MEYER	09/19/2024	10/14/2024	BOFC Refreshments		31.98	
GALLS	09/19/2024	10/14/2024	SCBA Mask Baqs (x15)		361.15	
GRINDSTAFF	09/19/2024	10/14/2024	Chief Drake Name Plates		25.99	
IFSTA	09/19/2024	10/14/2024	Hazardous Materials Course Workbook (x5)		189.53	

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10/14/2024 To: 10/14/2024

Page: 2

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WALGREENS	09/19/2024	10/14/2024				Photo Printing for Donations 6.75
ZOOM	09/19/2024	10/14/2024				Mnthly communications Service 17.32
AMAZON	09/19/2024	10/14/2024				1-3 Rochester Coffee Pot 108.14
241001008 City Of Olympia	1636	10/14/2024	Claims	6700	15,773.81	CINV-24-001725
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	CINV--24-001725	09/17/2024	10/14/2024	A05 A1-4 Annual Service		2,020.87
	CINV--24-001725	09/17/2024	10/14/2024	A19 A1-3 Repair Rear Brakes & Door Handle		4,343.53
	CINV--24-001725	09/17/2024	10/14/2024	A30 E1-2 Repair Auto Eject & Mirror Switches		1,714.93
	CINV--24-001725	09/17/2024	10/14/2024	A30 E1-2 Quarterly Service		1,562.18
	CINV--24-001725	09/17/2024	10/14/2024	A68 B1-2 Post Mobe Inspection		1,172.81
	CINV--24-001725	09/17/2024	10/14/2024	A75 A1-1 Quarterly Service		1,336.60
	CINV--24-001725	09/17/2024	10/14/2024	A75 A1-1 Replace Brakes		722.12
	CINV--24-001725	09/17/2024	10/14/2024	A78 B1-3 Repair Water Leak Tank to Pump & Wheel		450.08
	CINV--24-001725	09/17/2024	10/14/2024	A78 B1-3 Post Mobe Inspection		1,241.20
	CINV--24-001725	09/17/2024	10/14/2024	A77 BN1-6 Quarterly Service		1,209.49
241001009 City Sanitary Inc	1637	10/14/2024	Claims	6700	220.21	18808668S188, 18808482S188
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	18808482S188	10/09/2024	10/14/2024	1-3 Rochester Recycle		30.60
	18808668S188	10/09/2024	10/14/2024	1-1 Grand Mound Recycle		189.61
241001010 Clearfly	1638	10/14/2024	Claims	6700	227.29	649298
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	9492898	10/09/2024	10/14/2024	Oct 2024 SIP Trunk Srvc		227.29
241001011 Comcast	1639	10/14/2024	Claims	6700	1,041.11	1030
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	1030	09/19/2024	10/14/2024	1-2 Littlerock Phone/Cable		227.05
	1030	09/19/2024	10/14/2024	1-6 Maytown Phone/Cable		227.05
	1030	09/19/2024	10/14/2024	1-1 Grand Mound Phone/Cable		216.51
	1030	09/19/2024	10/14/2024	1-4 Scott Lake Phone		172.20
	1030	09/19/2024	10/14/2024	1-3 Rochester Phone/Cable		198.30
241001012 Complete Hearing & Balance	1640	10/14/2024	Claims	6700	225.93	157027
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	157027	10/09/2024	10/14/2024	CPT Codes 92557, 92567, 99202, 92504 (J. Hoskison)		225.93
241001013 DE Lage Landen	1641	10/14/2024	Claims	6700	294.53	83077582
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	83077582	10/09/2024	10/14/2024	1-2 Littlerock Copier Lease		294.53
241001014 DH Pace Company Inc.	1642	10/14/2024	Claims	6700	1,212.83	140770
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	140770	10/09/2024	10/14/2024	1-6 Maytown Repair/Replace Broken Bay Door Window		1,212.83
EFT Department Of Revenue	1621	10/14/2024	Claims	6700	204.34	UCP For FY 2023; QR3 2024 LET and Use Tax
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	KAMANSKI, DONNA	09/11/2024	10/31/2024	UCP For FY 2023		18.66
	OKSTON, JONATHAN	09/11/2024	10/31/2024	UCP For FY 2023		30.93
	OKSTON, JONATHAN	09/11/2024	10/31/2024	UCP For FY 2023		75.73
241001015 Eric T. Quinn, P.S.	1643	10/14/2024	Claims	6700	600.00	1826
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	1826	10/09/2024	10/14/2024	Sep 2024 Leqal Srvs		600.00
241001016 First Choice Health Network	1644	10/14/2024	Claims	6700	141.12	0121992
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	0121992	10/09/2024	10/14/2024	EAP Monthly Srvcs Sept 2024		141.12

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West Thurston Regional Fire Authority

Time: 12:23:39 Date: 10/16/2024

10/14/2024 To: 10/14/2024

Page: 3

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
241001017 Hendricks James	1645	10/14/2024	Claims	6700	275.00	Reimbursement	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
	REIMBURSEMENT	10/09/2024	10/14/2024	Pt: 115-240790143 Reimbursement			275.00
241001018 Higgins Lee	1646	10/14/2024	Claims	6700	20.00	Reimbursement	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
	REIMBURSEMENT	10/09/2024	10/14/2024	Pt: 115-232010770 Reimbursement			20.00
241001019 Home Depot Credit Services	1647	10/14/2024	Claims	6700	249.55	110118, 186924, WM82820287, 1191611	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
	110018	09/19/2024	10/14/2024	1-1 Grand Mound Watch Office Window Blinds			38.42
	186924	09/19/2024	10/14/2024	1-3 Rochester Window Blinds (x3)			204.63
	WM82820287	09/19/2024	10/14/2024	1-3 Rochester Window Blinds (x3)			211.12
	1191611	09/19/2024	10/14/2024	Return 1-3 Rochester Window Blinds (x3)			-204.62
241001020 Intelligent Technical Solutions, LLC	1648	10/14/2024	Claims	6700	4,582.39	164232, 165140	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
	164232	10/09/2024	10/14/2024	1-3 Rochester Add New Access Point			375.18
	165140	10/09/2024	10/14/2024	Oct 2024 Mnthly Srvc			4,207.21
241001021 Interpath Laboratory, Inc	1649	10/14/2024	Claims	6700	228.27	22648386	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
	22648386	10/09/2024	10/14/2024	Labs (C. Ramos Varqas)			228.27
241001022 Joes Refuse Inc	1650	10/14/2024	Claims	6700	180.24	18804805S188, 18804942S188	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
	18804805S188	10/09/2024	10/14/2024	1-3 Rochester Refuse			39.93
	18804942S188	10/09/2024	10/14/2024	1-1 Grand Mound Refuse			140.31
241001023 LN Curtis & Sons Inc	1651	10/14/2024	Claims	6700	1,470.31	865976, 867300, 867821, 869325, 874018	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
	865976	09/17/2024	10/14/2024	Bunker Gear Repairs & Cleaning			869.73
	867300	09/17/2024	10/14/2024	SCBA Kit Baqs for Samples (x2)			422.37
	867821	09/17/2024	10/14/2024	Name Patch (Visser)			28.27
	869325	09/17/2024	10/14/2024	SCBA Cylinder, Valve, Hex			111.66
	874018	09/17/2024	10/14/2024	Name Patches (Loofbourow, Trott)			38.28
241001024 Lincoln Creek Lumber	1652	10/14/2024	Claims	6700	61.75	444908, 444928	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
	444908	09/11/2024	10/14/2024	Facility Maintenance (hinge strap)			19.72
	444928	09/11/2024	10/14/2024	Facility Maintenance (hinge strap, bulk fasteners)			42.03
241001025 Mountain Mist Water	1653	10/14/2024	Claims	6700	325.36	029585	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
	029585	10/09/2024	10/14/2024	1-2 Littlerock Water			88.08
	029585	10/09/2024	10/14/2024	1-6 Maytown Water			44.04
	029585	10/09/2024	10/14/2024	1-1 Grand Mound Water			135.47
	029585	10/09/2024	10/14/2024	1-3 Rochester Water			57.77
241001026 Municipal Emergency Services Depository	1654	10/14/2024	Claims	6700	478.35	IN2124641	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
	IN2124641	10/09/2024	10/14/2024	BlastMask MSA-G1 Facepieces (x4)			478.35
241001027 Munsell Barbara	1655	10/14/2024	Claims	6700	26.00	Sep 2024	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
	SEP 2024	09/20/2024	10/14/2024	Sew On Patches & Hem			26.00
241001028 Northwest Safety Clean Inc	1656	10/14/2024	Claims	6700	190.98	24-46531	

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10/14/2024 To: 10/14/2024

Page: 4

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
24-46531	09/19/2024	10/14/2024	SR-71 Bunker Gear Cleaner			190.98
241001029 Northwest Water Systems	1657	10/14/2024	Claims	6700	597.51	17147, 17288, 17418
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
17147	09/20/2024	10/14/2024	1-1 Grand Mound Water Svcs			199.17
17288	09/20/2024	10/14/2024	1-2 Littlerock Water Svcs			199.17
17418	09/20/2024	10/14/2024	1-6 Maytown Water Svcs			199.17
241001030 On-Hold Concepts Inc	1658	10/14/2024	Claims	6700	19.95	649285
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
649285	10/09/2024	10/14/2024	Mnthly On Hold Srvc			19.95
241001031 Pacific Northwest Hydro	1659	10/14/2024	Claims	6700	2,000.00	243
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
243	09/11/2024	10/14/2024	A21 E1-7 Aerial Inspection			2,000.00
241001032 Parr Lumber Company	1660	10/14/2024	Claims	6700	110.87	38002951, 38001705, 38001788, 38006028, 38007068
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
38002951	09/11/2024	10/14/2024	1-1 Grand Mound Diesel Trailer battery terminal			20.28
38001705	09/11/2024	10/14/2024	Facility Maintenance (screws, joist hangers, washers)			45.57
38001788	09/11/2024	10/14/2024	Facility Maintenance (joist hanger)			7.23
38006028	09/11/2024	10/14/2024	Facility Maintenance (bolts, bits)			18.98
38007068	09/11/2024	10/14/2024	Facility Maintenance (fluo tube)			18.81
241001033 Pioneer Fire And Security Inc	1661	10/14/2024	Claims	6700	568.60	121298, 121296, 121295, 121297
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
121298	09/20/2024	10/14/2024	1-2 Littlerock QR4 2024 Fire Alarm Monintoring			113.72
121296	09/20/2024	10/14/2024	1-3 Rochester QR4 2024 Fire Alarm Monintoring			113.72
121295	09/20/2024	10/14/2024	1-4 Scott Lake QR4 2024 Fire Alarm Monintoring			113.72
121297	09/20/2024	10/14/2024	1-6 Maytown QR4 2024 Fire Alarm Monintoring			113.72
1-1	09/20/2024	10/14/2024	1-1 Grand Mound QR4 2024 Fire Alarm Monintoring			113.72
241001034 Propane Northwest	1662	10/14/2024	Claims	6700	1,078.11	1514530019, 1514749583
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
1514530019	09/11/2024	10/14/2024	1-1 Grand Mound Propane (615.40 gal)			1,077.03
1514749583	09/11/2024	10/14/2024	1-7 Old Hwy 99 Annual Tank Rental			1.08
241001035 Puget Sound Energy	1663	10/14/2024	Claims	6700	4,469.08	
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
200017639499	09/17/2024	10/14/2024	1-1 Grand Mound Bdqt Plan (Aug 2024)			1,975.00
220025935044	09/17/2024	10/14/2024	1-2 Littlerock Bdqt Plan (Sep 2024)			772.00
220025935051	09/17/2024	10/14/2024	1-4 Scott Lake Bdqt Plan (Sep 2024)			240.00
220025935077	09/17/2024	10/14/2024	1-5 Michiqan Hill (Jul 2024)			62.08
220025935069	09/17/2024	10/14/2024	1-6 Maytown Bdqt Plan (Aug 2024)			811.00
220006625754	09/17/2024	10/14/2024	1-7 Old Hwy 99 Bdqt Plan (Aug 2024)			164.00
220033813829	09/17/2024	10/14/2024	1-3 Rochester Bdqt Plan (Sep 2024)			445.00
241001036 Purcell Darlene	1664	10/14/2024	Claims	6700	12.00	Reimbursement
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
REIMBURSEMENT	10/09/2024	10/14/2024	Pt: 115-232550176 Reimbursement			12.00
241001037 Radia Inc PS	1665	10/14/2024	Claims	6700	93.00	ZCJ4T12
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
ZCJ4T12	09/19/2024	10/14/2024	CPT Code 71046 (G. Blocher)			93.00
241001038 Rochester Water Association	1666	10/14/2024	Claims	6700	57.30	100100
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
100100	10/09/2024	10/14/2024	1-3 Rochester Water Svcs			57.30

## VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 12:23:39 Date: 10/16/2024

10/14/2024 To: 10/14/2024

Page: 5

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
241001039 SME Solutions, LLC	1667	10/14/2024	Claims	6700	4,577.29	2233715-1
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
2233715-1 10/09/2024 10/14/2024 1-1 Grand Mound Diesel Tank Repairs (new swivel) 4,577.29						
241001040 Scott Lake Maintenance Co C/O Northwest Water Syst	1668	10/14/2024	Claims	6700	119.20	2267600
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
2267600 10/09/2024 10/14/2024 1-4 Scott Lake Water Srvcs 119.20						
241001041 South Puget Sound Community College	1669	10/14/2024	Claims	6700	10,000.00	169490,169489, 169488, 169487, 169491
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
169490 09/11/2024 10/14/2024 Fire Academy Fall 2024 (W. Crabb) 2,000.00						
169489 09/11/2024 10/14/2024 Fire Academy Fall 2024 (N. Eliason) 2,000.00						
169488 09/11/2024 10/14/2024 Fire Academy Fall 2024 (C. Vaughn) 2,000.00						
169487 09/11/2024 10/14/2024 Fire Academy Fall 2024 (M. Visser) 2,000.00						
169491 09/11/2024 10/14/2024 Fire Academy Fall 2024 (R. Calica) 2,000.00						
241001042 Stericycle Inc	1670	10/14/2024	Claims	6700	65.75	8008499970
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
8008499970 10/09/2024 10/14/2024 1-3 Rochester Hazo Waste 65.75						
241001043 Systems Design West LLC	1671	10/14/2024	Claims	6700	1,787.09	20241765
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
20241765 10/09/2024 10/14/2024 Aug 2024 Transports (x65) 1 MVA 1,787.09						
241001044 Tumwater Family Practice LLC	1672	10/14/2024	Claims	6700	3,791.00	
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
TUM552806 09/12/2024 10/14/2024 CPT Codes: 99395, 93000, 87389, 80061, 86804, 80053, 323.00						
TUM554884 09/12/2024 10/14/2024 CPT Codes: 99395, 94010, 93000, 87389, 80061, 86804, 597.00						
TUM553645 09/12/2024 10/14/2024 CPT Codes: 99395, 94010, 93000, 87389, 80061, 86804, 714.00						
TUM57882 09/12/2024 10/14/2024 CPT Codes: 99395, 94010, 93000, 87389, 80061, 86804, 588.00						
TUM553106 09/12/2024 10/14/2024 CPT Codes: 99395, 94010, 93000, 87389, 80061, 86804, 581.00						
TUM554543 09/12/2024 10/14/2024 CPT Code 93000 (T. Kendall) 38.00						
TUM554334 09/12/2024 10/14/2024 CPT Codes: 99395, 94010, 93000, 87389, 80061, 86804, 426.00						
TUM554260 09/12/2024 10/14/2024 CPT Codes: 99395, 93000, 87389, 80061, 86804, 80053, 524.00						
241001045 Verizon Wireless	1673	10/14/2024	Claims	6700	376.61	9974642573, 9973642265
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
9974642573 10/09/2024 10/14/2024 Chief, R&R Coordinator Cells 84.96						
9974642573 10/09/2024 10/14/2024 Captians Cells (x3), New Case for Cpt. Christenson 161.54						
9974642573 10/09/2024 10/14/2024 Modems 80.04						
9973642265 10/09/2024 10/14/2024 Apparatus Cells 50.07						
241001046 Wells Fargo Financial Leasing	1674	10/14/2024	Claims	6700	160.28	5031335036
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
5031335036 09/13/2024 10/14/2024 1-1 Grand Mound Copier Lease (9/7 - 10/6) 160.28						
241001047 West Thurston Reg Fire PETTY CASH	1675	10/14/2024	Claims	6700	15.50	
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
PETTY CASH 10/09/2024 10/14/2024 Repayment ACH Transaction Fees (Aug 2024) 15.50						
241001048 Wilcox & Flegel	1676	10/14/2024	Claims	6700	5,359.22	0899451-IN, 0899448-IN, CL46228, 0896413-IN, 0896414-IN, 0902792-IN, 0902790-IN
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
0899451-IN 10/09/2024 10/14/2024 1-1 Grand Mound Diesel (120 gal) 433.28						
0899448-IN 10/09/2024 10/14/2024 1-2 Littlerock Diesel (165 gal) 595.77						
CL46228 10/09/2024 10/14/2024 A71 STAFF 2 41.06						
CL46228 10/09/2024 10/14/2024 A19 A1-3 129.15						

**VOUCHER APPROVAL TRANSMITTAL**

West Thurston Regional Fire Authority

Time:

12:23:39 Date: 10/16/2024

10/14/2024 To: 10/14/2024

Page: 6

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	CL46228	10/09/2024	10/14/2024	A25 CH1-2	162.32	
	CL46228	10/09/2024	10/14/2024	A61 T1-2	59.62	
	CL46228	10/09/2024	10/14/2024	A77 BN1-6	515.73	
	CL46228	10/09/2024	10/14/2024	A24 BN1	145.58	
	CL46228	10/09/2024	10/14/2024	A73 U1-2	273.19	
	CL46228	10/09/2024	10/14/2024	A07 E1-7	112.32	
	0896413-IN	10/09/2024	10/14/2024	1-2 Littlerock Diesel (100 qal)	366.28	
	0896414-IN	10/09/2024	10/14/2024	1-1 Grand Mound Diesel (150 qal)	549.43	
	0902792-IN	10/09/2024	10/14/2024	1-1 Grand Mound Diesel (225 qal)	897.95	
	0902790-IN	10/09/2024	10/14/2024	1-2 Littlerock Diesel (270 qal)	1,077.54	

241001049 Wilson Parts Corp 1677 10/14/2024 Claims 6700 153.15 010637,011749

<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>	<b>Amount</b>
010637	09/12/2024	10/14/2024	1-1 Grand Mound Diesel Tank Battery	126.10
011749	09/12/2024	10/14/2024	A73 U1-2 Wiper Blades	27.05

50 Vouchers:

67,596.79



# VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

12:22:06 Date: 10/16/2024

10/14/2024 To: 10/14/2024

Page:

1

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
241001050	Aflac	1678	10/14/2024	Payroll	6700	484.51	
241001051	Benefit Solutions Inc-WSCFF	1679	10/14/2024	Payroll	6700	2,325.00	
	EFT Bennett Matthew Shaun	1550	10/15/2024	Payroll	6700		
	EFT Bennett Matthew Shaun	1585	10/31/2024	Payroll	6700		
	EFT Berryman Thomas A	1565	10/16/2024	Payroll	6700		
	EFT Betts Brandon John	1586	10/31/2024	Payroll	6700		
	EFT Brownell Scott Lee	1566	10/16/2024	Payroll	6700		
	EFT Calica Reece Lewis	1567	10/16/2024	Payroll	6700		
	EFT Christenson Brian David	1587	10/31/2024	Payroll	6700		
	EFT Cooke Hans Robert	1588	10/31/2024	Payroll	6700		
	EFT Cooper Bailey Andrew	1589	10/31/2024	Payroll	6700		
	EFT Crabb William Nicholas	1568	10/16/2024	Payroll	6700		
	EFT Culleton Thomas P	1569	10/16/2024	Payroll	6700		
	EFT Davis Dustin James	1590	10/31/2024	Payroll	6700		
	EFT Dean Sarah Linnea	1591	10/31/2024	Payroll	6700		
	EFT Department Of Retirement Services Deferred Comp	1622	10/14/2024	Payroll	6700	35,905.30	
	EFT Department Of Retirement Systems Retirement	1623	10/14/2024	Payroll	6700	48,721.96	
	EFT Department Of The Treasury	1624	10/14/2024	Payroll	6700	59,815.71	
	EFT Dept Of Labor & Industries	1625	10/14/2024	Payroll	6700	48,373.54	
	EFT Devert Brent Nathaniel	1592	10/31/2024	Payroll	6700		
241001052	Dimartino Associates Brown & Brown of WA, Inc	1680	10/14/2024	Payroll	6700	2,449.92	
	EFT Drake Nathan Tyler	1593	10/31/2024	Payroll	6700		
	EFT Eliason Nate Iver	1570	10/16/2024	Payroll	6700		
	EFT Employment Security Department	1626	10/14/2024	Payroll	6700	2,253.46	
	EFT Employment Security Dept PFMLA - WALTC	1627	10/14/2024	Payroll	6700	10,833.29	
	EFT Fox Timothy Andrew	1551	10/15/2024	Payroll	6700		
	EFT Fox Timothy Andrew	1594	10/31/2024	Payroll	6700		
241001053	GET Program	1681	10/14/2024	Payroll	6700	287.00	
	EFT Garza Isaac Wayne	1552	10/15/2024	Payroll	6700		
	EFT Garza Isaac Wayne	1595	10/31/2024	Payroll	6700		
241001054	HRA VEBA Trust	1682	10/14/2024	Payroll	6700	7,675.00	
	EFT Hall Aaron David	1553	10/15/2024	Payroll	6700		
	EFT Hall Aaron David	1596	10/31/2024	Payroll	6700		
	EFT Harding Arthur James William	1571	10/16/2024	Payroll	6700		
	EFT Heilman Chris Douglas	1572	10/16/2024	Payroll	6700		
	EFT Heilman Chris Douglas	1597	10/31/2024	Payroll	6700		
	EFT Hemminger Shannon Marie	1598	10/31/2024	Payroll	6700		
	EFT Hoskison Jordan Tyler	1599	10/31/2024	Payroll	6700		
	EFT Hull Nathan Scott	1600	10/31/2024	Payroll	6700		
241001055	IAFF Local 3825 Treasurer	1683	10/14/2024	Payroll	6700	6,218.54	
	EFT Josselyn Jesse West	1573	10/16/2024	Payroll	6700		
	EFT Kaleiwahea Blake William	1601	10/31/2024	Payroll	6700		
	EFT Kautz Austin Robert	1574	10/16/2024	Payroll	6700		
	EFT Kondrack Andrew Joseph	1602	10/31/2024	Payroll	6700		
241001103	Linn Catherine Louise	1575	10/16/2024	Payroll	6700		
	EFT Lohse Ryan Jacob	1603	10/31/2024	Payroll	6700		
	EFT Loofbourow Josh Kenneth	1576	10/16/2024	Payroll	6700		
	EFT Lyon Colby Wayne	1554	10/15/2024	Payroll	6700		
	EFT Lyon Colby Wayne	1604	10/31/2024	Payroll	6700		
	EFT McGeary Michael C	1577	10/16/2024	Payroll	6700		
	EFT Miller Devann Munroe	1605	10/31/2024	Payroll	6700		

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

12:22:06 Date: 10/16/2024

10/14/2024 To: 10/14/2024

Page: 2

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo	
	EFT Morales Michael Lawrence	1606	10/31/2024	Payroll	6700			
	EFT Palmerson Erik Morgan	1555	10/15/2024	Payroll	6700			
	EFT Palmerson Erik Morgan	1607	10/31/2024	Payroll	6700			
	EFT Parker Gregory Jerel	1556	10/15/2024	Payroll	6700			
	EFT Parker Gregory Jerel	1608	10/31/2024	Payroll	6700			
	EFT Patraca Linda Ellen	1609	10/31/2024	Payroll	6700			
	EFT Reed Michael David	1578	10/16/2024	Payroll	6700			
	EFT Reynoldson Andrea Gail	1610	10/31/2024	Payroll	6700			
241001107	Ricks John Rual	1579	10/16/2024	Payroll	6700			
	EFT Ruiz Steve Shane	1611	10/31/2024	Payroll	6700			
	EFT Santee Ricardo Leon	1612	10/31/2024	Payroll	6700			
	EFT Sexton Thomas Edward	1613	10/31/2024	Payroll	6700			
	EFT Singleton Charles Ed	1614	10/31/2024	Payroll	6700			
	EFT Smith Eric David	1557	10/15/2024	Payroll	6700			
	EFT Smith Eric David	1615	10/31/2024	Payroll	6700			
	EFT Spiegelberg John Steven	1580	10/16/2024	Payroll	6700			
	EFT Stone Roger Lee	1616	10/31/2024	Payroll	6700			
	EFT Swecker Joel Anthony	1558	10/15/2024	Payroll	6700			
	EFT Swecker Joel Anthony	1617	10/31/2024	Payroll	6700			
241001109	Teitzel Steven David	1581	10/16/2024	Payroll	6700			
	EFT Trautman Alexander Paul	1618	10/31/2024	Payroll	6700			
	EFT Trott Thomas John	1619	10/31/2024	Payroll	6700			
241001056	Trusted Plans	1684	10/14/2024	Payroll	6700	53,630.64		
241001110	Vargas Julio Cesar	1582	10/16/2024	Payroll	6700			
	EFT Vaughn Catcher Nathan	1583	10/16/2024	Payroll	6700			
	EFT Visser Miranda Louise	1584	10/16/2024	Payroll	6700			
	EFT Washington State Support Registry	1628	10/14/2024	Payroll	6700	768.66		
241001057	West Thurston Fire - House Funds	1685	10/14/2024	Payroll	6700	205.00		
					79 Vouchers:		528,396.86	



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
AUTHORITY**



10828 Littlerock Rd SW  
Olympia WA 98512  
360.352.1614

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September 9, 2024 – Governing Board Business Meeting at 18720 Sargent Rd SW, Rochester St. 1-1

**Call to Order/Attendance:** Commissioner Dahl called the meeting to order at 17:30 hours.

**Commissioners:** Scott (Excused), Ricks, Culleton, Reed, Merryman

**Chief:**

**Asst. Chief:** N. Drake

**Battalion Chief:** B. Christenson, E. Smith, R. Stone (Zoom)

**Captains:**

**Lieutenants:**

**Firefighters:** J. Hoskison, A. Hall, R. Santee (Zoom), T. Trott (Zoom), S. Ruiz (Zoom)

**Volunteer:** B. Crabb (Zoom)

**Admin:** Admin Svcs Director/Secretary S. Hemminger, Recruit & Retention Coord. A. Reynoldson

**Union Representative:** A. Trautman

**Guests:** Elisha Hoskison, Collin Mattson, Jeremy Causy, Joe Williams, Christian Vavrinec, Joel Swecker

**Additions/Deletions to the Agenda:** None

**Public Comments/Presentations:** Joel Swecker addressed the Commissioners regarding the unprofessional conduct of one of the Commissioners at the August 2024 Board Meeting.

**Labor Management:** A. Trautman, one FF/EMT returned to full duty and two still remain out. Congratulations to FF/EMT Hoskison and Fox for completing their probationary period.

**New Business:**

1. Chief Drake swore in and pinned J. Hoskison, who completed his one-year probationary period. FF/EMT Fox is deployed on MOBE and will be sworn in and pinned during the October 14, 2024, meeting.
2. Expenditure Approval – Commissioner Ricks moved to approve the total expenditure amount of \$549,526.22. Commissioner Reed seconded the motion. Motion carried 5-0.
3. Meeting Minutes – Commissioner Culleton moved to approve the August 12, 2024, and August 26, 2024, meeting minutes. Commissioner Reed seconded the motion. Motion carried 5-0.
4. RFQ Domestic Water Supply St. 1-1 – Chief Drake reviewed the single quote received regarding repairs to St. 1-1 domestic water supply and price cost of \$8664.34. Commissioner Culleton moved to approve the total expenditure of \$8664.34 to repair the domestic water supply at St. 1-1. Commissioner Merryman seconded the motion. Motion carried 5-0.
5. Resolution 2024-006 Surplus Radios – Radios from St. 1-1 are being surplus as they are no longer functional with the new 911 Dispatching system. Commissioner Merryman moved to approve the surplus of radios. Commissioner Reed seconded the motion. Motion carried 5-0.
6. Fire Chief Contract – Chief Drake's contract was reviewed during an executive session. After the executive session concluded and the regular Board of Commissioners Meeting was reconvened, Commissioner Merryman moved to approve the Fire Chief contract as presented. Commissioner Ricks seconded the motion. Motion carried 5-0.

**Unfinished Business (action items):** None

**Unfinished Business (non-action items):** Board Secretary reported back on the surplus of radios being donated to another Fire District, and the RFA is within legal boundaries to do so.

**Communications:** None

**Chief/Training/EMS/Shift Reports:** Refer to printed reports.

**Recruit & Retention Coordinator Update:** Refer to printed report.

**Commissioner Reports:** Commissioner Ricks – Medic One budget review is completed. EMT classes have been moved to the Thurston County Building at 3000 Pacific Ave, Olympia. The Thurston County SWAT team now has a physician on the team who will respond with them.

**Good of the Order:** None

**Adjournment:** The board adjourned the meeting at 1833 hours.

**EXECUTIVE SESSION:** THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO RCW 42.30.110 (g) TO EVALUATE THE QUALIFICATIONS OF AN APPLICANT FOR PUBLIC EMPLOYMENT OR TO REVIEW THE PERFORMANCE OF A PUBLIC EMPLOYEE. HOWEVER, SUBJECT TO RCW 42.30.140(4), DISCUSSION BY A GOVERNING BODY OF SALARIES, WAGES, AND OTHER CONDITIONS OF EMPLOYMENT TO BE GENERALLY APPLIED WITHIN THE AGENCY SHALL OCCUR IN A MEETING OPEN TO THE PUBLIC, AND WHEN A GOVERNING BODY ELECTS TO TAKE FINAL ACTION HIRING, SETTING THE SALARY OF AN INDIVIDUAL EMPLOYEE OR CLASS OF EMPLOYEES, OR DISCHARGING OR DISCIPLINING AN EMPLOYEE, THAT ACTION SHALL BE TAKEN IN A MEETING OPEN TO THE PUBLIC. THE DURATION OF THE EXECUTIVE SESSION IS SET AT **30 MINUTES** BUT THIS MAY BE EXTENDED BY THE PRESIDING OFFICER. ACTION MAY OR MAY NOT BE TAKEN AFTER THE BOARD RECONVENES INTO REGULAR SESSION, AND NO ACTION SHALL BE TAKEN IN THE EXECUTIVE SESSION.

STARTED: 1802  
CONCLUDED: 1832

NO DECISIONS OR ACTIONS WERE TAKEN DURING THE EXECUTIVE SESSION.

Submitted for Board approval by:

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Shannon Hemminger, Secretary

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Calvin Dahl, Board Member

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John Ricks, Board Member

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Robert Scott, Board Member

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Tom Culleton, Board Member

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Jeff Merryman, Board Member

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Mike Reed, Board Member

REVENUE DESCRIPTION	2025 PROJECTED (CBA & TCFD #11 bond ends this year)					
	2023 Actual	2024 Budgeted	2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED
<b>Assessed Value</b>	3,587,028,331	3,766,379,748	3,954,698,735	4,152,433,672	4,360,055,355	4,578,058,123
WTRFA M&O Levy 311-11-03-000	47		1,500,000			
WTRFA Regular Levy 311-11-00-000	13,062	5,589,858	5,869,351	5,869,351	5,869,351	5,869,351
Dist 1 Regular levy 311-11-01-001	1,725,151					
Dist 11 Regular Levy 311-11-02-001	1,725,060					
Dist 1 levy M&O 311-11-01-003						
Dist 11 levy M&O 311-11-02-003	18,033					
Timber Harvest/PILT/Other Misc Tax Revenue	87,443	20,000	20,000	20,000	20,000	20,000
Forest Brd Transfer Lands Timber						
Leasehold Excise Tax						
DOH Grant (2022 incl. other grants)	9,239	1,200	1,200	1,200	1,200	1,200
FEMA Recruit & Retention Coordinator		139,500	139,500	139,500	139,500	
Levy Refunds	-					
Intergov't Svcs (actuals incl. mobe revenue)	587,847	533,550	533,550	533,550	533,550	533,550
Transport Program 342 60 00 000	410,676	400,000	400,000	400,000	400,000	400,000
Medic 1 BLS Support	50,472	40,000	40,000	40,000	40,000	40,000
Interest Income 361 40 00 000	130,923	80,000	80,000	80,000	80,000	80,000
Space & Facility Rentals 362 00 00 000	56,016	59,208	59,208	59,208	59,208	59,208
GEMT 332 93 40 018	764,057	700,000	700,000	700,000	700,000	700,000
MVA/HazMat recoveries 369 91 00 001	4,323	4,000	4,000	4,000	4,000	4,000
Proceeds on Debt Issuance						
Other	5,078		1,500,000			
<b>TOTAL REVENUE</b>	<b>5,587,426.80</b>	<b>7,567,316.43</b>	<b>10,846,809.35</b>	<b>7,846,809.00</b>	<b>7,846,809.00</b>	<b>7,707,309.00</b>
Unreserved	4,711,673.86	3,492,439.31	2,906,110.29	4,679,328.50	3,113,287.24	1,139,939.96
Operating Reserve	2,594,000.00	3,175,000.00	3,509,000.00	3,860,000.00	4,208,000.00	4,629,000.00
GEMT Reserve						
Facility Reserve			100,000.00	350,000.00	600,000.00	850,000.00
Equip Reserve			100,000.00	350,000.00	600,000.00	850,000.00
Beginning Balance - Training Reserve						
<b>TOTAL AVAILABLE FUNDS</b>	<b>12,893,100.66</b>	<b>14,234,755.74</b>	<b>17,461,919.64</b>	<b>17,086,137.50</b>	<b>16,368,096.24</b>	<b>15,176,248.96</b>
Expenditures	6,225,661.35	7,619,645.45	8,422,591.14	9,264,850.26	10,099,156.28	11,109,071.91
Unbudgeted Capital Imprv/Projects (2019)						
<b>TOTAL EXPENSES - GF</b>	<b>6,225,661.35</b>	<b>7,619,645.45</b>	<b>8,422,591.14</b>	<b>9,264,850.26</b>	<b>10,099,156.28</b>	<b>11,109,071.91</b>
<b>Ending Balance - TOTAL</b>	<b>6,667,439.31</b>	<b>6,615,110.29</b>	<b>9,039,328.50</b>	<b>7,821,287.24</b>	<b>6,268,939.96</b>	<b>4,067,177.06</b>
Less: Operating Reserve (5 mos operating excl. Budg)	(3,175,000.00)	(3,509,000.00)	(3,860,000.00)	(4,208,000.00)	(4,629,000.00)	(4,629,000.00)
Less: GEMT Reserve	-					
Less: Equipment/Apparatus Reserve		(100,000.00)	(250,000.00)	(250,000.00)	(250,000.00)	(250,000.00)
Less: Facility Reserve		(100,000.00)	(250,000.00)	(250,000.00)	(250,000.00)	(250,000.00)
Less: Training Reserve						
Less: SCBA Reserve						
Projected Rev/Exp increase (decrease)						
<b>Ending Balance - Unreserved</b>	<b>3,492,439.31</b>	<b>2,906,110.29</b>	<b>4,679,328.50</b>	<b>3,113,287.24</b>	<b>1,139,939.96</b>	<b>(1,061,822.94)</b>
Expenditure increase over previous year	-15%	22%	11%	10%	9%	10%

Version 1 Pass M & O & Sale of Old Hwy 99

REVENUE DESCRIPTION	2025 PROJECTED (CBA & TCFD #11 bond ends this year)						
	2023 Actual	2024 Budgeted	2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED	
<b>Assessed Value</b>	3,587,028,331	3,766,379,748	3,954,698,735	4,152,433,672	4,360,055,355	4,578,058,123	
WTRFA M&O Levy 311-11-03-000	47						
WTRFA Regular Levy 311-11-00-000	13,062	5,589,858	5,869,351	5,869,351	5,869,351	5,869,351	
Dist 1 Regular levy 311-11-01-001	1,725,151						
Dist 11 Regular Levy 311-11-02-001	1,725,060						
Dist 1 levy M&O 311-11-01-003							
Dist 11 levy M&O 311-11-02-003	18,033						
Timber Harvest/PILT/Other Misc Tax Revenue	87,443	20,000	20,000	20,000	20,000	20,000	
Forest Brd Transfer Lands Timber							
Leasehold Excise Tax							
DOH Grant (2022 incl. other grants)	9,239	1,200	1,200	1,200	1,200	1,200	
FEMA Recruit & Retention Coordinator		139,500	139,500	139,500	139,500		
Levy Refunds	-						
Intergov't Svcs (actuals incl. mobe revenue)	587,847	533,550	533,550	533,550	533,550	533,550	
Transport Program 342 60 00 000	410,676	400,000	400,000	400,000	400,000	400,000	
Medic 1 BLS Support	50,472	40,000	40,000	40,000	40,000	40,000	
Interest Income 361 40 00 000	130,923	80,000	80,000	80,000	80,000	80,000	
Space & Facility Rentals 362 00 00 000	56,016	59,208	59,208	59,208	59,208	59,208	
GEMT 332 93 40 018	764,057	700,000	700,000	700,000	700,000	700,000	
MVA/HazMat recoveries 369 91 00 001	4,323	4,000	4,000	4,000	4,000	4,000	
Proceeds on Debt Issuance							
Other	5,078		1,500,000				
<b>TOTAL REVENUE</b>	<b>5,587,426.80</b>	<b>7,567,316.43</b>	<b>9,346,809.35</b>	<b>7,846,809.00</b>	<b>7,846,809.00</b>	<b>7,707,309.00</b>	
Unreserved	4,711,673.86	3,492,439.31	2,906,110.29	3,379,328.50	1,813,287.24	(360,060.04)	
Operating Reserve	2,594,000.00	3,175,000.00	3,509,000.00	3,860,000.00	4,208,000.00	4,629,000.00	
GEMT Reserve							
Facility Reserve			100,000.00	250,000.00	400,000.00	550,000.00	
Equip Reserve			100,000.00	250,000.00	400,000.00	550,000.00	
Beginning Balance - Training Reserve							
<b>TOTAL AVAILABLE FUNDS</b>	<b>12,893,100.66</b>	<b>14,234,755.74</b>	<b>15,961,919.64</b>	<b>15,586,137.50</b>	<b>14,668,096.24</b>	<b>13,076,248.96</b>	
Expenditures	6,225,661.35	7,619,645.45	8,422,591.14	9,264,850.26	10,099,156.28	11,109,071.91	
Unbudgeted Capital Imprv/Projects (2019)							
<b>TOTAL EXPENSES - GF</b>	<b>6,225,661.35</b>	<b>7,619,645.45</b>	<b>8,422,591.14</b>	<b>9,264,850.26</b>	<b>10,099,156.28</b>	<b>11,109,071.91</b>	
<b>Ending Balance - TOTAL</b>	<b>6,667,439.31</b>	<b>6,615,110.29</b>	<b>7,539,328.50</b>	<b>6,321,287.24</b>	<b>4,568,939.96</b>	<b>1,967,177.06</b>	
Less: Operating Reserve (5 mos operating excl. Budg	(3,175,000.00)	(3,509,000.00)	(3,860,000.00)	(4,208,000.00)	(4,629,000.00)	(4,629,000.00)	
Less: GEMT Reserve	-						
Less: Equipment/Apparatus Reserve		(100,000.00)	(150,000.00)	(150,000.00)	(150,000.00)	(150,000.00)	
Less: Facility Reserve		(100,000.00)	(150,000.00)	(150,000.00)	(150,000.00)	(150,000.00)	
Less: Training Reserve							
Less: SCBA Reserve							
Projected Rev/Exp increase (decrease)							
<b>Ending Balance - Unreserved</b>	<b>3,492,439.31</b>	<b>2,906,110.29</b>	<b>3,379,328.50</b>	<b>1,813,287.24</b>	<b>(360,060.04)</b>	<b>(2,961,822.94)</b>	
<i>Expenditure increase over previous year</i>		-15%	22%	11%	10%	9%	10%

Version 2 M & O Failed, Sale of Hwy 99, Reduce Reserves

REVENUE DESCRIPTION	2025 PROJECTED (CBA & TCFD #11 bond ends this year)					
	2023 Actual	2024 Budgeted	2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED
<b>Assessed Value</b>	3,587,028,331	3,766,379,748	3,954,698,735	4,152,433,672	4,360,055,355	4,578,058,123
WTRFA M&O Levy 311-11-03-000	47					
WTRFA Regular Levy 311-11-00-000	13,062	5,589,858	5,869,351	5,869,351	5,869,351	5,869,351
Dist 1 Regular levy 311-11-01-001	1,725,151					
Dist 11 Regular Levy 311-11-02-001	1,725,060					
Dist 1 levy M&O 311-11-01-003						
Dist 11 levy M&O 311-11-02-003	18,033					
Timber Harvest/PILT/Other Misc Tax Revenue	87,443	20,000	20,000	20,000	20,000	20,000
Forest Brd Transfer Lands Timber						
Leasehold Excise Tax						
DOH Grant (2022 incl. other grants)	9,239	1,200	1,200	1,200	1,200	1,200
FEMA Recruit & Retention Coordinator		139,500	139,500	139,500	139,500	
Levy Refunds	-					
Intergov't Svcs (actuals incl. mobe revenue)	587,847	533,550	533,550	533,550	533,550	533,550
Transport Program 342 60 00 000	410,676	400,000	400,000	400,000	400,000	400,000
Medic 1 BLS Support	50,472	40,000	40,000	40,000	40,000	40,000
Interest Income 361 40 00 000	130,923	80,000	80,000	80,000	80,000	80,000
Space & Facility Rentals 362 00 00 000	56,016	59,208	59,208	59,208	59,208	59,208
GEMT 332 93 40 018	764,057	700,000	700,000	700,000	700,000	700,000
MVA/HazMat recoveries 369 91 00 001	4,323	4,000	4,000	4,000	4,000	4,000
Proceeds on Debt Issuance						
Other	5,078		1,500,000			
<b>TOTAL REVENUE</b>	<b>5,587,426.80</b>	<b>7,567,316.43</b>	<b>9,346,809.35</b>	<b>7,846,809.00</b>	<b>7,846,809.00</b>	<b>7,707,309.00</b>
Unreserved	4,711,673.86	3,492,439.31	3,178,110.29	3,933,889.13	2,279,864.56	(393,482.72)
Operating Reserve	2,594,000.00	3,175,000.00	3,437,000.00	3,780,000.00	4,208,000.00	4,629,000.00
GEMT Reserve						
Facility Reserve						
Equip Reserve						
Beginning Balance - Training Reserve						
<b>TOTAL AVAILABLE FUNDS</b>	<b>12,893,100.66</b>	<b>14,234,755.74</b>	<b>15,961,919.64</b>	<b>15,560,698.13</b>	<b>14,334,673.56</b>	<b>11,942,826.28</b>
Expenditures	6,225,661.35	7,619,645.45	8,248,030.52	9,072,833.57	10,099,156.28	11,109,071.91
Unbudgeted Capital Imprv/Projects (2019)						
<b>TOTAL EXPENSES - GF</b>	<b>6,225,661.35</b>	<b>7,619,645.45</b>	<b>8,248,030.52</b>	<b>9,072,833.57</b>	<b>10,099,156.28</b>	<b>11,109,071.91</b>
<b>Ending Balance - TOTAL</b>	<b>6,667,439.31</b>	<b>6,615,110.29</b>	<b>7,713,889.13</b>	<b>6,487,864.56</b>	<b>4,235,517.28</b>	<b>833,754.37</b>
Less: Operating Reserve (5 mos operating excl. Budg)	(3,175,000.00)	(3,437,000.00)	(3,780,000.00)	(4,208,000.00)	(4,629,000.00)	(4,629,000.00)
Less: GEMT Reserve	-					
Less: Equipment/Apparatus Reserve						
Less: Facility Reserve						
Less: Training Reserve						
Less: SCBA Reserve						
Projected Rev/Exp increase (decrease)						
<b>Ending Balance - Unreserved</b>	<b>3,492,439.31</b>	<b>3,178,110.29</b>	<b>3,933,889.13</b>	<b>2,279,864.56</b>	<b>(393,482.72)</b>	<b>(3,795,245.63)</b>
Expenditure increase over previous year	-15%	22%	8%	10%	11%	10%

Version 3 M & O Failed, Sale of Hwy 99, No Reserves, No Cola's





# WEST THURSTON REGIONAL FIRE AUTHORITY

## CHIEF REPORT | September 2024

### *Fire Chief N. Drake*

#### CHIEF'S RECAP

##### Staffing

We continue to have staffing challenges in September with 3 firefighters out for extended injury or illness. We saw our sick time increase to 750 hours (from 538) as we had some illnesses travel through the department and as a result we saw our shift OT increase to 432 (from 299). We also had a 24-shift mandatory which made the first mandatory in 3 months. We had 1 FF continue light duty working during the week at Station 1-2. We anticipate 1 of our FF to return to full duty in the coming days. I will continue to monitor this closely in the next couple months to ensure proper staffing is met to keep OT costs down and moral up. Maintaining proper staffing continues to be a priority of mine.

##### Community Town Hall

We held 2 town hall meetings on October 1<sup>st</sup> at Swede Hall and October 3<sup>rd</sup> at Scott Lake. We had a decent showing and good engagement with questions from the community members. My hope is to offer more community town hall meetings every 6 months or so to keep an open line of communication between the FD and the community we serve.

##### Wildland Mobilizations

During September WTRFA deployed personnel and brush units on 2 mobilizations. So far this year WTRFA has deployed to 11 Fires and anticipated \$77,925 in equipment reimbursement.

1. 9/06 to 9/21: Shoe Fly Fire B1-3: Fox, Lohse
2. 9/26 to 10/02: Longhollow and Goosmus Fire T1-2: Lyon

##### Facility Maintenance

1. Station 1-1 domestic water valve RFQ that was approved last month has been installed.
2. Station 1-4 drain field was repaired by C. Heilman and work crew. Will monitor and continue to find plans to prevent future damage.

##### Vehicle Damage Report

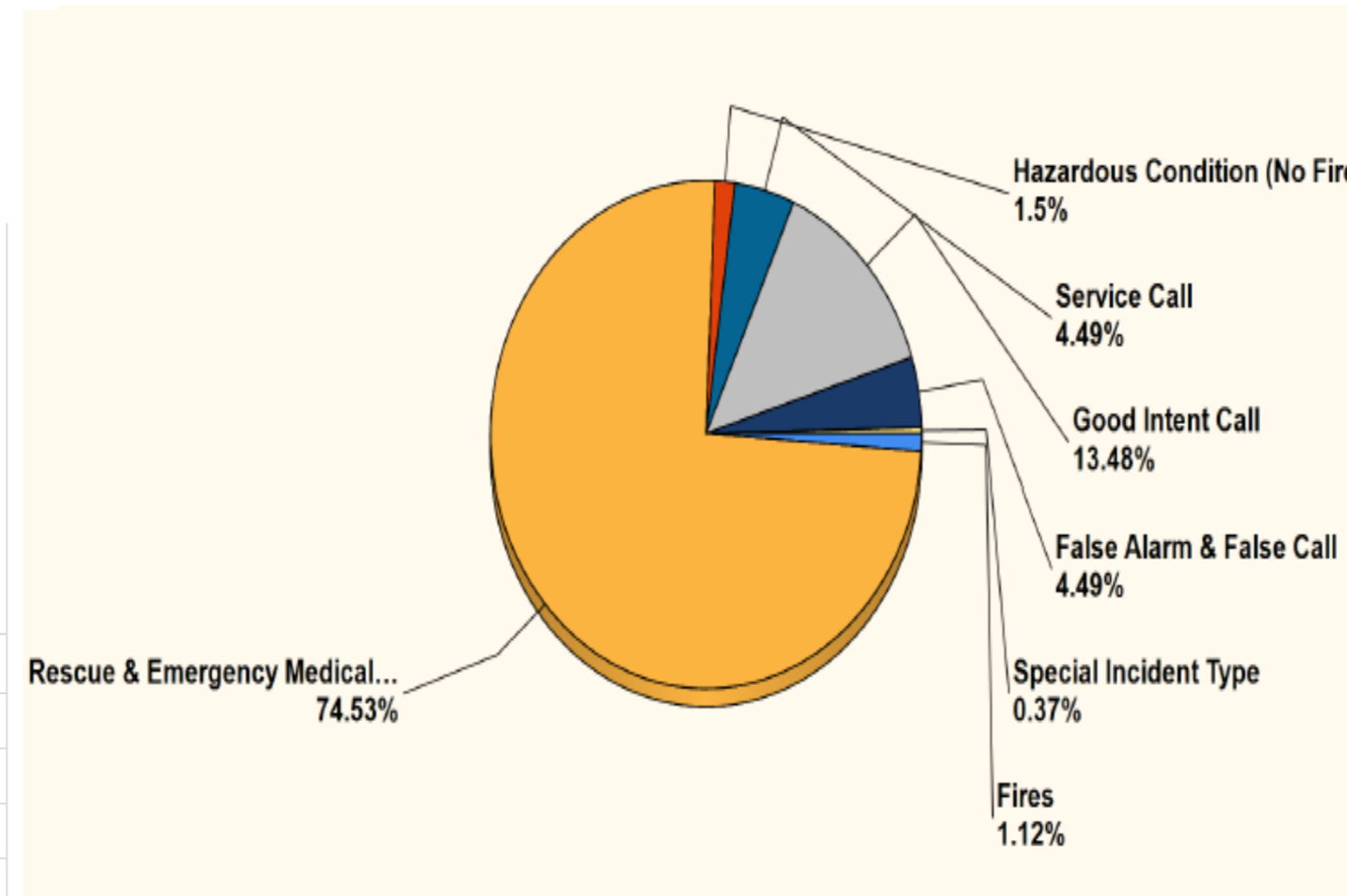
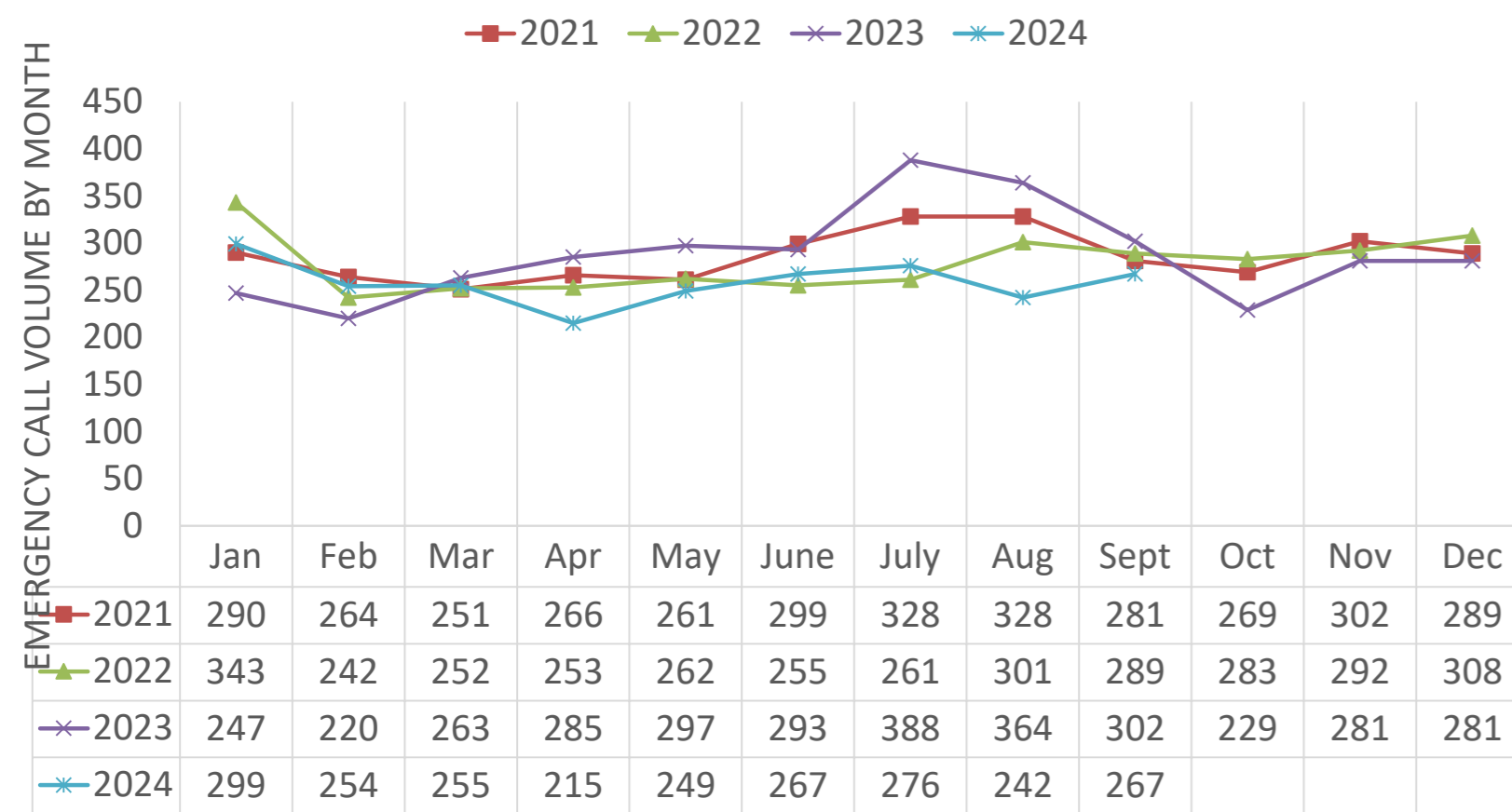
1. On September 10<sup>th</sup> U1-2 sustained damage. While backing up the utility truck with a trailer it jackknifed and damage occurred to the taillight and rear quarter panel of the truck.
2. On October 1<sup>st</sup> E1-3 sustained damages from a backing incident. After doing rig checks the FF was backing the engine into the bay. He forgot the ladder rack was down and contacted the building. Damage was sustained to the ladders, the ladder rack and body of the engine. Initial investigation found that policy was not followed, and appropriate disciplinary action will be taken. E1-3 is currently out of service in the shop to fix the damage.

# WEST THURSTON REGIONAL FIRE AUTHORITY

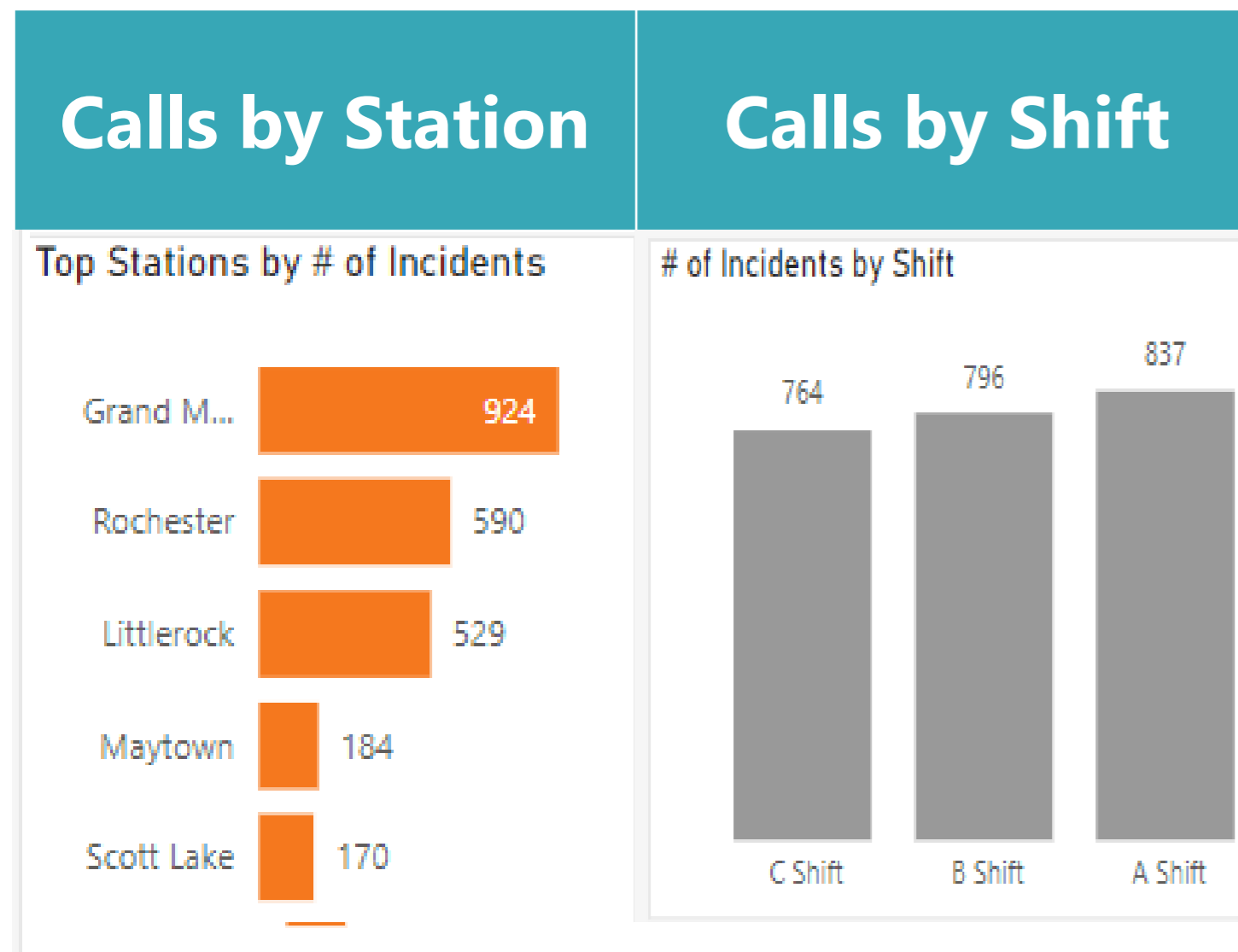


2024 BY THE NUMBERS – Monthly Report September 2024  
Assistant Chief Nathan Drake

4-YEAR INCIDENT VOLUME COMPARISON BY MONTH  
2021-2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	1.12%
Rescue & Emergency Medical Service	199	74.53%
Hazardous Condition (No Fire)	4	1.5%
Service Call	12	4.49%
Good Intent Call	36	13.48%
False Alarm & False Call	12	4.49%
Special Incident Type	1	0.37%
<b>TOTAL</b>	<b>267</b>	<b>100%</b>



○ 2409 FOR YEAR  
○ 2658 PRIOR YEAR  
○ -249 CHANGE PYTD  
○ -10% % PYTD

○ SEPTEMBER AVERAGE PRIMARY RESPONSE TIME 7:36

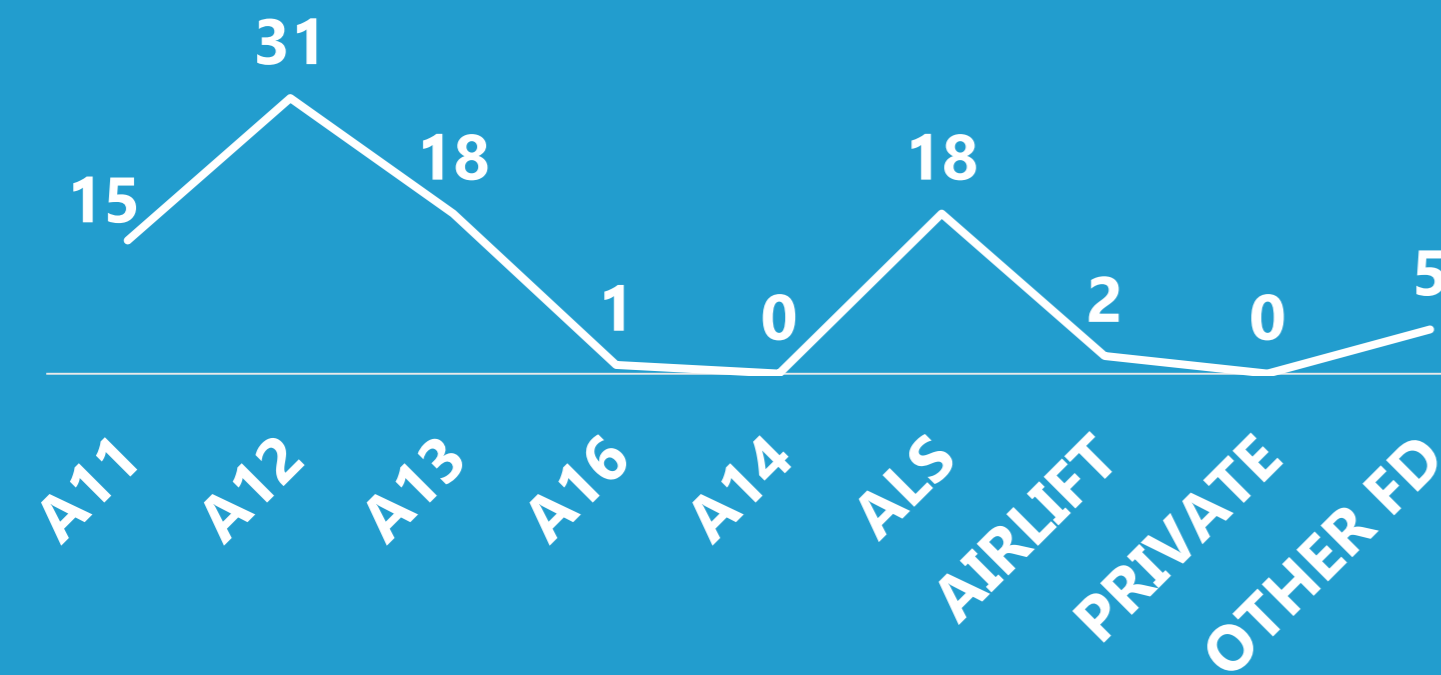
○ SEPTEMBER CALLS = 267

○ 35.58% OVERLAPPING CALLS (95) IN AUGUST

# WTRFA INCIDENT RESPONSE SUMMARY

## PATIENT TRANSPORTS

### WTRFA AID UNIT TRANSPORTS – SEPTEMBER



### YTD WTRFA TRANSPORTS



600

### SEPTEMBER WTRFA TRANSPORTS



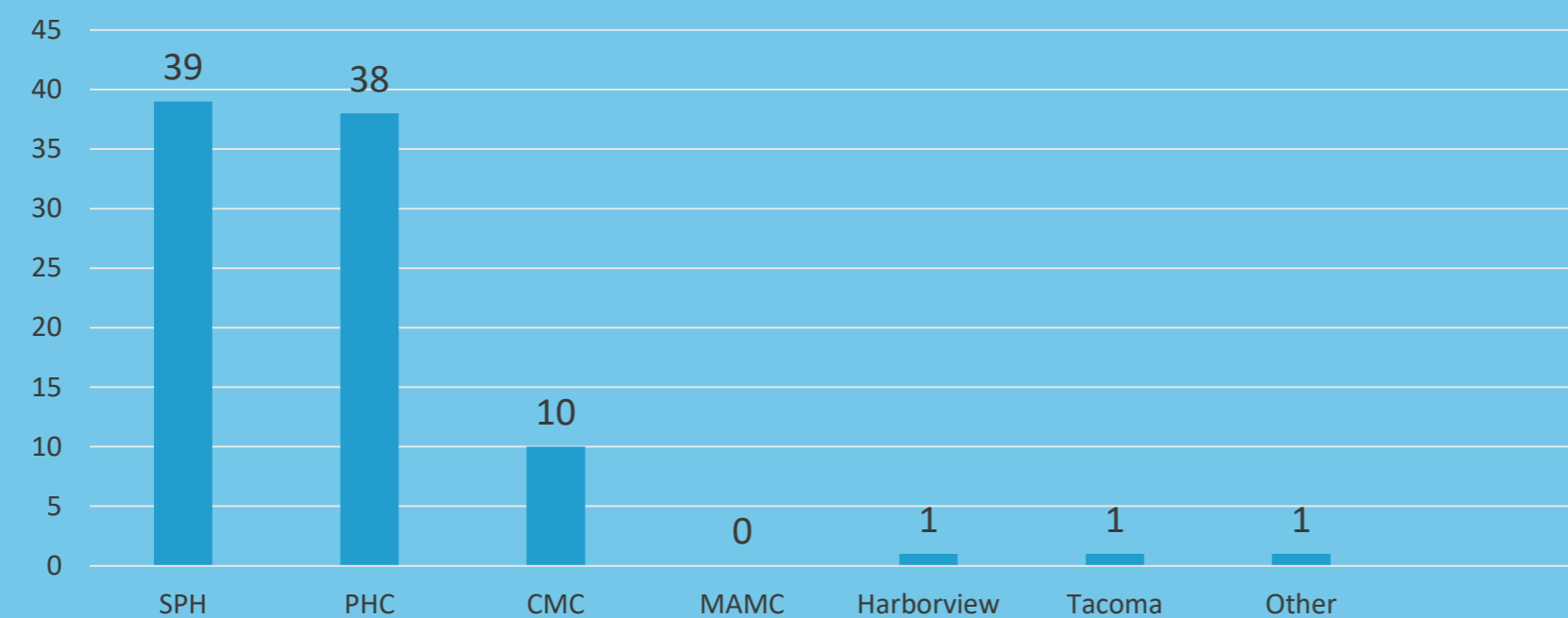
65

### Total Transports YTD

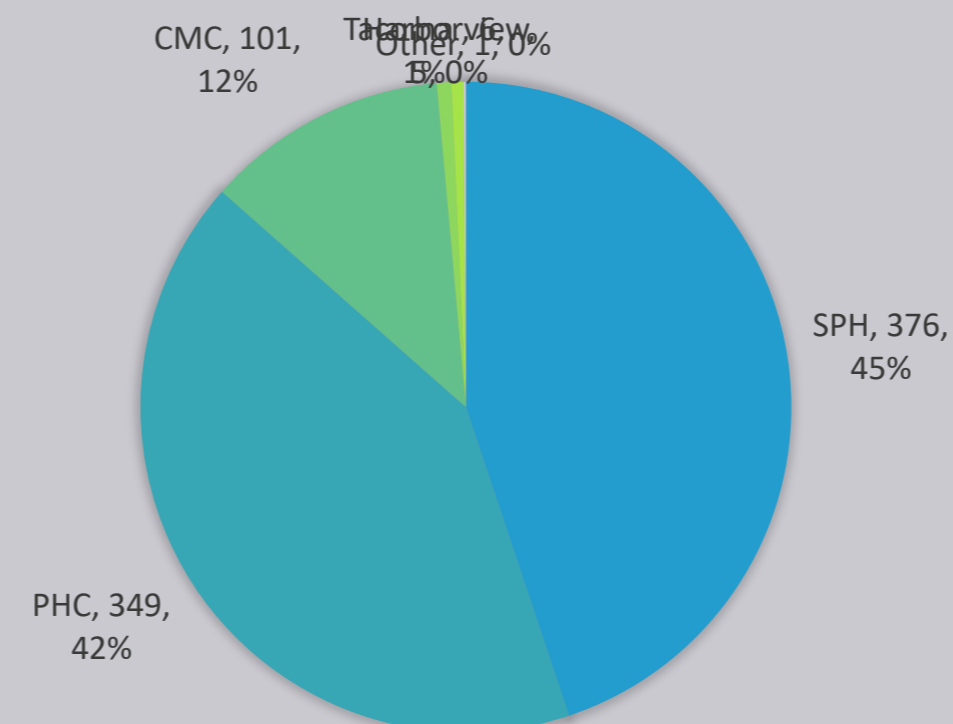


ALS = 212  
BLS = 627

### TRANSPORT DESTINATION – SEPTEMBER



### DESTINATION - YTD



### MUTUAL AID/AUTO AID FOR SEPTEMBER



AID GIVEN: 4  
AID RECEIVED: 1

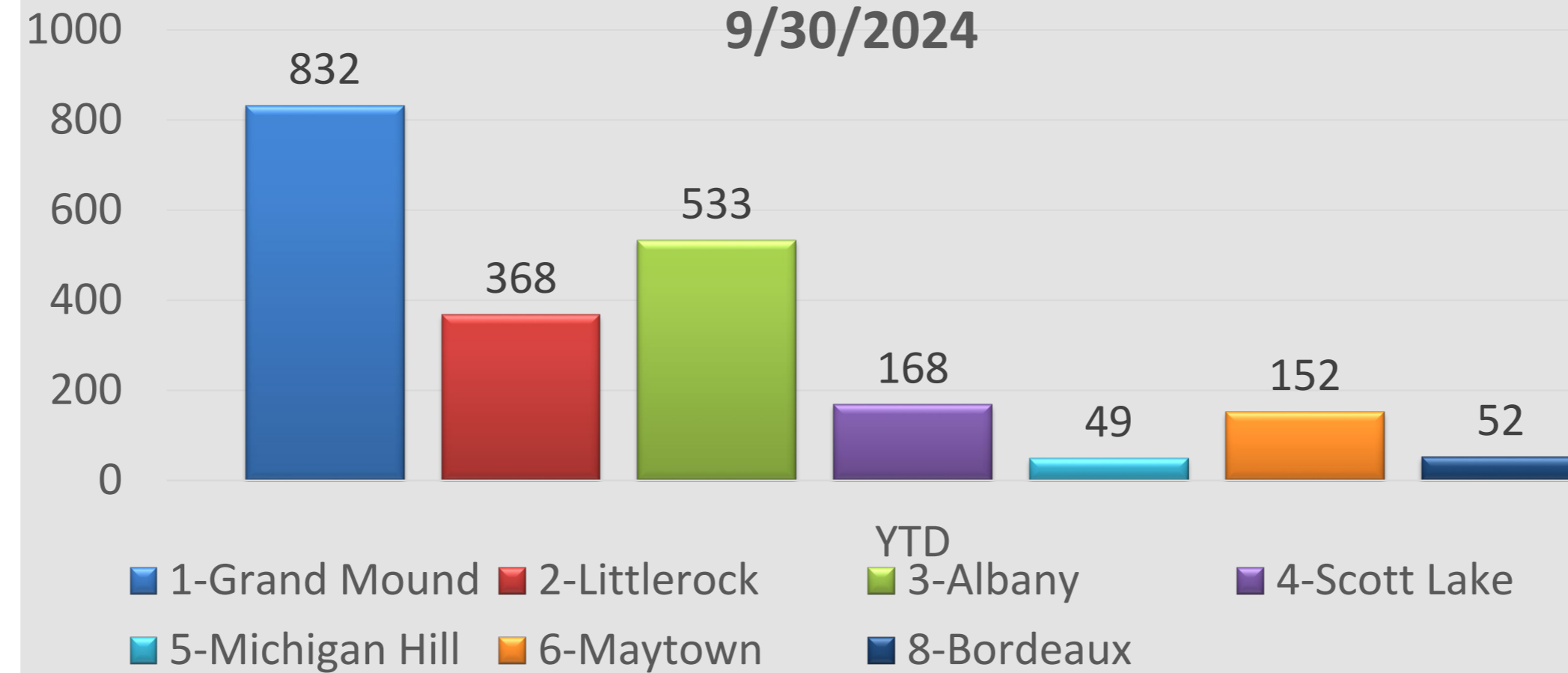
## Average Response Time COMPLIANCE YTD



7:54 \*ER1645 Initial Unit  
Arrival in Primary Zones  
1,2,3,4,6

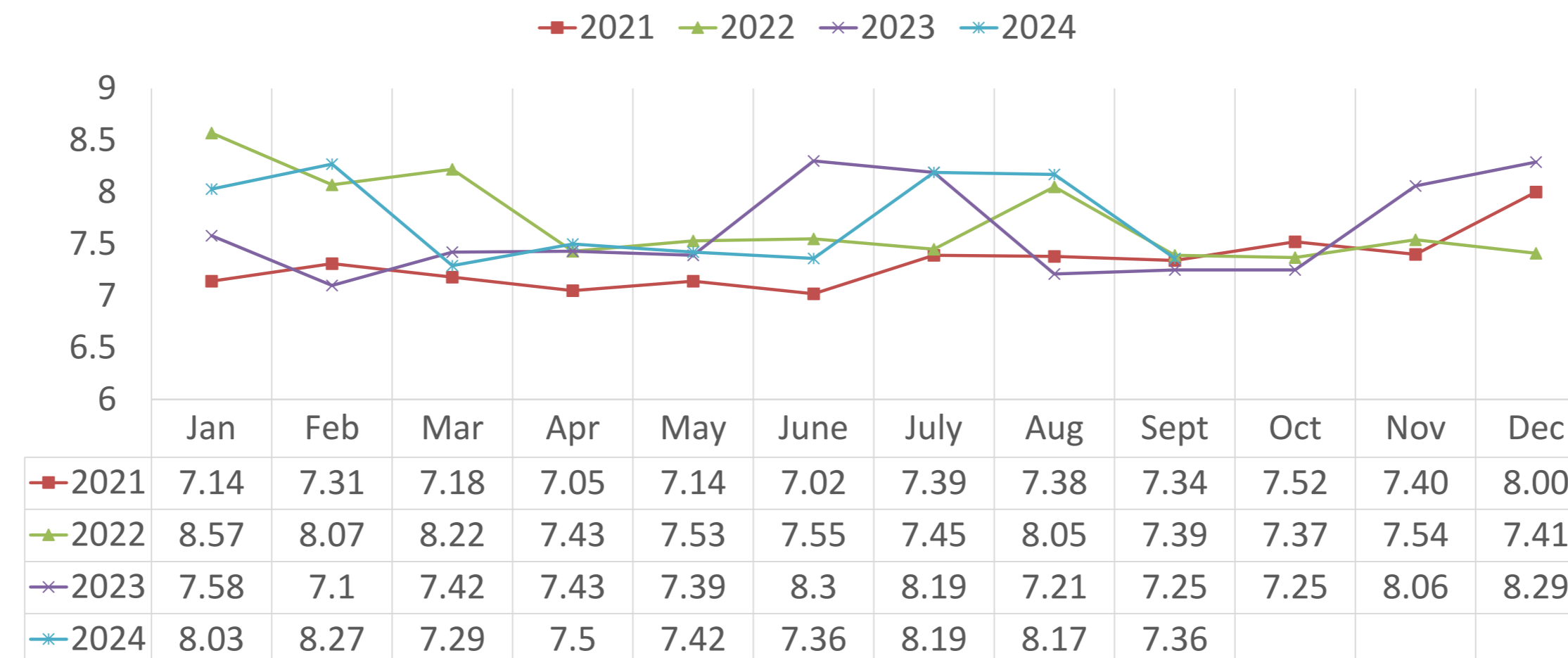
## YTD Incident Count By Response Zone

YTD Incident Count by Response Zone ER#270 through  
9/30/2024



## Average Response Time By Month

### 2021-2024 AVERAGE RESPONSE TIME BY MONTH

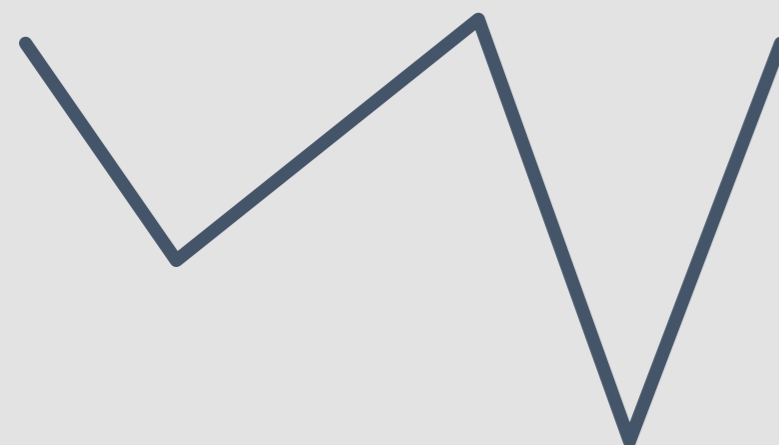


## Breakdown per Zone September

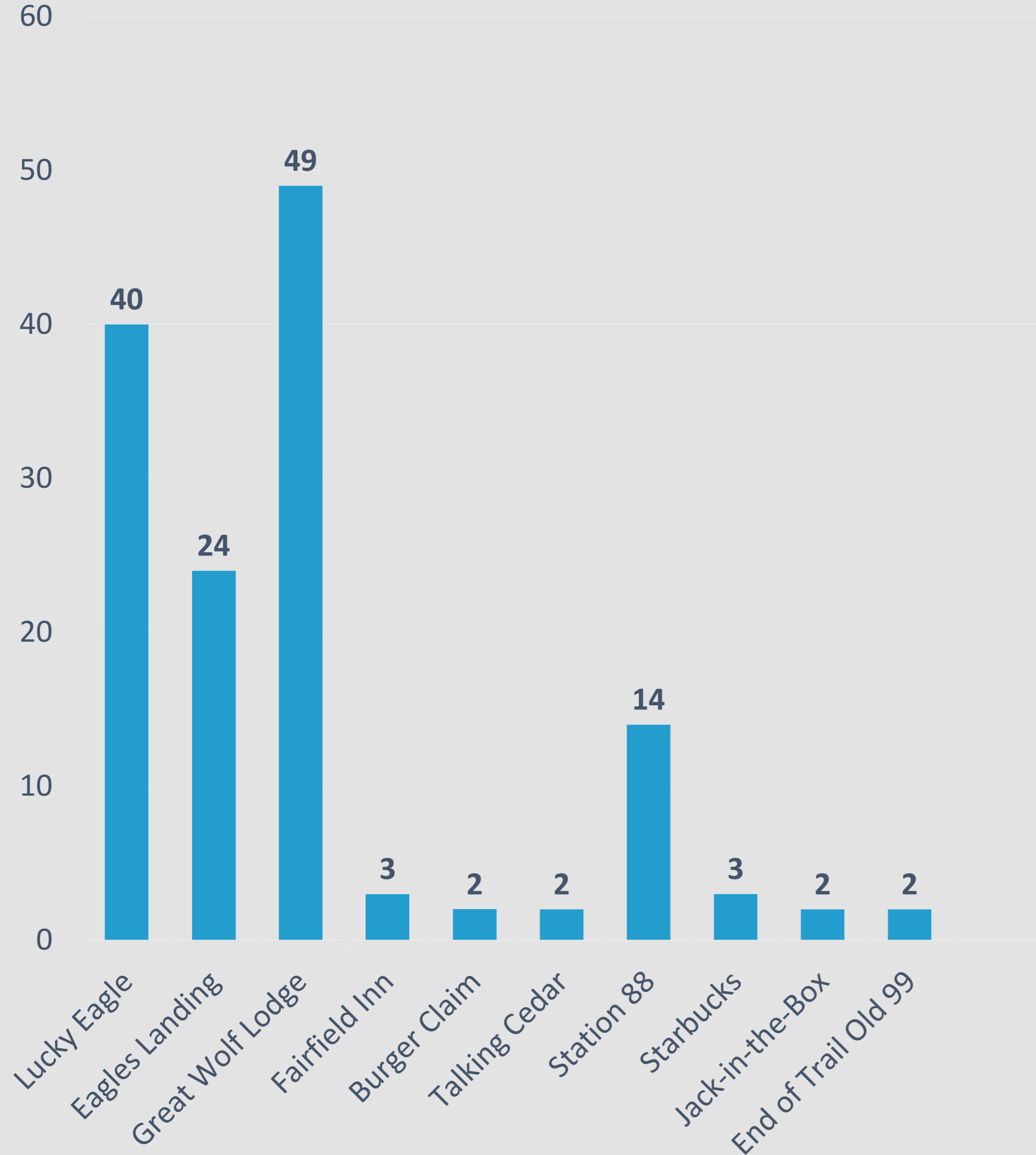
ZONE	# INCIDENTS
1 - Grand Mound	80
2 - Littlerock	49
3 - Rochester	69
4 - Scott Lake	18
5 - Michigan Hill	1
6 - Maytown	15
8 - Bordeaux / Mima / Gate	12
Capitol Forest - Capitol Forest Zone	5
I-5 Sta 1 - I-5 Station 1-1 Area	6
I-5 Sta 2 - I-5 Station 1-2 Area	1
I-5 Sta 6 - I-5 Station 1-6 Area	5
MA-FD 3 - TCFD 3 - Lacey FD	1
MA-FD 4 - TCFD 4 - Tenino	2
MA-FD 6 - TCFD 6 - East Olympia	1
MA-FD 9 - TCFD 9 - McLane / Black Lake	2

**TOTAL: 267**

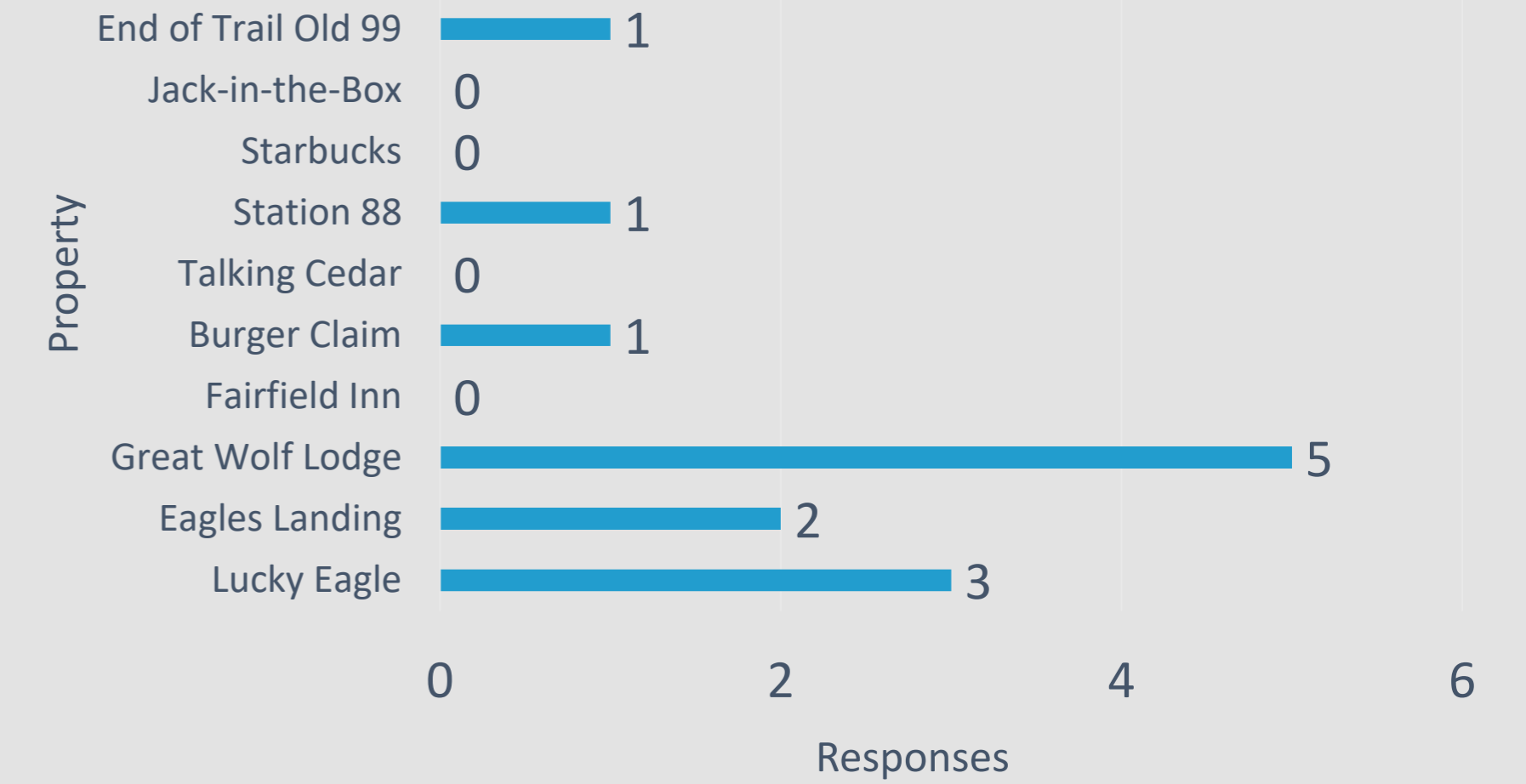
## 36.64% Overlapping Calls (882) YTD



## TRIBAL PROPERTY RESPONSES - YTD



## TRIBAL PROPERTY RESPONSES - September



# 6,923

Total Personnel Hours  
September  
(Includes all volunteer  
and career time)

# 432

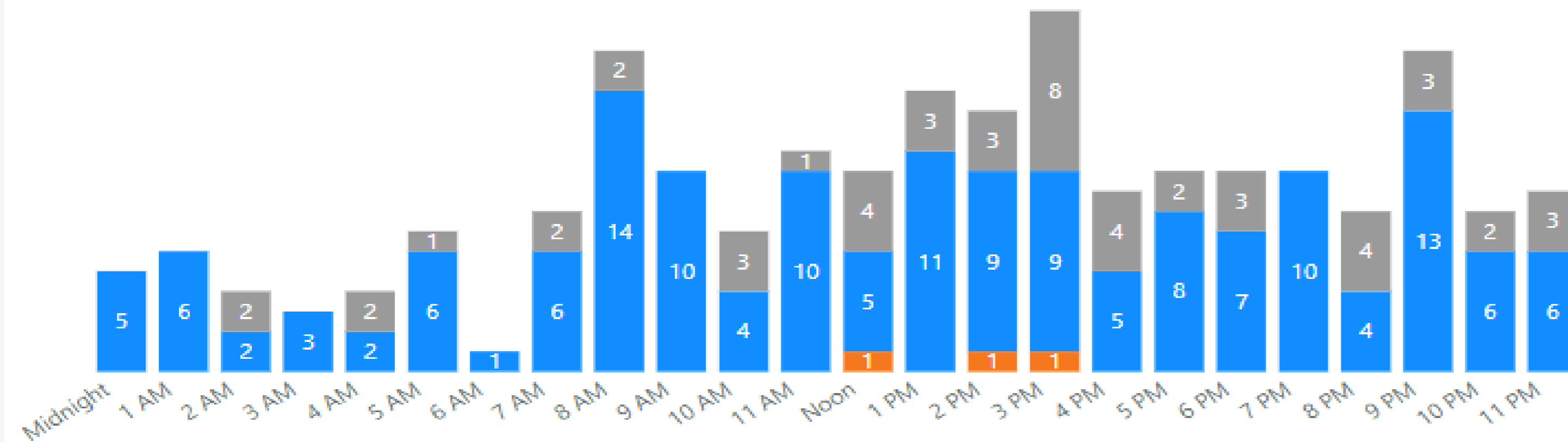
Shift Overtime Hours  
September

# 750

Sick Leave Hours September

### # of Incidents by Hour of the Day

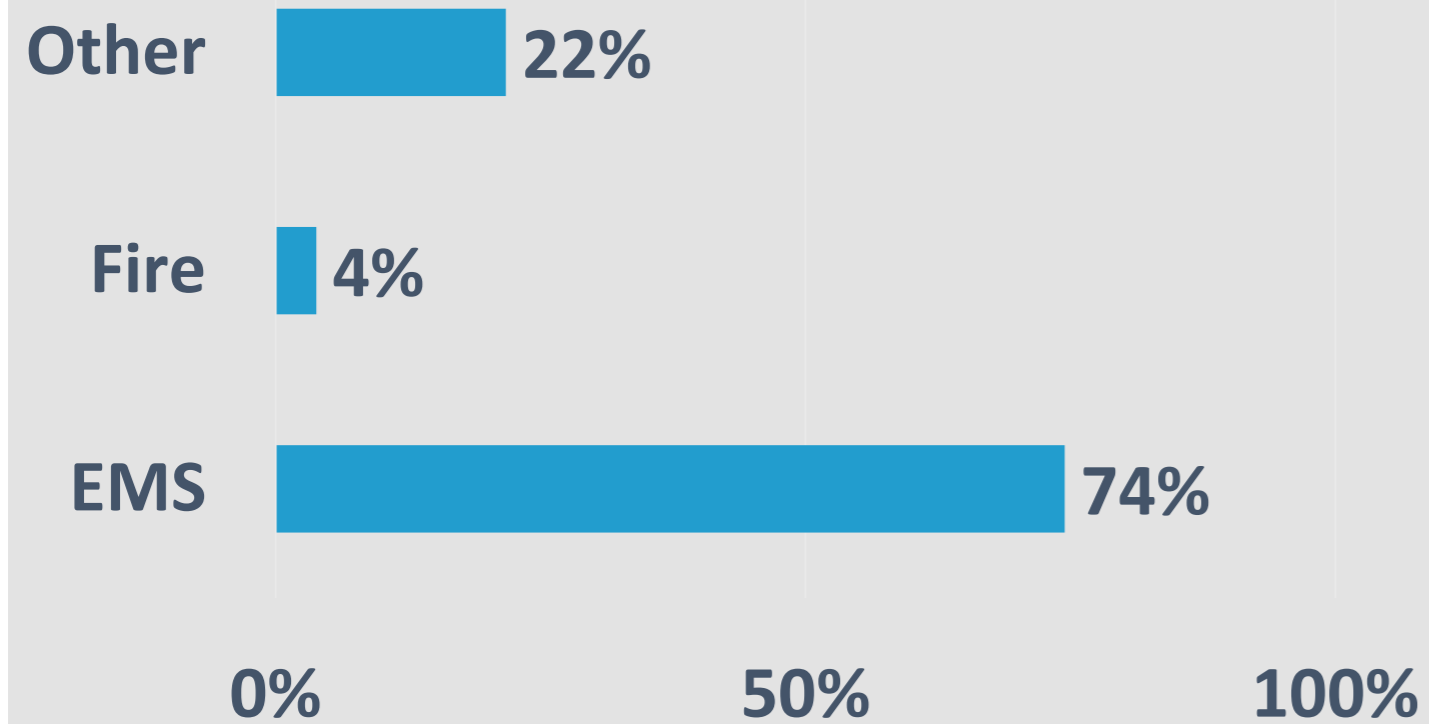
Incident Category ● Fire ● EMS ● Other



### Busiest Days of the Week September

# Sunday

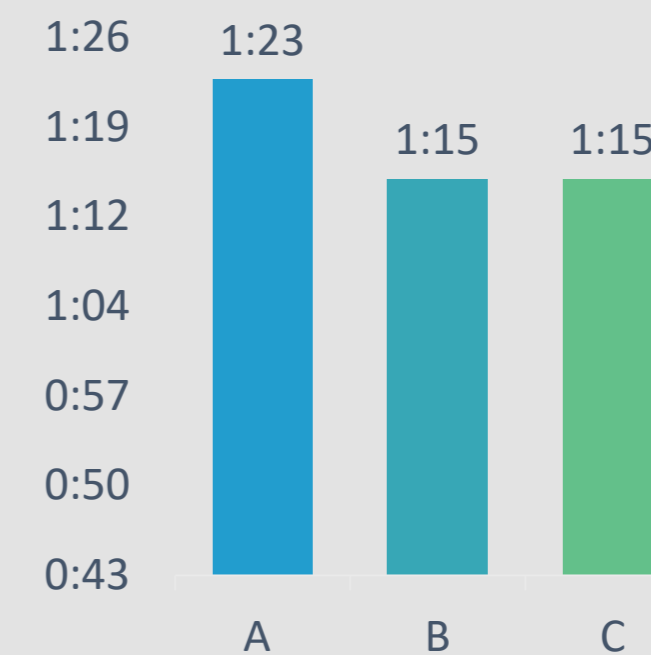
### 2024 Incidents by Category



# 74%

EMS calls make up  
the largest  
percentage of calls

### Average Turnout Time Per Shift for September



# OUR MISSION AND VISION/ RESPONSE STANDARDS/PERFORMANCE MEASUREMENTS

## MISSION

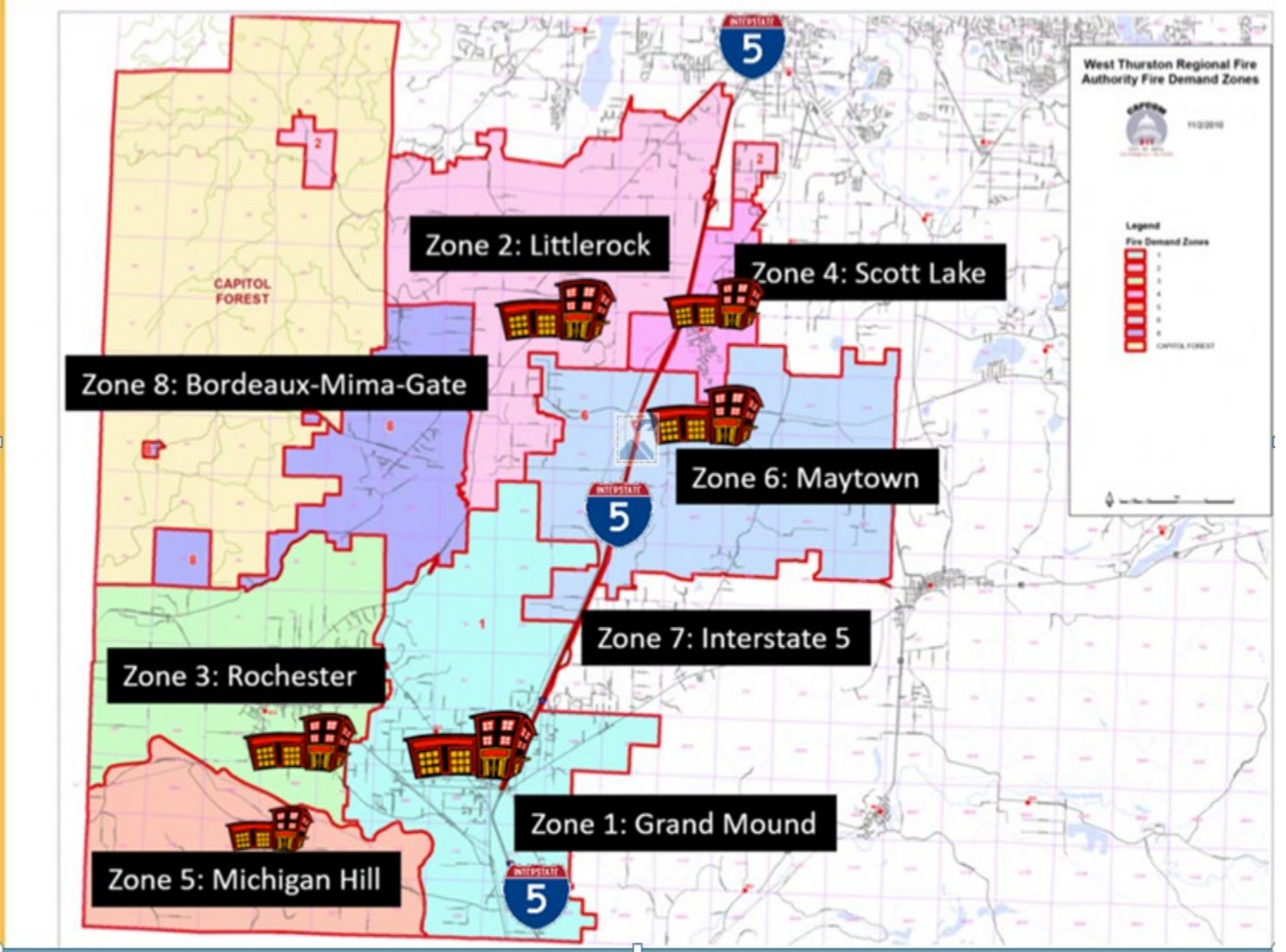
It shall be the mission of West Thurston Regional Fire Authority to develop, operate and manage resources granted by the people of the region to preserve lives and property in our communities by providing services directed toward prevention, management and mitigation of fire, emergency medical, rescue, and disaster incidents.

## VISION

To be recognized by our community as an agency that is responsive to the community's needs and concerns, we must be a model of excellence in providing services through education, prevention and mitigation in addition to fostering an environment of involvement, trust and cohesion: West Thurston should be a community service leader.



## OUR DISTRICT

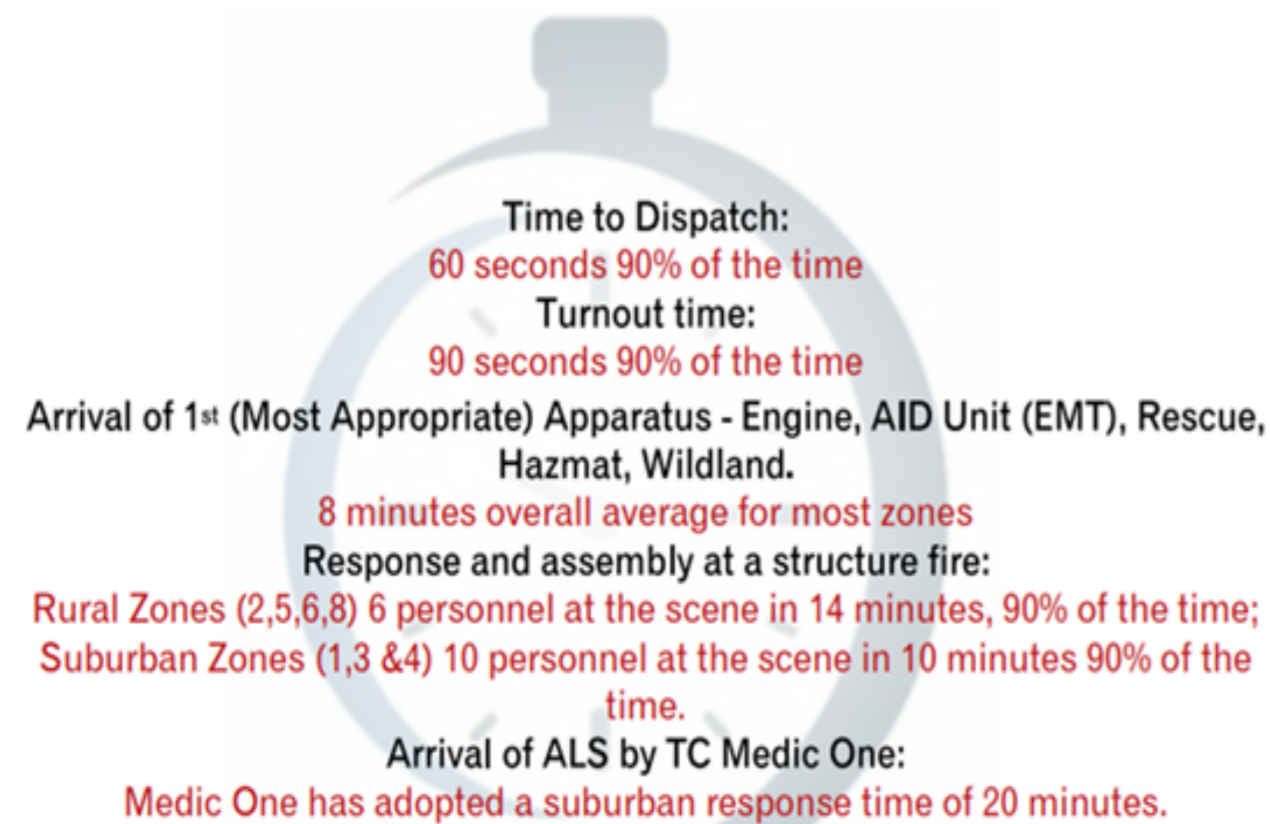
### THE RFA RESPONSE ZONES:



## OUR COMMUNITIES



 Population Served	25,000
 Communities Served	9



## Cardiac Arrest Survival



**0 Minutes**  
 BREATHING STOPS; THE HEART WILL SOON STOP BEATING  
**4-6 Minutes**  
 POSSIBILITY OF LONG-TERM BRAIN DAMAGE  
**6-10 Minutes**  
 HIGH PROBABILITY OF LONG-TERM BRAIN DAMAGE  
**Over 10-15 Minutes**  
 CERTAIN IRREVERSIBLE BRAIN DAMAGE RESULTING IN DEATH

# **A-Shift September 2024 Month End Report**

## **By BC Stone**

### **Greater Alarms**

- 1.) Fortunately no working structure fire to report for our shift for the entire month of September.
- 2.) Have had a terrible upswing of CPR in progress alarms secondary to overdoses. During a two shift period one Pt. had been treated with Naloxone before our arrival then was left at the scene. Two were assisted at an ALS level, and the fourth Pt. was worked with CPR, but ended up being a fatality. These alarms are so draining on our resources. Usually the Pt. ends up in the back of one of our units therefore taking us out of service. This last fatal was treated as a crime scene taking up four hours between the Sheriffs and Corner's office completing their investigation.
- 3.) A dump site had been created between Maytown and Case roads on Department of Transportation Property. This area is for water runoff & retention from the freeway. Access had been breached by cutting through the fenced & gated area. Household & vehicles have been dumped off on site for quite a while. Needless to say one afternoon the debris was set on fire causing a response from us & DNR. For now I've been coordinating with Tyler Anderson of DOT for keeping the parcel secure.

### **PEER Support**

- 1.) Nothing new to report.

### **Training**

- 1.) OTEP'S. Completed all my online portions of Computer Based Training. Last piece for all members will be a round table discussion of Mass Casualty Incidents between now & the end of the year. Also 3<sup>rd</sup> quarter defibs were offered through the end of August. Only defib between now and the end of the year will be infant.
- 2.) Have completed several trainings operations and walkthroughs. They were completed 2<sup>nd</sup> week in September at the Great Wolf Lodge. On the Third week we visited Electrolux Warehouse off of 196<sup>th</sup> Ave S.W.
- 3.) Computer based training has been completed at 100 percent. Basically once the walkthroughs are completed, and some Blue Card activities are done the 3<sup>rd</sup> quarter was be complete.

### **Apparatus/Projects**



- 1.) E1-3 has been involved in a backing accident causing damage to the ladder racks, body, and rear compartment. No damage was noted to the concrete center blocking at the Albany station. Repairs are more than the Olympia Shops level. Therefore will be going down to TrueNorth's shop in Hillsboro, Oregon.
- 2.) E1-2 had regular a servicing and work order items completed. The collision Center has regrouped with the shop to get body work completed. Still haven't set an exact time when this will be completed? With this process taken a long time best option will be to take this unit down for body repairs when we pick up E1-3 from Oregon.
- 3.) Next in for repairs to Olympia Shop is E1-6 (ALF) to have the foam unit repaired. Also one of the discharge valves will be repaired.
- 4.) E1-7 the telesquirt engine has been placed at station two had the 4th quarter training sessions.
- 5.) Brush 1-3 will be going in for post mob servicing and one recall item.
- 6.) Recall work continues on our light vehicle. Still have outstanding recall work on all three interceptors as we are waiting on parts. Mullinax Ford has been out to correct issues with the 2015 Transit and 2022 Ford F150.

### **Shift concerns**

- 1.) Light Duty & Sick Leave personnel creates a hard impact when we have three others off on K-Day, Vacation, or Personal. Sure we have a temporary employee for our light duty employee, but remember they have K-Days as well. There are some occurrences where Temp. employees may not be available for particular shifts. As for a hiring list the entry level requirements are more of a lateral position. In return makes for less individuals to pick from. Having members of our own agency available for hire should be picked up, and given six months to complete any necessary training needs...

## **B Shift September 2024**

### **BC Christenson**

#### **Greater Alarms:**

- 9/6/24 multiple units including Medic 14 responded to an individual with a gunshot wound to the chest. The patient was quickly stabilized by crews on scene and Airlift Northwest was requested during this a landing zone was established at Station 1-1. The patient was successfully transported to Tacoma General.

#### **Training:**

- 9/18/24 Lieutenant Sexton arranged a training walk through at the Electrolux facility.
- I attended along with Lt. Sexton a week long class for Company Officer training.
- Personnel have been finishing up the rest of 3<sup>rd</sup> quarter training.

#### **Personnel and Projects:**

- On 9/12 DH Pace replaced a broken window on a bay window at station 1-6. This did not appear malicious.
- The septic tanks at station 1-4 that were becoming exposed have been re-buried. Chris utilized the CCCC crews to transport our sandbags and properly buried the tanks and in between. Next step, we will be contacting fencing companies for pricing of a chain link fence with a gate to keep people or animals from removing the sand.
- The early morning of the 5<sup>th</sup> a tractor trailer drove through the 3 foot ditch at station 1-6 leaving a huge divot in the lawn. After reviewing the security footage we couldn't make out a plate and trailer had no distinguishing marks on it. Chris that day recovered the sod from the ditch and placed it back where it belonged.

- And on the morning of the 5<sup>th</sup> two large branches from an oak tree fell into the field behind station 1-3. Firefighter Alexander cut the branches away and Chris Cut and removed the large rounds.
- The back flow valve with a redundant backup at Station 1-1 was scheduled to be installed at the end of this month has been re-scheduled for early next month.



## WEST THURSTON REGIONAL FIRE AUTHORITY

10828 Littlerock RD SW, Olympia WA 98512 (360) 352-1614 • Fax: (360) 352-1696

September 27, 2024

To: Chief Nathan Drake  
From: Battalion Chief Eric Smith  
RE: September 2024 Report

Chief,

The following is a brief synopsis C-shift and pre-fire plan activities for September 2024.

Major events- September 1, 2024. We experienced a significant fire on Jordan St SW. AT approximately 1100hrs we were dispatched to a residential structure fire. Engine 3 arrived to find the left side of a duplex heavily involved. Engine 1 was able to take a hydrant and provide water supply. Engine 3 was able to conduct a search and fire attack and keep the fire to half of the duplex. We were assisted by Grays Harbor Fire Dist. 1 and South Thurston fire. It was believed that there were pets in the structure but were unable to locate any during the search and later confirmed they were all out. Damage was extensive to the duplex but it was going to be repaired by the owner.

Pre-fire plan/preparation- I was unable to make contact with the owners of the property where the Homeless encampment across from 19444 Ivan Street. We have not had any burn complaints this month at the encampment and I believe that is a result of the education that line staff has provided to the residents. I was informed by neighbors to the encampment that evictions were going to take place after the first of the year. Evidently construction will be starting on the new truck stop within that time frame.

Training- C-Shift conducted two training Tuesday events. We were able to drill at the Great wolf Lodge. We reviewed the floor plan, drilled on standpipe operations and reviewed elevator rescue. We also conducted cardiac arrest review and EMT ongoing training.

TCOMM- The switch over to Digital radio system is taking place before the end of the year. I am working with Chief Drake and the training officer to set up familiarization with the new system before the switch over takes place.

Injury- Both of the injured C-shift members that were injured or had reconstructive surgery are returning to duty. One came back to work last week and the other that had knee surgery will be returning in October.

Thank you and please contact me with any questions.

Battalion Chief Eric Smith



# WEST THURSTON REGIONAL FIRE AUTHORITY

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## September 2024

### Monthly Training Report

	August 2024	2024 Total
Total Training Hours	325	3017 hours

#### Training Events in September 2024

- September Safety Meeting – PPE Cleaning and Accident reports vs Damage reports.
- OTEP: None scheduled for September
- Ongoing annual EVIP Road Test's
- Tuesday night study sessions for EMT students
- Walk through for the Electrolux and Great Wolf Lodge.
- BC Christenson and TO Sexton completed FO 1 Class
- September Quarterly Meeting

#### Upcoming training Events in October

- October Safety Meeting
- Attend Thurston County Training Officer Meeting
- Attend Thurston County Protocol Meeting
- MCI Drill – OTEP
- Hose Drills - Chimney Fire Review and Monitor Forward
- New Radio Training
- Blue Card ICS Quarterly CE
- Ongoing EVIP road test

#### Other Projects

- AFG Grant application opens
- 9 recruits are currently in EMT class
- 5 recruits in Fire academy



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## October 2024

# Recruit and Retention Coordinator Report

### Event and Activities September

- Back to school Bash September 13<sup>th</sup> at Grand Mound Elementary
- September 16<sup>th</sup> was another successful blood drive at station 1-1
- We had a staffed aid unit at the first and second RHS football game with 1 career and 1 volunteer. We will continue to do this for the rest of the football season.
- Many of our volunteers came to do training at the great wolf with each shift.
- Working with South Bay Fire regarding volunteer brochure for the entire county.
- Next round of interviews will be at the end of October. We currently have 18 applications. Interview invitations have been sent. An increase in ride-alongs are being scheduled for the new applications.

### Upcoming Event and Activities October and November

- Continuing study sessions for both EMT and Fire recruits. Still receiving positive feedback from each of the recruits and how they are feeling confident.
- VAC meeting schedule in both October before interviews and November after interviews.
- November 25<sup>th</sup> for our next blood drives at station 1-1.
- Safety prevention week on October 6-12<sup>th</sup>. We plan on being in Rochester primary with the 2<sup>nd</sup> grade class with a demonstration on smoke alarms for fire prevention education.
- Multiple trunk or treats and haunted bus barn events in October. We are accepting candy donation for this.
- We will be starting the food drive in November this year.

We have tons of holiday stuff coming up as well to help support our department.